

District Library Board Meeting Minutes

November 4, 2024

Members Present- Lauren Marion, Melanie Robison, Toni Loutzenhiser, Whitney Peters, Debbie Rickman, Kelly Zielinski

Absent - Shawn Wheeler

Guests- Library director Ruth Kulman, Shirley Wood, Julie Miller and Sue Petitpren

Meeting called to order at 6:00pm with the pledge.

Approval of minutes- Toni made a motion to approve the October 8th minutes. Seconded by Kelly. All in favor. Motion for October 8th minutes passed.

Pay the Bills- Melanie motioned to pay the bills, seconded by Lauren. All in favor, motion carried to pay the bills passed.

Treasurer's Report-

- In September we had a balance of \$66,674.29. In October we had an ending balance of \$57,702.88.

Librarian Report-

- Computer disk error last week which was looked into. Currently using a backup computer until Mark can make it over to install a new part. Quickbook app will need to be put on the desktop along with Mel.
- Mitch Kohler removed the open sign before doing the cleaning and priming of the metal siding. Some work needs to be done before it can be used, it will be stored in the first vault. Chuck Bennett said if we don't want it, they can put it in the spring auction. We think it would be fun to use it at the library somehow.
- We got 2 air purifiers that arrived October 18th from the State of MI.
- The pumpkin roll was a great success with many happy children and adults. We had 48 kids and 16 adults who participated.

- Teen advisory group started meeting again on October 22nd with 6 students planning a game night for November 11th with a bake sale. They are also reading a book together, Flora and Ulysses.
- Halloween Story time with Mrs. McClintic and Mrs. Hale had a good turnout as well.
- Trunk or Treat was a huge success! Thank you for helping in providing candy for the trick or treaters. We had a little bit leftover which will be used for prizes when students come to the library from the school.
- Ruth had 2 meetings with her cohort. One was a mock interview on how to answer to the media at a time of crisis. The second meeting was about the importance of having a policy to know how to conduct ourselves when a crisis arises. Questions like who will answer to the media, what will be said and to make sure we are prepared ahead of time.
- October 31st the installation of the two air conditioners has begun.
- November Events: Tuesday toddlers, evening prayer group. Wednesday teen prayer group, 4H group for homeschoolers, knitting group, evening prayer group. November 11th game night/bake sale. Family story time with Pam Martus/Sarge. Balloon parade November 23rd.
- The gingerbread building event will be moved to Dec. 10th

Next meeting is December 2nd at 5:30pm

Kelly made a motion to adjourn at 7:15 pm and Whitney seconded. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion

