

SPECIAL EVENTS PERMIT – INGRAM CITY PARK

PARK RENTAL FEES - \$150.00 (RESTROOMS AND DUMPSTER)

\$200.00 (RESTROOMS, DUMPSTER, KITCHEN & ELECTRICITY)

PARK DEPOSIT - \$200.00

NAME _____ EVENT DATE(S): _____

ADDRESS _____ CITY _____ ZIP _____

HOME PHONE _____ CELL PHONE _____

EVENT TIME: _____ ESTIMATED ATTENDANCE _____

Permittee shall be responsible for providing their own toiletries and cleaning supplies. **Restrooms must be closed and locked before leaving.** The Permittee will be responsible for obtaining the keys from the City office during regular office hours. **Keys will NOT be issued after office hours and Fee will be forfeited. Keys must be returned no later than the first workday following the event.** Keys provided unlock the restrooms and the dumpster. Please place all garbage in dumpster and lock. After inspection and approval by a City representative, the deposit will be refunded. If repairs and/or maintenance are required by a City representative, a minimum one-hour charge will be enforced. ***Call 830-800-3400 Rod Tarr 1hr before event and after event for inspection.***

IT IS UNLAWFUL WITHIN THE CITY PARK TO:

- Jump, dive or do any other dangerous act from trees, platforms, high banks, dams or any other walkways to enter streams, river, or waterways along, or over a part of public property or public right-of-way, which is part of the park.
- Camp overnight.
- Park any portable building, camping unit of any type, or motor vehicle overnight.
- Allow any equipment or activity between the hours of 11:00 p.m. and 6:00 a.m. each day.
- Drive any motor driven vehicle into, along, across any grassy area except as designated by the City office for special events.
- To drive upon any hike-bike, footpath, or footbridge.
- Bring, use, carry or dispose of any glass container.
- Use or participate in the use of roller blades (inline skates), roller skates or skateboards in or on the pavilion and/or sidewalks, basketball court of the City Park.
- Build fires except in pits or grills of metal or masonry construction.
- Park on Wells Fargo Bank property. Special permission may be obtained from Wells Fargo prior to event. Vehicles will be subject to tow.

*****Emergency contact number for after hours: 830-800-3400**

Applicant's Signature _____

Driver's License Number _____

NO FEE WILL BE REFUNDED FOR CANCELLATION LESS THAN TWO WEEKS BEFORE EVENT.

OFFICE USE ONLY

Park Fee Collected		Deposit Collected		Date Inspected	
Receipt Number		Receipt Number		Inspected By City Rep	
Date Collected		Date Collected		Deposit Refunded	
City Representative		City Representative		Permittee Initials	