

Job Title: Chief Financial Officer

Job Location(s): Eastern Caribbean Islands: Anguilla, Antigua, Dominica, Grenada, Guadeloupe, Martinique, Montserrat, St Kitts, St Lucia, St Martin, and St Vincent.

Job Description: Full-time

Caribbean Collectibles Creations is seeking a CFO that has the ability to adhere to the company's "Code of Conduct" and "Mission Statement". This highly visible position will provide leadership on all financial functions; develop service level agreements, strategic plans, budgets, financial processes, and internal controls; perform monthly operating reviews; oversee the annual and periodic budget process, including monthly results, planning & forecasting; and motivate the management team & staff responsible for the finance operations. The ideal candidate should be comfortable working with all levels of management and in a professional work environment.

Travel Required: 25%

Relocation Expenses: Not Paid

Tele-Work: Yes

Minimum Experience/Education:

Bachelor's Degree in Accounting, Finance or related field

3 years of with five years of senior executive experience in directing the financial operations of a major organization

2 years of experience with organizational start-ups, acquisitions, and operational consolidation

Excellent interpersonal and communication skills

Strong time management and analytical skills

Preferred Experience/Education:

Master's Degree in Accounting, Finance or related field

CPA

5 years of senior executive experience in directing the financial operations of a major organization

Excellent interpersonal and communication skills

Strong time management and analytical skills

Tactical Execution: oversees the development, deployment and direction of complex programs and processes

Project Management: assesses work activities and allocates resources appropriately

Leadership: guides individuals and groups toward desired outcomes, setting high performance standards and delivering leading quality services

Policies & Procedures: articulates knowledge and understanding of organizational policies, procedures and systems

Work Environment: This position requires eye-hand coordination & manual dexterity sufficient to operate a keyboard, photocopier, telephone, calculator and other office equipment, bending, stretching, prolonged sitting, stooping, and lifting up to 50 pounds occasionally.

Salary:

Please submit resume & application as PDF attachments to:

HR@CaribbeanCollectibles.org

Caribbean Collectibles Creations is an Equal Employment Opportunity employer. If a candidate is not elected for the announced position within 30 days, their application will be filed for future reference. All applications will be destroyed after 90 days. Candidates are encouraged to reapply. The employment process includes a pre-employment background investigation that applies to all applicants, employees, and contractors/sub-contractors of Caribbean Collectibles Creations. The scope of this inquiry covers such elements as education, employment history, a criminal history check, reference checks, and a pre-employment drug screen. Sensitive positions within the company may have more stringent standards.