

## **26<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION**

Amador County Fair Regular Board Meeting Minutes  
Plymouth, California

Thursday, January 16th, 2025 – 6:00 p.m.

**CALL TO ORDER:** President Deaver called the meeting to order at 6:00 p.m. and determined that the requirements of a quorum were met.

**DIRECTORS IN ATTENDANCE:** Deaver, Halvorson, Forster, King, Clark, Hoiska, Renfree and Lubenko.

**ABSENT:** Manassero

**OTHERS:** Toni La Belle, Jason Wilson, Holly Withrow, Brooke Wunschel, Rielle Santinelli, Rachel Lyman, Julie Lyman, Ashlyn Van De Hei, and the Hon. Renee Day

**The Honorable Superior Court Judge, Renee C. Day administered the Oath to newly appointed Directors Renfree, Clark and Hoiska.**

### **PUBLIC FORUM:**

### **CONSENT CALENDAR:**

- **CONSIDERATION OF MINUTES OF THE DECEMBER MEETING**
  - It was moved by Director Forster seconded by Director Halvorson and carried 8-0, to approve.
- **CONSIDERATION OF DECEMBER DISBURSEMENTS**
  - It was moved by Director Lubenko seconded by Director Clark and carried 8-0, to approve.
- **CONSIDERATION OF DECEMBER REVENUE & EXPENDITURES REPORT**
  - It was moved by Director Halvorson seconded by Director Forster and carried 8-0, to approve.
- **APPROVAL OF AGREEMENTS**
  - It was moved by Director Forster seconded by Director King and carried 8-0, to approve.

### **NEW BUSINESS:**

- **Election Of 2025 Officers** It was moved by Director Forster, seconded by Director King to approve Director Deaver as President, and Director Lubenko as Vice President for the second year of their two-year terms.
- **Committee Assignments**
  - Sponsorship
    - Forster
    - Renfree
    - Lubenko
  - Budget
    - Hoiska
    - Halvorson
    - Deaver

- Maintenance
  - King
  - Hoiska
- Parking
  - Lubenko
  - Clark
  - Deaver
- **JLAC**
  - Director Halvorson reported that the committee had not met the last couple of months, but have a meeting scheduled for the 23<sup>rd</sup> of this month.
- **Junior Fair Board**
  - Rachel Lyman reported that they are gathering applications for membership.
- **Delegation of Authority to CEO**
  - It was moved by Director King, seconded by Director Halvorson to adopt Resolution 2025-01-03, setting limits in the dollar amount the CEO can sign checks without a second signature at \$5,000. Motion Carried 8-0
- **Worker's Comp Resolution**
  - Resolution was inadvertently left out of packet. Will be considered next month.
- **Delegation of Authority for CEO to Sign Agreements**
  - Moved by Director Forster seconded by Director King to adopt Resolution 2025-01-02 Motion carried 8-0

**OLD BUSINESS:**

- **Windmill Restaurant:** CEO reported that project is at 30% plan stage, and tracking to start construction right after Fair

**MANAGERS REPORT: (Informational)**

- Report to Board regarding Fair, Facilities and Interim Events:
  - Selection process for new Maintenance Worker moving forward.
  - Mercantile Building HVAC under review by California Construction Authority.
  - Derby will be out for bid this year.

**BOARD MEMBER REPORTS: (Informational)**

Director Lubenko suggested we develop a Social Media Policy for those who have been given access to post content on behalf of the Fairgrounds.

**ROLL CALL:/EXCUSE DIRECTORS ABSENSES**

It was moved by Director Halvorson and seconded by Director Forster to excuse Director Manassero. Motion carried 8-0

**CORRESPONDENCE:** See Attached

**ADJOURNMENT:**

**Meeting was adjourned by President Deaver at 7:43 p.m.**

Certified to be a true and correct copy:

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Board President – Jeanne Deaver

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CEO – Richard K. Hoffman

I, Richard K. Hoffman, CEO hereby certify that the notice of this meeting was posted on January 6<sup>th</sup>, 2025 at the 26<sup>th</sup> District Agricultural Association Office, 18621 Sherwood Street, Plymouth, California and on the Amador County Fair website

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Richard K. Hoffman, CEO