District Library Board Meeting Minutes

August 3rd, 2026

Members Present- Kelly Zielinski, Debbie Rickman, Whitney Peters, Jennifer Kile and Lauren Marion

Absent- Emily McPhail, Sue Petitpren

Guests- Toni Loutzenhiser and Shirley Wood

Meeting called to order at 6:00pm with the pledge.

Approval of minutes- Debbie made a motion to approve the July 7th, 2026 minutes with the correction of adding Kelly Zielinski to members present, seconded by Kelly. All in favor, motion for July 7th, 2026 minutes passed.

Pay the Bills- Jennifer motioned to pay the August bills, seconded by Whitney. All in favor, motion carried to pay the August bills passed.

Treasurer's Report-

- In June we had a balance of $115,836.62. In July we had an ending balance of $120,550.70.
    - MI Class Account has $75,956.
- Increase from Sanilac Penal fines ($14,705.13) and State (2,123.60)

Debbie made a motion to approve $1200 for the shelving project in the vault, seconded by Kelly. All in favor, motion carried to move forward with the shelving in the vault by Roger.

Librarian Report-

- Ballot information papers need to be in by August 11th: Full Term: 4 Years ending in 2030 (Whitney, Lauren and Kelly) Partial Term: 2 Years ending in 2028 (Sue, Jennifer and Emily). Millage Renewal February 2028.
- Carnival – July 21st we had 68 kids, it was a great time!
- RD Construction: Plans to work on the first room next month.
- Astec was called for a quote but they haven't stopped by yet.
- Friends: Next meeting first Tuesday, August 4th
- Swank Movie License: Prorated for the remainder of the year at $189.00
- August Paw Patrol Movie: Paw Patrol Dino
- Messing and King: Scheduled for next board meeting for King and Messing to go over audit. I feel it is a good move since we are a fairly new board. Changed to September 8th.

- Evaluation: We are working on an employee policy/handbook. Part of that policy includes an evaluation. Is the board interested in doing an annual evaluation on the Director?
- Roger: We would love to go forward with Roger and feel the shelves would be better quality for our library. Measured and gave a quote for storage room shelving $1000.00 Also gave quote on main room shelves.

August Events:

- August 4th Joel Tracey: Magic Show/Dinosaurs
- August 1-14th: Book Sale
- Summer Reading ends August 14th
- August 20th: Yvonne's Author Talk
- August 27th: Double Ds Dale and D

Wish List:

- Sign for Mural

Next meeting is Monday, September 8th at 6:00pm

Jennifer made a motion to adjourn at 6:31pm seconded by Lauren. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion