Early Learning Centers PTO Summer Meeting Agenda

July 29th, 2024 @ 6pm

*Attendance*

*Emily Torrisi, Noelle Battle, Lauren Gerber, Kristina S-W, Jessica Langdon*

* **Agenda:** To discuss and brainstorm ideas for this upcoming school year.
* **Goals:** My personal goal is to hopefully make this school year go smoothly and have good communication with the staff and families. We are a team and this year we will all be expected to share as much weight as we can to execute a successful school year. This year we are going to learn what works and what doesn’t.
	+ **Expectations-** no chair or parent volunteer shall ever be roaming the halls or pop in rooms to seek out their own children.
	+ **Roles-** in order for us to maintain a successful board we all need to step up and fulfill our duties. Feeling overwhelmed? None of us are alone in this, we are all friends and here for the same reasons. Please speak up and don’t be afraid to ask for help or ask questions!
* **Budgets:** We need to try to come up with ideal budget amounts for things but all can be changed as we raise money and when we are in better shape.
* **HTEA:** We need to apply for grant. But we need a specific item they are sponsoring to get the funds and then provide a receipt for proof. This amount can range from 1,000 to 2,500 it has changed a few times.
	+ *Emily will head this for each building and we will be using for field day shirts.*
* **Non Social Media:** What platform will the school be using? We would like access for the pto to put out info to families not on our page.
* **Newsletter:** Monthly, upcoming events, thank yous for previous things etc.
	+ *It is possibly the school’s responsibility, will double check to be sure.*
* **Web Page:** is looking really good! Thank you Noelle!
* **Spirit Wear:** Sneakers Plus in Wall? Staff store opened today. Kids store ideas?
	+ *Short/Long sleeve shirts, beanies, sweatpants and pajama pants. Sizes: xxs, xs, s and medium.*
* **Back to School Lunch:** First week before school starts but while staff is present. Catering? Pricing? Circus theme? Sept 6th
	+ *Lunch for 200 staff members, each member will call places and decision will be made by next Monday.*
* **Back to School Night:** Plan, table. Sept 5th Raffle price?
	+ *Raffle basket will be offered at each school, Noelle will be shopping for.*
	+ *Raffle tickets will be sold for $1*
* **Committees:** Noelle how is google form?
	+ *28 sign ups*
	+ *75% Newbury*
* **Service Projects:** Got sneakers?
	+ *Food drive?*
	+ *NICU?*
* **Family Fun Nights:** Bowling? Wine & Design? Candy Land thing was found at Newbury is we do a game night.
	+ *Movie Night?*
	+ *DJ got me fit?*
* **Cheddarup:** is what we use for all our incomings. Cash and check also accepted. (ELC Howell PTO) Tracking memberships through here as well.
* **Give Back Programs:** We need to sign up for some options. Box tops, Mable Labels, Walmart Sparkv, Anything new?
* **Beautification:** Has to happen seasonally
* **Pricing a gift out for the kids in place of backpacks.** **Drawstrings have become a safety issue.**
	+ *Kristina will be manning.*
* **Meet & Greet for kids and parents before school starts after getting teachers?**
	+ *Board decided against.*
* **Popcorn? Fundraiser ideas, Square One Art Project, Assembly? Six Flags-Bubble Guy.**
* **Facebook- don’t approve stupid posts**
* **Class Parent?**
* **Liaison:** Staff Liaison works with us to help us with planning and to give us feedback.
	+ *Mrs. Stonak for Newbury.*
* **Events the PTO is looking to host:**
	+ **Sept:**
		- PTO first meeting Sept 30th
		- Book fair
		- Fall pictures
		- Popcorn fundraiser
	+ **October**:
		- Fall festival (*Kristina will be handling)*
		- Assembly (six flags?)
		- Family fun night?
		- Dine out
		- Hosting presidents council Oct 8th
	+ **November**
		- Fundraiser?
		- Staff Appreciation- Dessert Day Oct 15th
	+ **December**
		- Holiday shop/Event?
		- Holiday celebrations
		- Dine out
	+ **January**
		- Square one? Art Night?
		- Dine out
		- PTO Zoom meeting Jan 13th
	+ **February**
		- Family fun night
		- Valentines party?
		- Fundraiser
		- Book fair?
		- Special persons dance
	+ **March**
		- Dr. Seuss Birthday (Read Across America Week) 3/2-3/6
		- Dine out
		- Book fair/bingo?
		- Vendor event?
		- PTO Zoom meeting March 10th
	+ **April**
		- Dine out
		- Egg hunt?
		- Spring party?
		- Spring pictures
		- Autism Awareness Month
		- Assembly?
	+ **May**
		- Mother Day Plant Sale?
		- Teacher/Bus driver Appreciation
		- Field day?
		- Go Gray in May
		- PTO Meeting May 19th
	+ **June**
		- End of year celebrations
		- PTO Meeting