



## **EPC Sector Chiefs' and Directors' Training May 13, 2024**

Mike welcomed everyone at 9:00 am and introduced **two new Sector Chiefs**: Frank Lombardo in Sector 12 with Janet Lombardo as an Area Representative; and Chris Rael in Sector 18 with Shirley Rael as an Area Representative.

Mike reported that the **Villages' Club Expo** held last week was successful. EPC was in a good location in the room and they had lots of visitors. Four people registered for NIXLE, five registered as Area Reps, and one person decided to move from Area Rep to Sector Chief.

Mike reported that they were looking at **Disaster Preparedness** articles and want to review some of the ideas with this group at future meetings to see if we can improve our processes. Ideas such as keeping a whistle at the AID Station to get people's attention, helping residents make an Emergency Plan, and being informed beforehand to find information quickly.

Diane asked Marie to do a **Roll Call**. There were 44 people present. Directors present who have been approved by CBOD were Mike Ramer, Diane Finley, Fran Schumaker, Mike Gilbert, Ken Colaizzi, Daniel Grim, Irene Browne-Grim, Andrea Butler, Linda McMullen and Marie Colaizzi.

Diane then reported on the **new AID Stations**. She said that the Sector Chiefs will go to their AID stations after this meeting and report in by radio. She asked for any comments about the new Stations. One report was that the doors are large and the wind slams them so it will be useful to have a bungee cord to keep them open. Sector 19 reported that their door only opens 90 degrees and asked for the Station to be moved back 2" so they can open the door all the way. In Olivas, the Station faces the parking lot and the Sector Chief asked that the parking space directly in front be marked as No Parking so they can open the doors to the Station. Someone suggested putting a large cement log in the space. Mike added that these AID Stations are the property of The Villages and any changes need to be approved by Maintenance. He shared that the Grims were essential in the set-up of these sheds, and that Maintenance did not want to start the second half of installation until the Grims were available! Mike thanked them for their dedication and hard work. He added that it is important to close the Stations completely by bringing the handle to a vertical position so it can be locked. He said it would be a perfect time to get the Area Representatives out to the AID Stations to come see the new station and where things are located.

Fran Schumaker, Medical Team Co-Director, gave an annual update on the **Sector Medics**. The Sector Medic Project where medics report to the Sector AID Station in an emergency is in progress. Odette Rojas, Medical Team Co-Director, and Fran evaluate what each Sector needs. Right now, there are two medics in Sector 14. Sector 24 has many nurses and other medics. Sector 6 has 1 medic. In Sector 8 the Area Reps are nurses. Sector 9 does not have any medics. Sector 10 has a nurse but not a Sector medic. Sector 21 has 3 medics. She explained that medics can be in physical therapy, occupational therapy or on crash teams. The Verano Sectors have 1 medic. She explained that sharing of the medics will be necessary until all sectors have

medics. This sharing will need to be initiated by those Sector Chiefs who do not have any medics and discussed with those Sector Chiefs nearby who do have medics. She clarified that she will not arrange this sharing, that it will be up to the Sector Chiefs to arrange for their own medics. She interviews the medics and determines their interest in EPC, if they are available for emergencies, and how they are willing to share their skills and time. If anyone knows of some medical personnel in the Villages, please let her know so she can maintain a master list and try to reach out to them. She said at least we now know what medical personnel are available in an emergency. Question: As Mike's outreach brings up medical people, do you follow up? Answer is yes. Question: In Cribari Sector 14, we have 2 medics, how does sharing work? Answer: Talk to Odette. Bob Dolci asked if it makes sense to share names. Fran said each Sector Chief will figure it out, it is not for me to tell you, all we can do is supply you with people. Sector 8 asked in an emergency would you go and ask for help for these sectors? Fran said yes. Would you provide a duffel for them? Fran said no, they would come to your Station and use the equipment there. You would request the medic from the sharing Sector Chief and reply to the receiving Sector Chief. The Main Medical Team, if they see an emergency on the way to their Station, would handle the emergency and notify their Sector Chief so they are informed. Mike clarified that if the medic does not have the tools they need, they then ask VEOC for help and the medic bag stays with the person. All communications would go through the Sector Chief. One Sector Chief said they give clip boards directly to each Area Representative, that they do not need to go to the AID Station in an emergency because it is quicker to get their review done that way. The AID Station is not central to their work that way because it is out of the way up a hill. Diane said that could be problematic because the medics are sent to the AID Stations. Richard Holmboe said the Area Reps go out in pairs, they can use golf carts when available, and medics go directly to the AID Stations. Diane added that yes, the Sector Chiefs and VEOC need to know where the medics are in case they are needed elsewhere. Also, she added that it is important not to park right in front of the AID Stations and block traffic, please park on one side of the street only so other vehicles can pass on the street. Mike asked that the Sector Chiefs discuss ahead of time with the Area Reps. Fran shared that she and Odette meet with the Sector Chiefs and notify them of the medics contact information. If you do not have any Sector medics assigned and you know someone who can fill in, please let Fran know. The Sector Chiefs need to talk to each other. Mike said it is possible to put together a list of medics and Sectors to be used for sharing. Fran said the sharing needed is the reason for this update. We need to work as one team. Sector Chiefs have different styles, and the medics need to clarify how they have been trained. Fran will not put out the medics' contact information; the Sector Chiefs need to take responsibility and share the relevant information. Richard suggested that Sector Chiefs keep a list of contact information for medics in the AID Station in case they are not available in an emergency, and these Stations need to be kept locked.

Linda McMullen listed the Service Organizations that will attend the **EPC Fair on August 10, 2024**, 1-4 pm: CADRE, CalFire, Kaiser, PG&E, Red Cross, San Jose Municipal Water, San Office of Emergency Management/CERT, San Jose Police Department, Santa Clara County Environmental Health, and Station 11. The Villages' teams that will be present will be VMA, Villages Sustainability, EPC Medical, EPC Emotional Support, EPC AID Stations, EPC Language Assistance, EPC House Pet Preparedness, EPC Recruiting, EPC Communications, and Firewise. She shared they are working on the speakers at the event and that hopefully they will have more speakers than the last Fair. If any of the sector Chiefs know of a possible speaker, please let Linda know. They are working on publicity in the Villager, a Banner at the Villages' front entrance, and flyers to advertise the Fair. She said she would ask the Sector Chiefs to help distribute the flyers to their Sector. She shared that there will be a slideshow on the stage in the Auditorium to show EPC processes and explain the roles.

Mike updated the **Recruitment efforts** now underway. There will be orientation meetings in Cribari at 3 pm on May 19 and at 6 pm on May 22 in the Sequoia room of Cribari Center. He asked for someone to help distribute the EPC flyers and someone volunteered to help.

Diane asked the Sector Chiefs to go onto the **EPC website** to see the Calendar of Events and the updated Sector maps. She asked if any of them see anything that needs to be updated or corrected to please let her know. We

want this to be a great tool! She shared that she is working with Matt Hidalgo to create a display of the Villages' evacuation routes, and showing which villages should use which evacuation route. She clarified that if someone is worried about getting out in an upcoming emergency, they should get out as soon as possible for them.

Diane explained that the meeting would continue at the **AID Stations** where she asked the Section Chiefs to call in to the Communications team on their radio. It will give them an opportunity to go to the Stations and work from there.

Meeting was adjourned at 10:00 am.

Respectfully submitted,  
Linda McMullen  
EPC Recorder/Administration