

District Library Board Meeting Minutes

December 2, 2024

Members Present- Lauren Marion, Toni Loutzenhiser, Whitney Peters, Debbie Rickman, Kelly Zielinski, Sue Petitpren and Shawn Wheeler

Guests- Library director Ruth Kulman, Shirley Wood, Ross McIvor and Julie Miller

Meeting called to order at 6:00pm with the pledge.

Debbie made a motion to appoint Lauren Marion to the Brown City District Library Board, seconded by Kelly. All in favor. Motion passed to appoint Lauren Marion to the Brown City District Library Board.

Toni made a motion to appoint Sue Petitpren to the Brown City District Library Board, seconded by Whitney. All in favor. Motion passed to appoint Sue Petitpren to the Brown City District Library Board.

Approval of minutes- Kelly made a motion to approve the November 4th minutes. Seconded by Shawn. All in favor. Motion for November 4th minutes passed.

Toni made a motion to approve \$1650.00 towards a laminator, Seconded by Kelly. All in favor. Motion passed to spend \$1650 towards a laminator.

Pay the Bills- Shawn motioned to pay the bills, seconded by Toni. All in favor, motion carried to pay the bills passed.

Treasurer's Report-

- In October we had a balance of \$57,702.88. In November we had an ending balance of \$41,240.55.

Librarian Report-

- Stephanie, the mural artist under bid to finish the back of the awning. She originally gave us a bid of \$800 and her new bid is \$1,550.00. – Come back to this next meeting.
- Computer disk error: all necessary apps have been added to the computer. Everything is back to normal with our computer and sign!
- Chuck suggested putting up a plaque on the outside of the building with the year the mural was done, the artist, and donors.
- Cohort meeting was a conversation on the etiquette of a librarian when it comes to talking to patrons about the election. Overview of survey, concluded that most people want a place to gather with community and things to do.
- The installation of two air conditioners has begun.
- November Events:
 - All the Kindergarten classes came up for a reading incentive. Kris Frey read a Thanksgiving story to the students and they colored our turkeys and stayed for a few activities.
 - Tuesdays toddlers going very well with at least 12 toddlers. Evening Bible Study.
 - Wednesday, teen prayer group (5), 4H group homeschoolers (3 families), knitting group taking a break until January, evening men's group
 - November 11th game night/Bake sale we had about 20 attend, teens made \$90.00.
 - Family story time with Sarge/Pam Martus went well with about 15 here. Pam shared information about her dog Sarge and read a story. Four teens shared a story about dogs as well.
 - The Balloon Parade November 23rd, we had a small attendance (6). We have a lot of supplies left to extend this fun activity for next year.
- December Events:
 - 12/6/24 – Magic Show/Tree Lighting
 - 12/10/24 – Recipe swap Gingerbread House
 - 12/17/24 – Teen advisory group finished book, watching movie and planning events
 - 12/21/24 – BC Basketball Team Story Time
 - 1/2/25 – Puzzle Competition 1:00
- Apollo update, Library cards are continuing to be added and passed out to patrons. We have about 650 cards entered into Apollo.

Ross McIvor is going to donate his snow plowing service. He would like the library to write him an invoice with our letterhead so he can give it to his accountant.

Next meeting is January 6th at 6:00pm

Toni made a motion to adjourn at 6:17 pm and Kelly seconded. All in favor, motion passed to adjourn.

Respectively submitted by Lauren Marion