

 **edgeease**  
processing your next move.

For startups, SMEs, entrepreneurs, and growing  
and established businesses.





## WHO WE ARE

RegEase Inc. is a business regulatory and compliance solutions provider founded by three legal professionals who are also experienced business owners.

We help businesses navigate registrations, permits, and compliance requirements through clear processes, professional guidance, and transparent, fixed fees.





# OUR MISSION

To simplify and empower business growth in the Philippines by offering accessible, approachable, fast, transparent, and affordable regulatory and compliance services.



# FOUNDERS



**Ely Vasig**  
**CEO**



**Joan Co**  
**CFO**



**Kip Villanueva**  
**Managing Director**

# THE CHALLENGE

- Regulatory requirements are often complex and unclear
- Multiple government agencies and manual processes slow progress
- Missed requirements can lead to delays and added costs
- Business owners lose time focusing on compliance instead of growth



# OUR APPROACH

RegEase provides **structured, hands-on regulatory and compliance support** designed for real business needs.

We focus on:

- Clear scope of work
- Step-by-step guidance
- Professional legal oversight
- Transparent and fixed service fees

This approach **helps reduce uncertainty and keeps compliance manageable.**



# WHO WE WORK WITH

- Startups and Early-Stage Businesses
- Small and Medium Enterprises (SMEs)
- Individuals, Entrepreneurs, and Business Owners
- Established Companies Managing Compliance Needs



# WHY CHOOSE **egeease**

processing your next move.



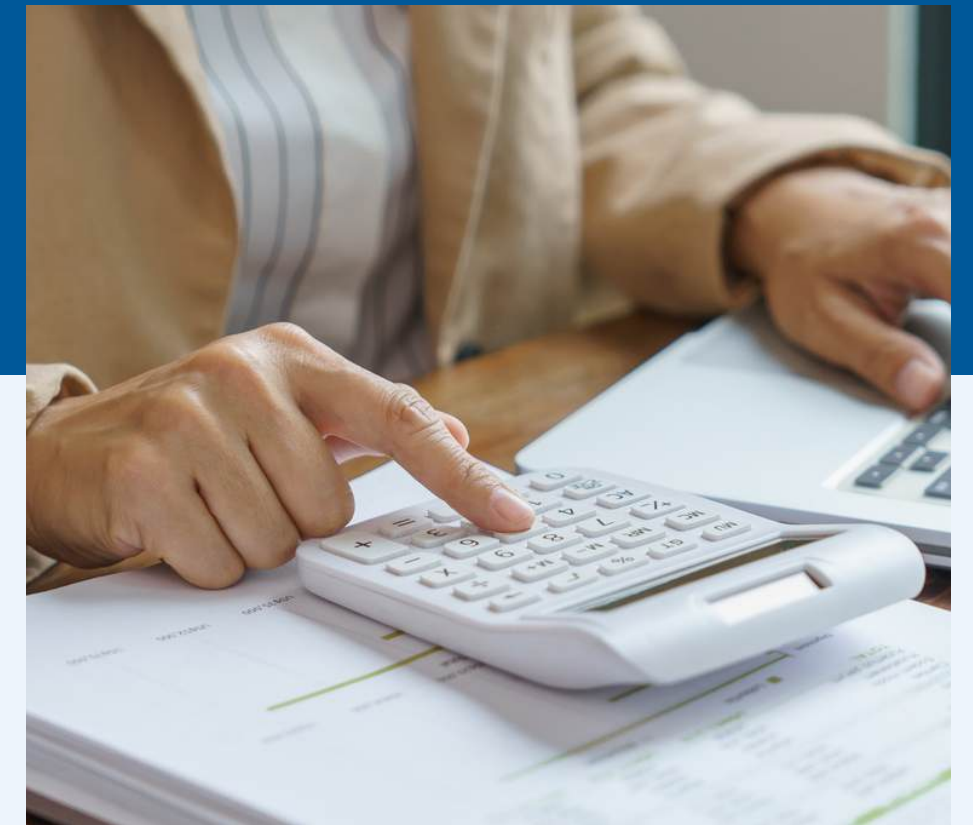
## EXPERT PROFESSIONALS

Every service is led and carefully reviewed by experienced legal practitioners.



## PRACTICAL SOLUTIONS

Structured processes designed for business realities



## TRANSPARENT AND AFFORDABLE FEES

Clear pricing with no hidden charges

# OUR OFFERED SERVICES



## **Business Formation & Registration**

- Business Registration, Incorporation, and Company Registration



## **Licenses & Government Compliance**

- Application and Renewal of Business Licenses and Permits
- Registration with Government Agencies



## **Corporate Maintenance**

- Corporate Housekeeping
- Amendment of Articles of Incorporation or By-Laws



## **Business Closure & Property-Related Services**

- Closure and Retirement of Business and Corporate Dissolution
- Processing of Certificates Authorizing Registration (eCAR)
- Transfer of Titles and Tax Declarations for Real Property

# HOW WE WORK

Our work is hands-on, guided, and managed from start to finish.

- **Initial consultation and scope assessment**
- **Preparation and review of documentary requirements**
- **Processing and coordination with government agencies**
- **Completion and client update**

## **FEES & TRANSPARENCY**

- **Fixed service fees for basic services**
- **Determination of scope of work**
- **Final fees confirmed after scope approval**
- **Out-of-pocket expenses billed separately**

*This ensures clarity and predictability from the start.*

# PRICING

## BUSINESS REGISTRATION

### INCORPORATION OR REGISTRATION WITH THE SECURITIES AND EXCHANGE COMMISSION (SEC)

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

- SEC Regular Registration with ZERO Processing for:
  - Incorporation of Domestic Stock Corporations except Lending and Financing Companies
  - Incorporation of One Person Corporations (OPC)
  - Incorporation of Domestic Non-Stock Corporations

### INCORPORATION OR REGISTRATION WITH THE SECURITIES AND EXCHANGE COMMISSION (SEC)

**PHP 35,000.00**

SERVICE FEES INCLUSIVE OF VAT

- SEC Regular Registration for:
  - Incorporation of Domestic Lending and Financing Companies
  - Registration of Partnerships
  - Registration of Foreign Stock Corporation
  - Registration of Foreign Non-Stock Corporation

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*



# PRICING

## BUSINESS REGISTRATION

**REGISTRATION WITH THE  
DEPARTMENT OF TRADE  
AND INDUSTRY (DTI)**

**PHP 7,500.00**

SERVICE FEES INCLUSIVE OF VAT

- Registration of Sole Proprietorships

**REGISTRATION WITH THE  
BUREAU OF INTERNAL  
REVENUE (BIR)**

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

- All types of business entities

**REGISTRATION WITH SOCIAL SECURITY SYSTEM (SSS), PHILIPPINE HEALTH  
INSURANCE CORPORATION (PHILHEALTH), HOME MUTUAL DEVELOPMENT  
FUND (HDMF/PAG-IBIG), AND DEPARTMENT OF LABOR AND EMPLOYMENT  
(DOLE)**

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

All types of business entities with employees

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# PRICING

PERMITS, LICENSES,  
CLEARANCES,  
ENDORSEMENTS, AND  
ACCREDITATION

**BUSINESS PERMIT FROM THE  
RELEVANT CITY/MUNICIPALITY  
BUSINESS PERMITS AND  
LICENSING OFFICE (BPLO)**

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

- All types of business entities

**BUSINESS PERMIT  
RENEWAL**

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

- All types of business entities

**CLEARANCES, ENDORSEMENTS, OR ACCREDITATION FROM OTHER  
GOVERNMENT AGENCIES**

STARTS AT

**PHP 40,000.00**

SERVICE FEES INCLUSIVE OF VAT

Certain businesses require clearances, endorsements or accreditation from other government agencies. For example, an educational institution needs an endorsement or to register with either the Department of Education, Commission on Higher Education, or Technical Education Skills and Development Authority, and a travel agency needs an accreditation from the Department of Tourism.

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*



# PRICING

## BUSINESS REGISTRATION DISCOUNTED PACKAGES

### SOLE PROPRIETORSHIP PACKAGE

**PHP 75,000.00**

SERVICE FEES INCLUSIVE OF VAT

- DTI Registration
- BIR Registration
- Business Permit
- SSS, Philhealth, HDMF and DOLE Registration

### ZERO PROCESSING PACKAGE

**PHP 95,000.00**

SERVICE FEES INCLUSIVE OF VAT

- SEC Regular Registration with ZERO Processing
- BIR Registration
- Business Permit
- SSS, Philhealth, HDMF and DOLE Registration

### REGULAR REGISTRATION PACKAGE

**PHP 100,000.00**

SERVICE FEES INCLUSIVE OF VAT

- SEC Regular Registration
- BIR Registration
- Business Permit
- SSS, Philhealth, HDMF and DOLE Registration

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*

# PRICING

## REGULATORY COMPLIANCE AND FILINGS

### CORPORATE SECRETARIAL SERVICES AND REPORTORIAL REQUIREMENTS

STARTS AT

**PHP 5,000.00/mo**

SERVICE FEES INCLUSIVE OF VAT

- Assistance to the Corporate Secretary in the preparation and/or submission of corporate documents and reportorial requirements with the SEC
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### APPLICATION OF TAX IDENTIFICATION NUMBERS (TINs) OF FOREIGN INDIVIDUALS OR FOREIGN CORPORATIONS

**PHP 8,500.00**

SERVICE FEES INCLUSIVE OF VAT

- Tax Identification Numbers of foreign individuals or corporations are part of the requirements in all forms, permits, licenses, clearances, official papers and documents secured from government agencies and instrumentalities pursuant to Executive Order No. 98, series of 1999
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*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*

# PRICING

## AMENDMENT OF ARTICLES OF INCORPORATION OR BY-LAWS

### SIMPLE APPLICATION FOR AMENDMENT OF ARTICLES OF INCORPORATION OR BY-LAWS

**PHP 30,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Articles of Incorporation:
  - Change in the Principal Office Address
  - Increase or Decrease in the Number of the Board of Directors/Trustees
- By-Laws:
  - Date of Annual Meeting of the stockholders/members
  - Fiscal Year

### REGULAR APPLICATION FOR AMENDMENT OF ARTICLES OF INCORPORATION OR BY-LAWS

**PHP 40,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Increase of Authorized Capital Stock
- Amendment of partnership
- Dissolution of partnership
- Amendment of Articles of Incorporation of a domestic corporation whether stock or non-stock other than those covered by simple application
- Amendment of By-Laws of a domestic corporation whether stock or non-stock other than those indicated covered by simple application
- Application for conversion of one person corporation (OPC) to ordinary stock corporation and vice versa
- Application for Increase of capital stock for OPC via cash
  - Combination of any of the amendments in the Articles of Incorporation and By-Laws covered by simple application

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*

# PRICING

## CLOSURE/ RETIREMENT OF BUSINESS

### CLOSURE OF BUSINESS OF A SOLE PROPRIETORSHIP

**PHP 72,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Closure or retirement of business of a sole proprietorship before the BPLO, BIR and DTI, and cancellation of registration with the SSS, Philhealth, HDMF, and DOLE

### CLOSURE OF BUSINESS OF A CORPORATION

**PHP 90,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Closure or retirement of business of a corporation before the BPLO, BIR and dissolution with the SEC, and cancellation of registration with the SSS, Philhealth, HDMF, and DOLE

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*

# PRICING

## EXTRAJUDICIAL SETTLEMENT OF ESTATE AND TRANSFER OF PROPERTY REGISTRATION

### EXTRAJUDICIAL SETTLEMENT OF ESTATE

STARTS AT

**PHP 75,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Processing of Extrajudicial Settlement, Payment of Estate Tax and Acquisition of Certificate Authorizing Registration (eCAR), and Transfer of Title/s and Tax Declaration/s to Real Property/ies

### TRANSFER OF TITLE AND TAX DECLARATION FOR REAL PROPERTY

**PHP 60,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Payment of Applicable Tax and Acquisition of eCAR and Transfer of Title and Tax Declaration to Real Property

### ACQUISITION OF ECAR FOR TRANSFERS OF SHARES OF STOCK

**PHP 50,000.00**

SERVICE FEES INCLUSIVE OF VAT

- Payment of Applicable Tax and Acquisition of eCAR

*Note: Out-of-pocket expenses such as courier fees, document reproduction costs, filing or registration fees, taxes, toll and parking fees, and other charges shall be for the client's account. For services performed outside Metro Manila, we will also charge transportation costs and, if applicable, accommodation expenses and per diem.*

# READY TO PROCESS YOUR NEXT MOVE?

Let's discuss how RegEase can support your regulatory and compliance requirements.

## Office Hours:

Monday - Friday | 9:00 AM - 6:00 PM

## Office Address:

Unit 610 Cattleya Condominium  
235 Salcedo Street, Legaspi Village  
Makati City, Metro Manila, Philippines 1223

## Schedule an Appointment

[solutions@regease.ph](mailto:solutions@regease.ph) | [www.regease.ph](http://www.regease.ph)



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For startups, SMEs, entrepreneurs, and growing  
and established businesses.

