

# District Library Board Meeting Minutes

November 4, 2025

**Members Present-** Lauren Marion, Whitney Peters, Sue Petitpren, Kelly Zielinski and Debbie Rickman

**Absent-** Shawn Wheeler

**Guests-** Ruth Kulman, Toni Loutzenhiser, Jennifer Kile and Emily McPhail

Meeting called to order at 6:00pm with the pledge.

**Approval of minutes-** Kelly made a motion to approve the October 7th minutes with the correction of adding Ruth Kulman as a guest. Seconded by Whitney. All in favor, motion for October 7th, 2025 minutes passed.

**Pay the Bills-** Kelly motioned to pay the November bills, seconded by Lauren. All in favor, motion carried to pay the bills passed.

Prior to our November 2nd meeting Shawn reached out to Debbie to inform her of her resignation.

Kelly made a motion to appoint Jennifer Kile to the library board. Seconded by Debbie. All in favor. Motion carried.

Whitney made a motion to appoint Emily McPhail to the library board. Seconded by Sue. All in favor. Motion carried.

Lauren appointed Sue Petitpren as the treasurer, seconded by Whitney all in favor. Motion carried to add Sue as the new treasurer. We will add Sue Petitpren to the checking account, and remove Toni Loutzenhiser. Roll Call: Jennifer - Yes, Kelly - Yes, Lauren - Yes, Whitney - Yes, Emily - Yes, Debbie - Yes. 6 - Yes, 0 - No.

### **Treasurer's Report-**

- In September we had a balance of \$118,119.08. In October we had an ending balance of \$105,390.76.

### **Librarian Report-**

- State survey work in progress.
- Alex Bartle checked lights down stairs in the first vault. The ballast in the fixture was fried. He can place the one set for \$300.00 . He also checked the light on the west side of the building and the whole light was flooded out.
- Chuck finished the barriers out front!
- Sign Replacement:
  - October 9th – Ourselves Music Group we had a wonderful group of 25 patrons
  - October 18th – Pumpkin Roll: 60 Kids
  - October 20th – Puzzle Competition: 25 participants
  - October 31st – Trunk or Treat — 1000 kids came through for candy and book marks.
- Toddler program 14 to 18 children come with parents
- 1,000 books before kindergarten – 8 have reached 1000!
- November Events
  - November 6th – Pine River Legacy
  - November 17th – Demon in the Gale History of the Thumb Fires. Ourselves performing before the lecture.
  - November 20th – Colleen Page Travels

### **Wish List:**

- Sign for Mural
- Swank Movie License
- Podium

**Front Beautification Project:** Kevin Miller poured the cement pad and dug a hole for the tree. Toni and Dan Loutzenhiser dug the other holes.

The board would like to thank Kevin Miller and his crew for the work they did for the beautification project, Chuck Bennett for installing the new parking barriers and Stephanie Felczak for completing the mural! It all looks great!

**Wreath Event:** December 6th & 7th @ 6 pm price is still to be determined. Maybe do mini wreaths for a kids event after the event to use up extra things.

**Public Comments and Questions: NA**

Next meeting is Monday, December 1st at 6:00pm

Jennifer made a motion to adjourn at 6:49pm and Emily seconded. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion