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## Surrey HILLS Pre-School CENTRE

## NOTICE of annual GENERAL MEETING - **3 DECEMBER 2024**

Notice is hereby given of the Annual General Meeting for the Surrey Hills Pre-School Centre. Business at the Annual General Meeting will include:

* a review of the past year including a review of the financial results; and
* election of new members for committee member positions for 2025.

The meeting will take place at the following time:

Date: Tuesday 3 December 2024

Time: 7.30pm

Place: In person at Surrey Hills Preschool Centre

If you are unable to attend, you are permitted to appoint another member as a proxy to attend and vote towards approving the audited financials on your behalf at the meeting.

To appoint a proxy, complete the proxy appointment below, and give it to your proxy prior to the meeting (they will need to get this to the Secretary after the AGM if the member votes for anything on behalf of the proxy at the Annual General Meeting)

**Appointment of Proxy:**

Name of Member:………………………………………………………….

I hereby appoint (name of proxy)…………………................................ to attend and vote at the 2024 SHPC Annual General Meeting on my behalf.

Signature of Member:…………………………………………………...…