

**Ministry of the Attorney General**

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**RE: Justice Services Online Enhancements**

Dear Members of the Legal Community:

I am writing to advise that the Ministry of the Attorney General (MAG) will be releasing additional enhancements to its Justice Services Online (JSO) platform.

The following enhancements will be deployed on November 15, 2021:

- A “Memo to Court Staff Regarding a Submission” document code will be included in the Family Submissions Online (FSO), the Civil Submissions Online (CSO) and the Small Claims Court Submissions Online (SCCSO) portals.

The purpose of the memo is to provide court staff with additional information when processing the document(s). The memo to court staff is akin to covering letters received with documents that are mailed in for filing or with instructions that filers give staff at the counter. In addition, the memo may also be used when documents are being resubmitted after being rejected. This is expected to reduce the number of subsequent rejections.

- Housekeeping updates to the Terms of Use.
- Several other housekeeping updates are also being made to all JSO portals, including:
  - Civil Claims Online (CCO): allows a filer to discontinue an action on

consent without having to upload an order and permits filings for cases with Simplified Rule (SR) and Estates (ES) case number extensions.

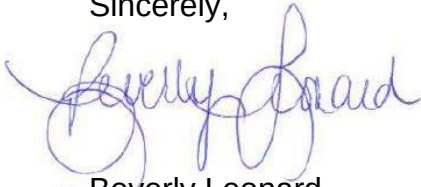
- SCCSO: provides a new document code "Form 11B: Default Judgment (re-submission, fee already paid)".

This iterative approach to JSO enhancements builds on earlier work and seeks to prioritize the user experience while minimizing disruption.

Please note that the legal community will continue to be informed of enhancements as they are released through notices to legal and paralegal associations.

If you would like to discuss this initiative, please contact Vaia Pappas, Director, Operational Support Branch at 416-326-2514.

Sincerely,



Beverly Leonard  
Assistant Deputy Attorney General  
Court Services Division

cc: Paula Reid, Assistant Deputy Attorney General & Chief Administrative Officer, Corporate Services Management Division

Vaia Pappas, Director, Operational Support Branch, Court Services Division

Peter O'Keefe, Director, Project Implementation Branch, Corporate Services Management Division