## **RULES** for St. Robert Council of Catholic Women

## 47th CHRISTMAS MARKETPLACE & CRAFTS

Saturday, December 7, 2024

## Welcome

- 1) Set up Time is 7:00 to 8:30 AM
  - Free coffee will be available to all crafter until 9AM along with breakfast rolls for sale.
  - After 10:00 AM an assortment of sandwiches, deserts & soft drinks will be available for purchase
- 2) Please come in the main entrance upon arrival -
  - Please bring your vehicle information sheet (filled out) to the Registration Table
  - Once registered you will be shown your space
  - Please unload and then park your vehicle in the outer lots (Henry or Elm Streets)
- 3) Your Tables / Spaces are close together, please be considerate of fellow crafters.
  - No items allowed on the floor in front of display
  - Do not infringe on other crafters tables / space
  - Please clean up your space at the end of the day.
  - Changes to tables / spaces must occur at least 1 week prior to event.
  - Changes will not be made the date of event.
  - Empty spaces remaining after set up will be rented.
- 4) Reminders:
  - Please do not bring side tables
  - Don't forget your table clothes or coverings
  - If you have electricity, please bring a UL approved extension cord and mat to cover it (no tape)
    - Extension cords cannot run across walkways.
- 5) Please find a copy of our flyer enclosed we have shared it with local businesses and media
  - Feel free to make copies and share
  - If you need to reach us the day of the event; the phone # for the Activity Center is 810-659-2505.
    - Please do not use this # to reach friends and family unless there is an emergency.
- 6) HAVE FUN and ENJOY YOURSELF
  - Please do not put your crafts away until at least 4:00 PM we ALWAYS have last-minute shoppers show up.