



Office: 239-908-2136 Fax: 239-236-5858 Email: AdmnSupremeSolutions@gmail.com

RENTAL APPLICATION INSTRUCTIONS

Please know that incomplete applications will delay the approval process.
NO APPLICATION WILL BE PROCESSED WITHOUT A PROCESSING FEE.

- \$75.00 Application fee per adult payable to Manuel Castro LLC (NON-REFUNDABLE) **No Personal Checks**. **Each** adult will need to fill out an application. This can be paid online. www.SupremeRentalSolutions.net
- One month's rent security deposit will be necessary to hold the property. Cashier's check made payable to Supreme Rental Solutions. **No Personal Checks**. Should application be declined, the deposit will be returned. Securities will be held in a non-interest-bearing escrow account at Bank of America.
- Please provide the following information so that we can prepare the documents for this transaction ...
 1. Copy of ID
 2. Most Recent Paystubs for Past 30 Days (Annual/Off-Season Rentals)
 3. 2 Character References (Annual/Off-Season Rentals)
 4. Most Recent Bank Statement (Annual/Off-Season Rentals)
- Please include the association application along with the association fees. Read carefully to whom the checks need to be made payable to. Include that with your package.

Once everything has been approved by our office the lease will be prepared and sent to tenants & landlords. We will work efficiently to get your tenants approved & moved in quickly.

Please deliver everything to:

Supreme Rental Solutions
26381 Tamiami Trail South, Ste 300
Bonita Springs, FL 34134

(We are located in the Bonefish Grill Plaza on the 3rd Floor)

Packages can be left with front desk. Please feel free to contact us with any questions

Disclosure:

In Florida, passing a worthless check for an amount under \$150 is considered a first-degree misdemeanor, which carries a potential sentence of up to one year in jail and a fine of \$1,000. If the amount of the worthless check is \$150 or more, the charge is considered a third-degree felony which can mean up to five years in prison and a \$5,000 fine.

www.SupremeRentalSolutions.net



PLEASE FILL IN ALL BLANKS

Castro Administration Office: 239-908-2136 Fax: 239-236-5858

Applicant's Name: _____ Soc. Security: _____

Birth Date: ___/___/___ Driver's Lic. #:: _____

Night Phone: _____ Day Phone: _____

Cell: _____ E-Mail: _____

***** Residential History *****

Present address: _____ City: _____ County: _____ St: ___ Zip: _____

Landlord/Owner: _____ Telephone: _____

Rent Amount: _____ Rent from: _____ to: _____ Was 30 day notice given? ___ When? _____

Reason for Leaving: _____

***** Residential History *****

Former address: _____ City: _____ County: _____ St: ___ Zip: _____

Landlord/Owner: _____ Telephone: _____

Rent Amount: _____ Rent from: _____ to: _____ Was 30 day notice given? ___ When? _____

Reason for leaving: _____

***** Employment *****

Current employment: _____ Telephone: _____

Supervisor: _____ Your position: _____

Length Employed: _____ to _____ Full-time _____ Part-time _____ Salary: _____ per _____

***** Employment *****

Former Employment: _____ Telephone: _____

Supervisor: _____ Your position: _____

Length Employed: _____ to _____ Full-time _____ Part-time _____ Salary: _____ per _____

***** Employment *****

Vehicle Information: List Make & Model: _____ License : _____

Make & Model: _____ License : _____

Do you have any RV, boats, trailers or motorcycles? If so, please list

Please answer all of the following questions:

Will you have pets? _____ If so, how many? _____

Pet(s) description: Breed/Age/Weight/Color _____

Pet(s) description: Breed/Age/Weight/Color _____

Will you have any water filled furniture? _____ If so, please specify _____

Have you ever declared bankruptcy? _____ If so, when? _____

Have you ever had an eviction filed against you? _____ If so, please specify _____

Have you ever been arrested? _____ If so, please specify _____

Have you ever been charged with a felony? _____ If so, please specify _____

Have you ever been charged with a misdemeanor? _____ If so, please specify _____

Have you ever refused to pay rent/ broken a lease? _____ If so, when and why _____

Did a Realtor show you this property? ___ If yes, please provide contact information _____

Applicant's Signature: _____ Date ___/___/___



Property Desired: _____

Desired Move-in Date: _____

TO APPLY, THE FOLLOWING IS REQUIRED:

1. All applications must be filled out and signed by the applicant on all pages.
2. **A separate application must be filled out for each applicant 18 years old and older.**
3. A processing fee in a money order or certified check must accompany this application.
NO APPLICATION WILL BE PROCESSED WITHOUT A PROCESSING FEE.
4. Reliable documentation and telephone numbers for all income must be provided.
5. Photo documentation (driver's license, military ID or state ID) is required.
6. All intended applicants must be listed below.
7. You must disclose ALL pets, vehicles of any nature and water filled furniture.

YOU ARE HEREBY NOTIFIED OF THE FOLLOWING PROCEDURES & POLICIES:

1. The processing fee is NON-REFUNDABLE.
2. Pets must be approved by the lessor.
3. If you have water filled furniture, you must provide the lessor with proof of insurance. FS 83.535
4. No properties are held for a long period, such as 30 days, unless it is not available.
5. If approved, a holding deposit must be paid within one (1) business day in order to hold the property and refuse other applicants. If the applicant defaults on renting the property AFTER APPROVAL, the holding deposit will be forfeit.
6. If approved, all monies owed must be paid in full with certified funds (cashier's check or money order) PRIOR TO RENTING.

I, THE UNDERSIGNED APPLICANT, affirm the information contained in this two page application is true and correct and authorize Florida Tenant Reporting Services, Inc. to verify all information contained in this application including obtaining a credit report. Misstatements, either false or incorrect, can be deemed reason for denial of occupancy. I understand that due to the Fair Credit Reporting Act that I will not be furnished a copy of my credit report from Florida Tenant Reporting Services or its members. I may, however, obtain a free credit report from Equifax if my application is denied for credit reasons. I also understand that this application is the property of Florida Tenant.

Applicant's Signature: _____

I also affirm the following will be the residents of the property:

(Please list the first and last names of all prospective tenants, including yourself:

_____	Date of Birth:	_____
_____	Date of Birth:	_____
_____	Date of Birth:	_____
_____	Date of Birth:	_____