District Library Board Meeting Minutes

July 7th, 2026

Members Present- Sue Petitpren, Debbie Rickman, Whitney Peters, Jennifer Kile, Kelly Zielinski and Lauren Marion

Absent- Emily McPhail

Guests- Ruth Kulman, Toni Loutzenhiser and Shirley Wood

Meeting called to order at 6:00pm with the pledge.

Approval of minutes- Debbie made a motion to approve the June 1, 2026 minutes, seconded by Sue. All in favor, motion for June 1, 2026 minutes passed.

Pay the Bills- Jennifer motioned to pay the July bills, seconded by Kelly. All in favor, motion carried to pay the July bills passed.

Treasurer's Report-

- In May we had a balance of $131,240.82. In June we had an ending balance of $115,836.62.
    - MI Class Account has $75,730.15

Librarian Report-

- Carnival: July 21st plan to set up at 8:00 am. Ideas for stations.
- RD Construction: Plans to work on the first room next month.
- Book Sale: Need tables: August 1st for the first day of the book sale.
- Friends: Next meeting first Tuesday, August 4th
- Printer: Color printer was checked over and they felt we just needed to change cartridges. Seems to be working fine. The company who comes and fixes large black computers offered a step up colored machine for 1700.00 with a contract of $34 a month to cover ink and maintenance.
- Swank Movie License: prorated for the remainder of the year at $189.00
    - August Movie: PawPatrol Dino
- Messing and King: Ruth scheduled for our next board meeting for King and Messing to go over the audit. I feel it is a good move since we are a fairly new board.
- Evaluation: we are working on an employee policy/handbook. Part of that policy includes an evaluation. Is the board interested in doing an annual evaluation on the director?

- Roger: Measured and gave a quote for storage room shelving $1,000.00 also gave quote of main room shelves.
- Wednesday: Knitting group donated some scarfs and a blanket for the Christmas tree.
- Toddler Program: Begins after Labor Day
- Chess Club: Chess Club 1st and 3rd Saturdays.
- 1000 books before Kindergarten: Tshirt or hats to show they did 1000 are here. We have 10 who have reached 1000!
- Apollo Update: Library cards are continuing to be added and passed out to patrons. We have about 875 cards entered into Apollo. Many patrons called to renew.
- Parade: Unearth a story parade: Thank you for all the help with the parade.
- Summer Reading Program: We have 123 children/adults signed up.

July Events:

- July 14th Music Concert: Humbuckers
- July 15th BC Park Picnic ISD MiFamily, School, Pit Crew, Library, Local Sponsors
- July 21st Backyard Carnival
- July 22nd Seven Ponds at Goodland Twp
- August 3rd Joel Tracey: Magic Show/Dinosaurs

Wish List:

- Sign for Mural

Next meeting is Monday, August 3rd at 6:00pm

Made a motion to adjourn at 7:02pm and Jennifer seconded. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion