



Undertaking

Re: Accessing the public portion of meetings of Convocation held via Zoom videoconferencing during the COVID-19 crisis

I agree to the following in order to be granted access to the public portion of meetings of Convocation held via **Zoom videoconferencing**:

- I will not share or distribute the Zoom links that will be provided to me.
- I will ensure my microphone is muted at all times and that I join and observe the meeting without my video image being displayed.
- I will not use the chat, reaction or any other communication or other functions.
- I agree to only make audio recordings of the meetings for note taking purposes, in order to confirm the accuracy of remarks made. I will not distribute any audio recordings of the meetings that I have made for note-taking purposes.
- I will not record or capture from Zoom, by any photographic, video-recording or other such methods, nor distribute, any visual images of the meetings.

By typing your full name in the signature field below you are signing this Undertaking electronically and are thereby agreeing to be bound by its terms and conditions.

Signature: _____