

26TH DISTRICT AGRICULTURAL ASSOCIATION
Amador County Fair Regular Board Meeting Minutes
Plymouth, California
Thursday, January 16th, 2025 – 6:00 p.m.

CALL TO ORDER: President Deaver called the meeting to order at 6:00 p.m. and determined that the requirements of a quorum were met.

DIRECTORS IN ATTENDANCE: Deaver, Halvorson, Forster, King, Clark, Hoiska, Renfree and Lubenko.

ABSENT: Manassero

OTHERS: Toni La Belle, Jason Wilson, Holly Withrow, Brooke Wunschel, Rieelle Santinelli, Rachel Lyman, Julie Lyman, Ashlyn Van De Hei, and the Hon. Renee Day

The Honorable Superior Court Judge, Renee C. Day administered the Oath to newly appointed Directors Renfree, Clark and Hoiska.

PUBLIC FORUM:

CONSENT CALENDAR:

- **CONSIDERATION OF MINUTES OF THE DECEMBER MEETING**
 - It was moved by Director Forster seconded by Director Halvorson and carried 8-0, to approve.
- **CONSIDERATION OF DECEMBER DISBURSEMENTS**
 - It was moved by Director Lubenko seconded by Director Clark and carried 8-0, to approve.
- **CONSIDERATION OF DECEMBER REVENUE & EXPENDITURES REPORT**
 - It was moved by Director Halvorson seconded by Director Forster and carried 8-0, to approve.
- **APPROVAL OF AGREEMENTS**
 - It was moved by Director Forster seconded by Director King and carried 8-0, to approve.

NEW BUSINESS:

- **Election Of 2025 Officers** It was moved by Director Forster, seconded by Director King to approve Director Deaver as President, and Director Lubenko as Vice President for the second year of their two-year terms.
- **Committee Assignments**
 - Sponsorship
 - Forster
 - Renfree
 - Lubenko
 - Budget
 - Hoiska
 - Halvorson
 - Deaver

- Maintenance
 - King
 - Hoiska
- Parking
 - Lubenko
 - Clark
 - Deaver
- **JLAC**
 - Director Halvorson reported that the committee had not met the last couple of months, but have a meeting scheduled for the 23rd of this month.
- **Junior Fair Board**
 - Rachel Lyman reported that they are gathering applications for membership.
- **Delegation of Authority to CEO**
 - It was moved by Director King, seconded by Director Halvorson to adopt Resolution 2025-01-03, setting limits in the dollar amount the CEO can sign checks without a second signature at \$5,000. Motion Carried 8-0
- **Worker's Comp Resolution**
 - Resolution was inadvertently left out of packet. Will be considered next month.
- **Delegation of Authority for CEO to Sign Agreements**
 - Moved by Director Forster seconded by Director King to adopt Resolution 2025-01-02 Motion carried 8-0

OLD BUSINESS:

- **Windmill Restaurant:** CEO reported that project is at 30% plan stage, and tracking to start construction right after Fair

MANAGERS REPORT: (Informational)

- Report to Board regarding Fair, Facilities and Interim Events:
 - Selection process for new Maintenance Worker moving forward.
 - Mercantile Building HVAC under review by California Construction Authority.
 - Derby will be out for bid this year.

BOARD MEMBER REPORTS: (Informational)

Director Lubenko suggested we develop a Social Media Policy for those who have been given access to post content on behalf of the Fairgrounds.

ROLL CALL:/EXCUSE DIRECTORS ABSENSES

It was moved by Director Halvorson and seconded by Director Forster to excuse Director Manassero. Motion carried 8-0

CORRESPONDENCE: See Attached

ADJOURNMENT:

Meeting was adjourned by President Deaver at 7:43 p.m.

Certified to be a true and correct copy:

Board President – Jeanne Deaver

CEO – Richard K. Hoffman

I, Richard K. Hoffman, CEO hereby certify that the notice of this meeting was posted on January 6th, 2025 at the 26th District Agricultural Association Office, 18621 Sherwood Street, Plymouth, California and on the Amador County Fair website

Richard K. Hoffman, CEO