

# Application for 393ASC Panel

PLEASE NOTE:

393ASC applicants must:

- authorize the Empanelment Committee to make an independent and confidential inquiry about them with the Law Society of Ontario to confirm information provided below.
- provide the following information from LawPro:
  - confirmation that he or she has the basic errors and omissions insurance in place and the date of expiry of that policy.
  - a claims history showing:
    - any claims that have been made against him or her in the last ten years and whether any of those claims remain outstanding.
    - any claim payments that have been made by or on behalf of LawPro as a result of an error or omission over the last ten years.
- Applications will be scored based on the written information that is provided by each applicant and should therefore be thoroughly and carefully completed.
- Be confident that they can give advice on property, spousal support, child support, parenting and FRO issues
- Continuance on the 393ASC roster for subsequent years is not guaranteed for successful applicants. 393ASC panelists may not be asked to continue to provide services if issues arise with respect to either their availability or their conduct on the roster.
- If you require accommodation, please advise the ASC Empanelment Coordinator.
- Send completed Application packages and any scanned attachments **BY DECEMBER 5, 2019** by email to: [393asc@capfamilylaw.com](mailto:393asc@capfamilylaw.com)

**PLEASE NOTE THAT ATTENDANCE AT THE INFORMATION NIGHT AND TRAINING AND THE SUBMISSION OF THIS APPLICATION DOES NOT RESULT IN A SPOT ON THE ROSTER. WE WILL EVALUATE ALL APPLICATIONS AND ADVISE SUCCESSFUL CANDIDATES OF ANY OFFERS FOR A POSITION ON THE 393ASC ROSTER AFTER DECEMBER 5, 2019.**

## 393ASC APPLICATION

### 1. Personal Information

Name:

Address:

Telephone no.:

Email:

Year of Call (Ontario):

Year of Call (Other  
Jurisdiction – Please  
Specify if Applicable)

LSO No.:

### 2. Family Law Experience (most recent information first):

Years practicing at  
least 50 per cent  
family law:

Firm Names and (a)  
Locations:

(b)

(c)

Breakdown of current percentage of time devoted to Family Law Practice Areas (as a percentage – a+b+d+e should total 100 percent):

(a) Percentage of practice devoted to property issues, including trust claims  
%

(b) Percentage of practice devoted to spousal support  
%

(c) Percentage of practice devoted to child support  
%

(d) Percentage of practice devoted to parenting  
%

(e) Percentage of practice devoted to FRO matters  
%

### **3. Duty Counsel Experience**

Court location(s):

Number of years as  
DC:

Supervisor(s):

### **4. Continuing Legal Education**

393ASC roster lawyers are expected to keep abreast of developments in family law. List the family law continuing legal education programs that you have attended within the last 12 months. Alternatively, you may attach a detailed summary of the programs that you have taken as reflected in the Law Society portal.

**5. Current Memberships in Professional Organizations**

List your memberships in all relevant professional organizations (e.g. OBA, The Advocates Society, Family Lawyers Association, etc) over the past five years and your role in that organization (if any).

**6. Other Languages**

Indicate if you are bilingual and able to provide 393ASC services in French or any other languages.

**7. Any Other Qualifications which are relevant to your Application**

Relevant qualifications may include, but are not limited to, membership on the Office of the Children’s Lawyer panel

**8. References**

Applicants must submit with this application the names of at least two lawyers or judges who have personal knowledge of the applicant’s family law work and who would be willing to provide references in confidence to the 393ASC Empanelment Committee with respect to the application. The third reference will be contacted only if the first two references cannot be reached.

**Reference no. 1**

Name:

Contact Information:

**Reference no. 2**

Name:

Contact Information:

**Reference no. 3**

Name:

Contact Information:

I hereby solemnly declare that the statements made in this Application are true and complete.

I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

DECLARED before me at the City of  
Toronto in the Province of Ontario  
this      day of                      , 2019.

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Commissioner, etc.

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Signature of Declarant

**AUTHORIZATION AND DIRECTION**

To: Law Society of Ontario

From: \_\_\_\_\_

Re: My Application to 393ASC Roster

This is your good and sufficient authority and I hereby authorize and direct the Law Society of Ontario to provide the 393ASC Empanelment Committee with any information regarding my membership with the Law Society of Ontario, including but not limited to:

- Confirmation of my standing
- My disciplinary history with the Law Society of Ontario
- Whether I have or am currently participating in the professional standard's department Practice Review Program
- A list of any unresolved complaints against me.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of 393ASC Roster Applicant

**AUTHORIZATION AND DIRECTION**

To: LawPro (service@lawpro.ca)

From: \_\_\_\_\_

Re: My Application to 393ASC Roster

Re: Application to Advice and Settlement Counsel's Panel

Please forward to me documentation regarding my professional liability insurance with LawPro including:

- Confirmation that I have the basic errors and omissions insurance in place and the date of expiry of that policy
- A claims history showing:
  - + any claims that have been made against me in the last ten years and whether any of those claims remain outstanding
  - + any claim payments that have been made by or on behalf of LawPro as a result of an error or omission committed by me over the last ten years.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2019.

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Witness

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Signature of 393ASC Roster Applicant