



Apprentice Curriculum & Quality Assurance Leader

We are looking for an inspirational Apprentice Education & Quality Leader (Sports background preferred but not essential) to join our vibrant organisation .

We would like a strong leader and team player who will build on the existing strengths of the organisation and support us on the next steps of our journey. If you think you can be our exceptional candidate, we can't wait to meet you.

We need from you

- A love of teaching and learning
- A high level of understanding of quality assurance and the EPA process to work as a team with the centres and awarding body
- Ensure regulatory Internal Quality Assurance compliance in line with External requirements e.g. .EPA standards, awarding bodies, Ofsted ect
- Previous experience of OFSTED and ESFA Inspections.
- A passion for developing staff
- Strong, innovative and operational leadership and management
- A firm commitment to achieving success through partnership and teamwork
- Excellent interpersonal and communication skills
- Drive, ambition and high expectations
- Teaching cover occasionally (If required)
- A commitment to ensuring our children achieve their biggest and bravest ambitions

We can offer you

- A dedicated, enthusiastic staff team committed to our learners and who will support you every step of the way
- A welcoming, friendly and vibrant organisation
- A career in a forward thinking company, committed to CPD

We are committed to safeguarding and promoting the welfare of all our learners and we require all our staff to share this commitment. This post is subject to an enhanced criminal records check via the Disclosure and Barring Service (DBS).

Please see our Safeguarding and Child Protection policy on the website.

Job Specification

The Curriculum & Quality Leader will support the development of the organisations Development Plan and, in an environment where everyone is valued, challenged and inspired, take responsibility for the delivery of those areas relating to curriculum, teaching and learning and CPD.

Reporting to the Education Director you will be responsible for driving the 'Raising Standards agenda' as part of the QIP by working with Skills coach tutors and other stakeholders to ensure the highest levels of progress, academic achievement, and standards of teaching and learning.



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The key to your success will be an ambitious, well-planned, and knowledge rich curriculum which ensures all students have what they need to succeed in life, and performance management processes for teaching staff are embedded which have integrity to our ethos and prioritises development.

Making certain of a high quality of education through effective, skilful and impactful leadership you will ensure the centres hold ambitious expectations for all learners, linking educational outcomes to personal and character development; establish and sustain

high-quality, expert teaching across all subjects and phases and which is underpinned by high levels of subject expertise.

Qualification requirements

- Bachelor's degree or equivalent (essential) in Sports Background preferred
- Teaching qualification (essential)
- TAQA or equivalent (essential)
- Min 3 years' experience in TLA and QA
- Evidence of further professional Development and managing teams of tutors alongside working with Employers.

DBS essential to post

- Ensure the development of curriculum intent that is integrated to our ethos, vision, mission and commitment to character development and that this is expressed clearly through intent statements and in curriculum planning documentation. It needs to:
- Be understood and inclusive, by all Staff, Students, Employers and Parents through supporting events.
- Work as a team with our Business development, Relationship Manager, Quality assurance and compliance team.
- Monitor and use the E-Portfolio APTEM effectively to ensure regular and timely progress of learners in readiness for EPA, supporting tutors where needed.
- Ensure regulatory Internal Quality Assurance compliance in line with External body requirements e.g. EPA, Awarding bodies, Ofsted Ect
- Improve educational outcomes, especially relevant progress measures, for all students taking into account SEND and disadvantaged students
- Facilitation of high-quality teaching and learning which ensures the living out of our core virtues and where curriculum intent is implemented with effectiveness in all settings
- Developing a compelling vision for engaging and impactful CPD you will develop, deliver and maintain a quality CPD programme which meets the needs of the Organisation Plan and if flexible to adapt to emerging needs identified through QA
- Working with ED to Develop, implement and maintain systems and processes for effective monitoring, assessment and evaluation of all facets of Quality of Education (curriculum planning, Teaching and Learning and CPD)



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Supporting the Education Director to ensure students and staff feel valued, challenged and inspired. You will support the development and embedding of our inclusive ethos by:

- Leading with humility, vision and resolve taking a hands-on approach in the context of quality educational and resources management
- Leading and managing the members of the team including teachers, learning support assistants and support staff
- Recruiting, retaining, organising, managing, deploying and developing all staff effectively
- Contributing to the creation and execution of the Quality Improvement Plan (QIP) and the Self Evaluation Form (SEF) monitoring data and our Self-Assessment process.
- Making use of effective processes to identify and analyse complex or persistent problems and barriers which limit effectiveness, and identifying priority areas for improvement including parent complaints, staff discipline matters and student challenges in collaboration with the ED

The description is not exhaustive of the role and other duties may be required to support the role.