



## **BY-LAWS**

### **ARTICLE I – Purpose and Classification**

SECTION 1. The Alamo Gordo Mustang Club, Inc. is a non-profit organization which seeks to:

- A. Preserve, restore, and maintain the Ford Mustang
- B. Promote good fellowship between the club membership and the community
- C. Encourage driving safety, automobile maintenance, and proper vehicle operation
- D. Support selected community projects and area philanthropic efforts through participation and monetary contributions

SECTION 2. The Mustang classification includes vehicles utilizing a chassis manufactured by the Ford Motor Company from March 1964 to the present which incorporates a uniquely designed body, outstanding features, or custom styling, all of which are promoted as the Ford Mustang model.

SECTION 3. Membership can include those owning “other Fords” who share the club’s enthusiasm for Mustangs and the Ford vehicle line.

### **ARTICLE II – Membership**

SECTION 1. There are two (2) member classifications:

- A. **ACTIVE MEMBER** – Any person who promotes the club’s purposes, applies for membership, and is in good standing with paid dues for the current year
  1. A member loses ‘good standing’ status when dues become 3 months delinquent after due date.
- B. **COURTESY MEMBER** – The spouse of a paid member in good standing
  1. Courtesy membership does not include the right to vote or hold an office within the club.

SECTION 2. Membership Voting:

- A. Each **ACTIVE MEMBER** in good standing is entitled to one (1) vote at any meeting after 6 months membership.
- B. Proxy voting – An absent member in good standing may cast a vote in writing to an elected officer by standard mail, email, or text.

### **ARTICLE III – Meetings**

SECTION 1. Regular meetings are held the second (2<sup>nd</sup>) Thursday of each month at 6:30 pm. Location TBA.

SECTION 2. Special meetings of the members may be called at any time by the President or by recommendation of the Board of Directors.

- A. Notice of special meetings will be sent to all members either by email, text, or standard mail, stating the purpose, time, and place.
- B. At all meetings of members, ten (10) active members will constitute a quorum to conduct legal business.

#### **ARTICLE IV – Officers**

SECTION 1. Officers for this club will be 1) President, 2) Vice President, 3) Secretary, and 4) Treasurer.

- A. Officers are elected by the membership by a majority vote of all active members in good standing, including any proxy votes of active members as provided in Article II, Section 2-B.
- B. Officers serve a one (1) year term or until successors are elected.
- C. Nominees for any office must be active members in good standing.
- D. No person can be a nominee for more than one (1) office at any election.
- E. Officer elections take place at the MAY business meeting.
- F. An officer vacancy exists in the case of death, resignation, removal, advancement, or departure.
- G. Elections to vacant seats will take place as soon as possible after the declaration of a vacancy.
- H. Term limit of the President is limited to two (2) consecutive years.

SECTION 2. Duties of Officers:

- A. President – presides over all club meetings; issues the call of and schedules special and regular elections, assuring they are held in accordance with club by-laws; responsible for incoming/outgoing correspondences; establishes ad hoc committees as needed; delegates tasks or duties as needed
- B. Vice President – performs duties of President in his/her absence; handles correspondence as delegated by President; networks with area individuals, organizations, and businesses for the purpose of public relations for the club; works with other club members with recruiting, and promotion/advertising of the club and its activities through all media channels
- C. Secretary – records minutes of club meetings and maintains a current membership record; emails a copy of **previous** meeting minutes to club membership at least two (2) days prior to regular monthly meeting
- D. Treasurer – collects dues; collects all other income due the club; maintains club accounting books; records all payments from club funds; emails a copy of the monthly financial report to the club membership at least two (2) days prior to the regular monthly meeting; presents the financial report at monthly meetings; provides annual financial report at the end of his/her term of office; completes the Domestic Nonprofit Corporation form and submits to the New Mexico Public Regulation Commission upon completion of elections and when changes of officers occur

- E. Events Coordinator Pro Tem – informs club members (via President) of functions, activities, and events throughout the calendar year making necessary contacts and arrangements for club participation

SECTION 3 – At the end of term of office, outgoing officers shall meet with and brief newly elected officers of expected duties and release all club forms, records, and information of the office.

#### **ARTICLE V – Board of Directors**

SECTION 1. The Board of Directors consists of the four (4) current club officers and three (3) active club members in good standing who are not officers and are elected by the membership in JANUARY of each year.

SECTION 2. Term of office is one (1) year for officers and two (2) years for each of the three (3) elected Board seats.

SECTION 3. Four (4) Board members constitute a quorum necessary to conduct business.

SECTION 4. The Board of Directors (officers and 3 elected members) meet QUARTERLY at least one (1) week prior to the regular business meeting in March, June, September, December.

SECTION 5. A majority of the Directors may adjourn any Director’s meeting to meet again at a stated time and place.

SECTION 6. In the event of a tie vote by the Board of Directors, the residing President will cast the deciding vote.

SECTION 7. A majority of the Board of Directors can disburse funds up to \$200. Revisions in excess of \$200 will require approval of the club membership.

SECTION 8. A state of the finances (receipts, documents, & statements) will be reviewed at two of the quarterly Board of Directors meetings. Inventory will be checked at the other two quarterly meetings. If discrepancies exist, the officers will meet to determine problem (s) and make corrections.

SECTION 9. The Board of Directors will review the club By-Laws annually and present in writing the proposed amendments to the membership for approval.

#### **ARTICLE VI – Revenues**

SECTION 1. Club membership will vote on the amount of membership dues, with no more than one (1) increase per fiscal year.

SECTION 2. Membership dues are paid when joining the club and are for one (1) calendar year from the month a member joins.

SECTION 3. Dues are \$25 for non-military. Dues for active duty military are \$20 for the initial year and \$25 for subsequent years.

SECTION 4. Signatures of the President & Treasurer are required for money transactions unless they are from the same household. If this situation exists, only one (1) can sign checks, use the debit card, or spend club monies. The second signature must come from another officer.

## SECTION 5. Annual Car Show

- A. Individuals or committees requesting funds for any part of the car show must submit an itemized budget request **prior to the show** which the membership must approve by vote.
- B. Any revision over \$200 requires approval by the club membership.
- C. Cash income from the car show must be counted by two (2) people prior to deposit.

## ARTICLE VII – Special Circumstances

SECTION 1. Bereavement – In the event of a club member’s death or one of his/her immediate family, the Mustang Club sends an acknowledgment to the family in the form of a card, flowers, or other, not to exceed \$50.

## ARTICLE VIII – Amendments

SECTION 1. Amendments require a two-thirds (2/3) majority vote of the active club members in good standing, either present or represented by proxy at a meeting where a quorum is present.

SECTION 2. Not less than six (6) months should elapse between a meeting that defeats a proposed amendment and a new presentation of substantially the same amendment.



*“I’m sorry, Hank. I can’t see you again. I thought you drove a Mustang.”*