

DETAILS BY LADY T - REGULAR CLEANING CHECKLIST

☐ **Living Areas:**

- ☐ Dust surfaces (tables, shelves, electronics).
- ☐ Vacuum carpets and rugs or sweep floors.
- ☐ Wipe down high-touch areas (doorknobs, light switches).
- ☐ Mop or steam hard floors.
- ☐ Clean glass surfaces (windows, mirrors).

☐ **Kitchen:**

- ☐ Wipe down countertops and tables.
- ☐ Wash dishes or load the dishwasher.
- ☐ Sweep or vacuum the floor.
- ☐ Wipe down the stove and appliances.
- ☐ Clean sink and faucet.
- ☐ Wipe down cabinet fronts.
- ☐ Clean the microwave inside and out.
- ☐ Empty trash and recycling bins.

☐ **Bathrooms:**

- ☐ Wipe down sinks and faucets.
- ☐ Clean mirrors.
- ☐ Disinfect toilet handles and seats.
- ☐ Replace hand towels if needed.
- ☐ Clean and disinfect toilets.
- ☐ Scrub shower/tub.
- ☐ Wipe down counters.
- ☐ Mop floors

☐ **Bedrooms:**

- ☐ Put away clothes / organize items
- ☐ Dust surfaces (nightstands, dressers)
- ☐ Make bed and/ or Change bed linens.
- ☐ Vacuum floors and rugs.
- ☐ Dust light fixtures and fans.
- ☐

☐ **General:**

- ☐ Empty trash bins in all rooms.
- ☐ Wipe down door frames and baseboards.
- ☐ Clean remote controls and other frequently touched items.

DETAILS BY LADY T - DEEP CLEAN & MOVE OUT CHECKLIST

- ☐ **Living Areas (Living Room, Front Entry Way, Den, Storage Rooms, Etc):**
 - ☐ Move furniture to vacuum and clean underneath.
 - ☐ Sweep and Mop the floors
 - ☐ Wash walls and baseboards.
 - ☐ Clean window tracks and sills.
 - ☐ Dust/wipe blinds
 - ☐ Vacuum upholstery and spot-clean as needed.
 - ☐ Clean and disinfect remote controls, game controllers, and phones.
 - ☐ Windex (or similar product) inside & outside of the windows including sill
- ☐ **Kitchen:**
 - ☐ Wipe all wall and trim surfaces
 - ☐ Backsplash tile, including grout lines
 - ☐ Deep clean the oven and stove top.
 - ☐ Hood Range surfaces
 - ☐ Clean the refrigerator inside and out, discard expired items.
 - ☐ All surfaces inside and outside the freezer
 - ☐ Wipe down outside of cabinets and drawers, including handles
 - ☐ Wipe down the inside of cabinets and drawers.
 - ☐ Wipe bottom surfaces of the upper cabinets
 - ☐ Bottom of the cabinets where they meet the floor
 - ☐ Clean the dishwasher filter and run a cleaning cycle.
 - ☐ All surfaces inside and out of Microwave
 - ☐ Wash garbage can inside and out.
 - ☐ Clean behind and under ALL appliances. (Fridge, stove, counter top appliances)
 - ☐ Counter tops
 - ☐ Sweep and mop the floors, scrub grout lines clean
 - ☐ All sink surfaces, faucet, & grooves cleaned and shined
 - ☐ Wipe down all electrical faceplates, light switches, and door handles
 - ☐ All kitchen/appliance lights in working order
- ☐ **Bathrooms:**
 - ☐ Clean and disinfect grout.
 - ☐ Wipe all walls and trim surfaces
 - ☐ Wash the inside and outside of all cabinets, including handles from floor to finish
 - ☐ Dust/wipe towel bar and toilet paper holder
 - ☐ Wash shower curtains and liners.
 - ☐ Deep clean and polish faucets and showerheads.
 - ☐ Inside of bathtub
 - ☐ Outside of bathtub

- ☐ Scrub all tiles inside shower/bath area, scrub grout lines clean
- ☐ Windex (or similar product) mirrors
- ☐ Clean every surface of the toilet, inside and out, including around the floor and connections, tank, top of tank, handle, and behind
- ☐ Inside and Out of medicine cabinet cleaned and wiped
- ☐ Clean exhaust fans and light fixtures.
- ☐ Scrub tile floors.
- ☐ **Bedrooms:**
 - ☐ Wipe all wall and trim surfaces
 - ☐ Windex (or similar product) inside & outside of the windows including sill
 - ☐ Sweep and mop the floors, including the closet
 - ☐ Wipe down all electrical faceplates, light switches, and door handles
 - ☐ Rotate and vacuum mattress.
 - ☐ Wash pillows and comforters.
 - ☐ Organize and declutter closets.
 - ☐ Clean under the bed.
 - ☐ Dust and clean ceiling fans and light fixtures.
- ☐ **General:**
 - ☐ Wash windows inside and out.
 - ☐ Clean air vents and replace filters if needed.
 - ☐ Wash or vacuum drapes and blinds.
 - ☐ Polish wood furniture.
 - ☐ Organize and declutter storage areas.
 - ☐ Clean light fixtures and replace any burnt-out bulbs.
 - ☐ Balconies - sweep & mop to remove all dirt and debris
 - ☐ ALL reachable glass has been shined and cleaned
 - ☐ All garbage and recycling has been removed
 - ☐ All dirty rags away
 - ☐ Spray Mint AP around the entryway (rugs, etc) - To leave homes smelling fresh & clean! They will see we have been there so we want it to smell like we have too!