

**BYRAM-CUM-SUTTON PARISH COUNCIL**

I hereby give Notice of the Parish Council meeting to be held in the Anne Sharpe Centre, St Edward's Close, Byram on Thursday 12<sup>th</sup> December 2019 at 6.30pm

Clerk: Shirley Lifsey

**AGENDA**

1. Visitors Requests, concerns & discussions;
2. Apologies;
3. To consider approving and signing the Minutes of meeting held on 21<sup>st</sup> November 2019;
4. Finance: -
  - (a) S Lifsey (Clerk) – wages - £264.14
  - (b) National Insurance & Tax – Clerk - £27.00
  - (c) S G Parkin Landscapes - £210.00 (duplicate)
  - (d) Mrs L Crowther (Accountant) - £50.00
  - (e) S Lifsey (Cashbook) - £25.61
5. Council Tax Precept 2020/21
6. Important Matter – to discuss matters that, in opinion of the Chairperson considers as a matter of urgency;
7. Inform date of next Parish Council Meeting – Thursday, 13<sup>th</sup> February 2020 6.30.

***PLEASE NOTE THAT THERE WILL BE NO PARISH COUNCIL MEETING HELD IN JANUARY UNLESS THERE ARE ANY ISSUES/MATTERS, WHICH ARE OF IMPORTANCE AND NEED DISCUSSING***