

# District Library Board Meeting Minutes

October 7, 2025

**Members Present-** Lauren Marion, Whitney Peters, Sue Petitpren, Toni Loutzenhiser, Kelly Zielinski, Shawn Wheeler and Debbie Rickman

**Absent-** N/A

**Guests-** Ruth Kulman

Meeting called to order at 6:00pm with the pledge.

**Approval of minutes-** Toni made a motion to approve the September 9th minutes. Seconded by Shawn. All in favor, motion for September 9th, 2025 minutes passed.

**Pay the Bills-** Debbie motioned to pay the August bills, seconded by Lauren. All in favor, motion carried to pay the bills passed.

## **Treasurer's Report-**

- In August we had a balance of \$125,968.72. In September we had an ending balance of \$118,119.08.

## **Librarian Report-**

- Ruth asked Toni Loutzenhiser to work at the library. Toni has accepted the part time position and will begin October 8th.
  - Lauren made a motion to remove Toni Loutzenhiser from the bank account and to add Shawn Wheeler. Debbie Rickman will remain on the account. Kelly seconded. All in favor, motion carried.
  - Toni submitted her resignation from the board.
- October 31st Trunk or Treat – need each member to bring one bag of candy
- Christmas Wreaths: Many have asked for this program.
- 1000 books before kindergarten – 4 have reached 1000!
- Ruth would like to purchase a \$700 computer for her office.
- Ruth would also like to put money into a savings account. Toni and Ruth are going to look into this more.

- Events:
  - October – Pumpkin Roll - Chili Cook-off - Story Walk Halloween Story (Friends gave a \$50 donation to the prizes and the library also gave a \$50 donation)
  - October 9th – Ourselves Music Group
  - October 20th – puzzle competition
  - Wednesday 4-H group, knitting club

**Wish List:**

- Cutting Board
- Sign for Mural
- Swank Movie License
- Podium

**Front Beautification Project:** Kevin Miller gave a quote to pour a cement pad and moving rocks for \$400. Toni got a quote from Eric Alexander as well and his was \$600.

Lauren made a motion to approve Kevin Miller to do the cement pad out front for \$400. Whitney seconded. All in favor, motion approved.

Debbie made a motion to approve \$1500 to be spent on the front beautification project. Whitney seconded. All in favor, motion approved.

A donation was made of \$500 to go towards the front beautification as well.

**Meeting Dates:** Toni made a motion to change our November and December meeting dates. Sue seconded. All in favor, motion approved.

November 4th at 6:00 pm

December 1st at 6:00 pm

**Public Comments and Questions:** NA

Next meeting is Tuesday, November 4th at 6:00pm

Toni made a motion to adjourn at 7:07pm and Kelly seconded. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion