



BA Apprentice

Football Family is currently recruiting for a Business Administration Apprentice. This is an excellent opportunity for the right candidate.

As an Apprentice supporting the Football Family, you will be supporting our vision for how we will work in the future. This is therefore an exciting opportunity for the right candidate who will gain knowledge and experience across a wide and diverse range of services while helping shape the future of how we work.

Apprentices will work towards achieving an Apprenticeship in Business Administration (Level 3). This will be supported by a combination of training and practical work experience.

Applicants should be:

- Keen and enthusiastic to learn and motivated to succeed
- Interested in learning more about a range of finance services within local government and how it might meet your future career aspirations
- Able to listen carefully and respond well to people
- Willing to provide excellent service
- Of suitable academic ability i.e., minimum qualifications of grade C (4) GCSE (or equivalent) in English and Maths

This is an extremely exciting time to join us as we invest in the future workforce. If you have the ambition, drive, and qualities we are looking for, then apply for our Apprenticeship Programme today

Please be aware that interviews will be conducted remotely using Zoom or TEAMS. We will provide more details on this to candidates that are being shortlisted.

We offer a highly competitive starting salary TBC, 28 days holiday, flexible working arrangements, training, and development.

Hours of Work: Full-time, 37.5 hours per week.

Holiday Entitlement: 28 days per annum

Qualifications: The successful candidate will be required to produce evidence of their qualifications upon joining Football Family.

The successful applicant will be required to produce their passport or full birth certificate and any other 'Right to Work' information prior to starting work at Football Family

Football Family is registered with the Disclosure and Barring Service and the successful applicant will be required to apply for a Disclosure at the enhanced level. We are committed to safeguarding the welfare of children and young people.

Football Family is committed to ensuring a culture of valuing diversity and ensuring equality of opportunity.