**BYRAM-CUM-SUTTON PARISH COUNCIL**

Minutes of meeting held on **Thursday, 17th May 2018** in the Anne Sharpe Centre, St Edward's Close, Byram.

**Present:**

**Parish Councillors** Mitchell (Chair), Nicklin (Vice-Chair), Wood, Wharton, Carter & Fitzsimmons

**District Councillor** Sage

**County Councillor**

**Public** 7

**Apologies** Ferguson-Graham

 **Clerk – Mrs S Lifsey**

**12.609 ELECTION OF CHAIR & VICE CHAIR**

The Parish Council all agreed and voted in favour of Councillor Mitchell being Chair together with Councillor Nicklin as Vice-Chair for a further year. Accordingly, both Councillors Mitchell & Nicklin duly signed & dated the declaration of Acceptance, which was witnessed by the Clerk.

**12.610 ANNUAL MEETING OF COUNCIL 2017**

Councillor Mitchell accordingly read out the Minutes from the 2017 Annual Meeting of Council. The Parish Council all agreed with its contents and thereafter Councillor Mitchell duly signed & dated each page to show agreement to the same.

**12.611 PUBLIC REQUESTS, CONCERNS & DISCUSSONS**

Several residents had concerns about the Planning Permission for 4 Sutton Lane. One of their concerns was in respect of the effect around the Post Office. Where the property is situated opposite the Post Office, it is one of the busiest areas on Sutton Lane. Concerns were for the extra traffic that would be coming & going if houses were to be erected.

The Parish Council listened to all their concerns and would discuss these further in the meeting.

**12.612 APOLOGIES**

All apologies were given to the Clerk prior to the Parish Council Meeting except for County Councillor Pearson.

**12.613 MINUTES**

Parish Councillor Mitchell asked if the Parish Council were all in agreement with the Minutes from the last Meeting which was held on the 22nd February 2017. The Parish Council agreed and accordingly Councillor Mitchell signed and dated each page of the Minutes.

**12.614 CLERKS REPORT / ANNAL RETURN**

Clerk informed the Parish Council that she had had a meeting with Mrs Avis Thomas, the Internal Auditor on Friday, 11th May. The Annual Return was completed together with the accompanying documents. Accordingly, the Chair and Clerk signed the Annual Return in all the appropriate placed. Clerk to send documentation to LittleJohn LLP.

In addition, the Parish Council thanked the Clerk for all her work & effort throughout the year and also thanked Mrs Thomas for her help & assistance.

**12.615 CHEQUES AND STUBBS**

(a) S Lifsey (Clerk) – Wages - £254.51

(b) National Insurance & Tax - £38.00

(c) Mr A Cable (Website Setup) - £250.00

(d) Zurich Insurance - £749.07

(e) Mrs A Thomas (Internal Auditor) - £55.80

 **TOTAL - £1,347.8**

**12.616 PLANNING PERMISSION – 4 SUTTON LANE, BYRAM**

Councillor Wharton left the Meeting, while the Parish Council discussed the Planning Permission (this was due to a conflict of interest as it was her Planning Application).

The Parish Council were happy with the houses being built but it was the issue of traffic and the loss of amenity.

Clerk to reply to Selby District Council stating that they were happy with the Outline Planning Permission but reserve the right to have detailed Planning Permission for inspection, once a decision has been reached. This can then be discussed further.

**12.617 GENERAL ISSUES**

* **East Acres**

Problems have arisen again in respect of the ongoing traffic problems with the Contractors parking and throwing litter out onto the roads from their vehicles.

District Councillor Sage said that there were more than 200 Planning enforcements lodged with Selby district Council. Developers seem to be ignoring Selby District Council

* **Defibrillator**

Parish Councillor Nicklin informed the Parish Council that he had spoken to the Doctors and they are happy for the Defibrillator to be located at the Anne Sharpe Centre.

* **Website**

This is now up & running. The website address is [www.byramcumsuttonparishcouncil.com](http://www.byramcumsuttonparishcouncil.com).

* **Play Area – Village Hall**

Councillor Nicklin is going to look into Skip Hire Companies that will dispose of the rubber flooring from the Play Area and report back to the Parish Council.

**12.618 NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting will be held on Thursday, 21st June 2018 at 6.30pm, Anne Sharpe Centre, St Edward's Close, Byram.