

# District Library Board Meeting Minutes

May 6, 2024

**Members Present-** Shawn Wheeler, Lauren Marion, Debbie Rickman, Toni Loutzenhiser, Melanie Robison, Erika McClintic

**Absent-** Kelly Zielinski

**Guests-** Library director Ruth Kulman, Shirley Wood, Ethan Workman and Chuck Bennett

Meeting called to order at 6:00pm with the pledge.

**Approval of minutes-** Shawn made a motion to pass the April 8th minutes, seconded by Erika. All in favor. Motion for April 8th minutes passed.

**Pay the Bills-** Debbie motioned to pay the bills, seconded by Melanie. All in favor, motion carried to pay the bills passed.

## **Treasurer's Report-**

- In March we had a balance of \$69,801.67. In April we had a balance of \$65,817.26.

Motion by Erika to approve the Budget for May 2024 - April 2025, seconded by Shawn. All in favor, motion carried to pay the bills.

Toni made a motion to create a programming planning committee with Erika McClintic, Kelly Zielinski and Debbie Rickman, seconded by Melanie. All in favor, motion carried.

## **Librarians report-**

- Anika a foreign exchange student from Bangladesh, has been a great help since March. She needs 100 hours of volunteer time and has already done about 70 hrs. She is such a hard worker and learns so quickly.
- Libby: We have had several patrons say they love that we now offer Libby!
- Seed Library: Many patrons have come in just for the seed library! Everyone is excited!
- Teens are working on their presentations for their famous folk museum.
- Girl Scout Troop has volunteered to help add stories throughout the year. Kelly McClelland is coming with me on May 7th to see how the stories go into the displays. If anyone else could come that would be great.
- Sanilac Community Foundation: The Rotary Club and Chamber both donated \$500.00 towards our mural.

- Summer Reading Program: Do we want to do the same prize giveaway or should we look into doing something else.
- Dalton is working on our website. The guys came and moved the printer setup. They set up the color printer for the office computer. They have also given us the cost of WIFI ports to install to give us a better WIFI connection.
- May 1st, we have the opportunity to apply for another grant through the Arts, Culture Council grant for a lift/elevator. Although this grant is for about \$54,000 and asking the grantees to have 25% of the project approximately \$14,000.00.
- Marlette Roofing: did our roof in 2016: 5100 sq ft area at a cost of \$28,750. Duro-last supreme. Warranty no DL1459139 warranty date 1/10/2032 and the warranty is covered to the address (so we are covered for 15 years under warranty 2032)
- Lauren will pick up Ice Cream for Brown City Days. We will buy at least 200 cups.
- Lauren and Toni are willing to help pick prizes out for the summer reading program.

Shawn made a motion to pass the ubiquity router, just the 2 in the upstairs and do the 2 in the basement at a later date, seconded by Toni. All in favor, motion carried.

Next meeting is June 3rd at 6pm

Toni made a motion to adjourn at 6:49 pm and Melanie seconded. All in favor. Motion passed to adjourn.

Respectively submitted by Lauren Marion