

Ely Volunteer Fire Department Membership Application



Applicant's Name _____

MILITARY

Were you in the U.S. Armed Services? Yes No If yes, what branch? _____
Date of Duty: From _____ To _____ Type of Discharge _____

REFERENCES

Give three (3) references, not relatives or former employers that have known you for a minimum of five (5) years.

Name	Address	Phone	Occupation

May we contact your References? Yes No

EDUCATION

Name, Address, and Location of School	Highest Grade Completed	Did You Graduate?
High School _____	_____	<input type="radio"/> Yes <input type="radio"/> No
College or University _____	_____	<input type="radio"/> Yes <input type="radio"/> No
Major _____ Degree _____	_____	<input type="radio"/> Yes <input type="radio"/> No
Additional Education/Vocational/Technical Training	Courses	Completed
School _____	_____	_____
School _____	_____	_____
School _____	_____	_____

WORK HISTORY

Present Employer, Address, City, State, Zip Code		
Duties	Name of Supervisor	Telephone
	May we contact your Present Employer? <input type="radio"/> Yes <input type="radio"/> No	
Previous Employer, Address, City, State, Zip Code		
Duties	Name of Supervisor	Telephone
	Reason for Leaving	Employed From _____ To _____
May we contact your Previous Employer? <input type="radio"/> Yes <input type="radio"/> No		
Previous Employer, Address, City, State, Zip Code		
Duties	Name of Supervisor	Telephone
	Reason for Leaving	Employed From _____ To _____
May we contact your Previous Employer? <input type="radio"/> Yes <input type="radio"/> No		

OTHER CIVIC or NON-PROFIT ORGANIZATION MEMBERSHIPS (Optional)

Please list any or all Organizations you belong to or have belonged to.

Name of Organization	Objectives of the group and any Leadership roles held?

Ely volunteer Fire Department
Ely Fire Department, City of Ely

RELEASE AND WAIVER

To Whom It May Concern:

Having made application for membership with the Ely Volunteer Fire Department/City of Ely Fire Department and desiring it to be informed as to my previous or present record and character, I authorize any agent of the Ely Volunteer Fire Department, bearing this release of a copy of it, within one year of it's date, to obtain any information in your file pertaining to my employment, attendance, athletic, personal history, performance report, background investigation, criminal investigation, employment applications(s), (past or present whether hired or not), any attachments to the employment application, training, polygraph or psychological examinations, educational transcripts, any and all internal affairs and/or disciplinary investigations, including any materials which have been sealed or understood to be withheld pursuant to any prior agreement or court proceeding involving disciplinary or credit matters, any and all results from any tests conducted, whether oral or written, any and all information from the Social Security Administration.

I authorize any agent of the Ely Volunteer Fire Department, bearing this release or a copy of it, with in one (1) year of it's date, to obtain any medical records/information in the files of my current or former employer(s), current or former physician(s), which pertain to my membership.

I hereby release you, as custodian of such records, and any school, college, university, or other educational institution, consumer reporting agency or retail business, Social Security Administration, including it's officers, employees, or related personnel, both individual and collectively, from any and all liability for damage, whatever kind, which may at any time result to me, my heirs, family, relatives, or associates because of compliance with this authorization and request to release information, or any attempt to comply with it. I understand I have the right to receive a copy of this authorization and acknowledge that I have received a copy of it.

Consent is hereby granted for the Ely Volunteer Fire Department to furnish the information described above to third parties in the course of fulfilling it's official responsibilities, including releasing information beyond the expiration date of this waiver.

I agree to and waive any right of opportunity to read, review or obtain copies of any background investigation report prepared for or by the Ely Volunteer Fire Department, it's agenda, contacted persons, or past or present employers.

Sign your full name Date

Subscribed and sworn to me on
this _____ day of _____, _____

Print your full name

Notary Public

Probationary Conditions for Membership Ely Volunteer Fire Department

ARTICLE XII APPLICATION FOR MEMBERSHIP

SECTION 1. An application for membership must be recommended by three members of the department; they must be a registered voter of White Pine County and must show proof of voter registration within six months from the day they become a member, they must be eighteen (18) years of age, and of sound mind and body.

SECTION 2. All applicants must make application on the regular form provided by the department, which must be presented at one regular meeting of the Department. The members present, will then discuss whether the applicant will be a useful member and if so, a vote will be conducted to determine if the applicant will become a member. EMS applicants must possess a valid EMS license and attendance license for the state of Nevada prior to being voted on. All Fire applicants will pass a physical agility test and an oral interview prior to being voted on.

SECTION 3. Any applicant for membership balloted for must receive at least three – quarters (75%) of the votes of members present, to be declared as a rookie firefighter and/or EMT for a probationary period of six (6) months as follows:

- A. They must attend all calls and meetings in that six (6) months period (reasonable excuse accepted).
- B. They will attend all fire-training in a six (6) months period (reasonable excuse accepted). (Fire only)
- C. They will be assigned to at least two present members of this organization for help and training at fires. (This is to be changed periodically to give rookies all phases of fire training.
- D. At the end of this period, will be given their regular badges, and jackets and become full-fledged firefighters and or EMT's of this organization.
- E. EMS only personnel will complete at least five (5) ride alongs before they will be able to sign up on the schedule.
- F. EMS personnel will attend all EMS training that is given by the Department for six (6) months.

SECTION 4. Membership shall be notified prior to election of new members.

Applicant's Signature

Date

WITNESSED BY: _____

Staff Signature

Date



The Ely Volunteer Fire Department Orientation Guide

August - 2001, revised 2002

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Written By:
Pete Mangum, Secretary – PIO
August 2001

With contributions from the following members:

Jason Bath, Past President – Safety Officer

Steve Doty, Past president – Safety Officer

Devin Rattazzi, New Member

Chief, Ross Rivera

Dave Steiner, FPO – Assistant Chief

This guide's only purpose is to orientate you should you choose to become a Volunteer Fire Fighter with the City of Ely. It is merely a reflection of our rules and policies and is not to be mistaken or interpreted for policies or standards of the Ely Volunteer Fire Department of the Ely Fire Department of the City of Ely.

INTRODUCTION:

So you want to become a Volunteer Fire Fighter / Rescuer??? After reading this information and you still choose to go forth with the application process, we will tell you that you may be joining one of this City's finest organizations. The Ely Volunteer was established in 1906 and is not only respected here at home, but, has gained the respect and admiration from other departments from around the State of Nevada. We were voted by the officers of the NSFA as the "Department of the Year" in 1997 and have achieved many awards at the conferences in recent years.

We have the finest Training officers in the State and many State trainers jump at the chance to come here to train because we are always willing to learn and better ourselves.

Now that I have your attention: Let's get into it!

COMRADERY:

Our Volunteer Fire Fighters come from all walks of life. Some have past military experience. Some are business people. Some work for the government, some are miners, mechanics, correctional officers and other occupations.

All of them have their own reasons for wanting to be a volunteer Fire Fighter. However one theme seems clear.... They want to do something for the community in which they live. Whether it is protecting their own homes or business or their neighbors home. It maybe that they want to gain knowledge or self – satisfaction. What ever the reason... We all come together for the betterment of our community and a feeling of accomplishment.

It is best for you to get to know these people. Spend time with them. Gain their trust in you. And you gain trust in them. Some of them will become closer to you than your own family and friends. Some may be more difficult to get to know. But you may have to depend on anyone of them to save your life, or you save theirs. This is what I believe is the key to becoming successful in the Ely Volunteer Fire Department.

WHAT YOU MAY ENCOUNTER:

There are many aspects to being a Fire Fighter. Not only do we respond to Fires but also, these days we respond to Auto accidents, Hazardous Materials incidents, Airport incidents and lost people to name a few. It has become the norm that when there is a problem, "Call the Fire Department" Many of these incidents have been portrayed on TV, in theatres and on the News. Many are real and some are fictional.

Some realities are:

During live fire training or in a burning building you may be exposed to temperatures exceeding 200 degrees. In the winter you may be exposed to wind chill factors well below -30 degrees. On calls you could encounter anything from bumps and bruises to death and dying.

You may be needed to spend as little as 15 minutes or up to 10 hours on scene. Some of this will be very physical work and some will be directing traffic or protecting the scene until the State inspector arrives.

During Hazardous Materials incidents you could be exposed to chemicals that are extremely toxic that can burn, melt, suffocate or other damaging elements.

You may be called upon to safely repel and rescue victims from any and all places imaginable.

You will need to be prepared to know City, County, State and Federal laws regarding Fire and Rescue incidents.

You will be expected to document incidents and know how to document properly.

You will be expected to act and react in a professional manner at all time while going to a scene, on the scene and following up after the scene of and incident.

HISTORY:

The Ely Volunteer Fire Department was first formally organized in 1906. There were Fire suppression teams prior to this time, but were not chartered by the State. 1906 is the date we recognize as our beginning.

To see a true picture of our beginnings; I suggest you spend some time looking through the scrapbooks housed in the Ely Fire Hall.

We have lost only one man in the line of duty, and hope we lose no others. It is important for you to recognize that Fire Fighting and Rescue can be a *dangerous* job. I say job, because, once you are on scene at an incident, you are an unpaid employee of the City of Ely. By understanding and utilizing training methods and listening to more experienced members you can and will avoid many hazards of being a Fire Fighter.

THE ORGANIZATION:

As I mentioned, being a Volunteer is like being a part of a family. We work together and play together. There are many events that the club gets involved in both in the community and by us. You can volunteer for many of the projects that we do. Some of these are: Holiday parade floats and other activities; Valentines party, Mother's day party, Annual Fireman's Ball and Drive committees.

The up keep of the Hall and our antique trucks is one of our most important priorities. If you are skilled in these areas, we'd like you to share your ideas with the membership.

If at anytime you have a personal conflicts that come up. It is best to air them with a volunteer. Let us know, particularly if we can help.

BENEFITS:

Unpaid employee means just that. You are not paid for your time or service while serving as a Fire Fighter – Rescuer. You are not allowed to accept any payment for services from any entity, be it public or private.

There are some benefits – The City of Ely and the Ely Volunteer Fire Department will carry you on their insurance policies should you become injured or killed while serving as a Fire Fighter – Rescuer, (unless you were negligent).

You will have access to the Fire Hall as a member. There are certain rules here too... Treat the Hall as you would your own home and respect it at all times and there won't be any problems.

We hope that we do not have to remind you of how to act while at the Hall. If we do, there will be problems.....

From time to time, you may want to gain training outside the department. Some of these training's are planned and scheduled by the department and can be paid for through the department. This is called per diem. It is not a payment for services or salary. Simply to cover normal expenses you would incur while traveling.

The best benefit of all! You will gain satisfaction for being a part of an elite team, gain the respect of your community and gain respect in yourself....

ROOKIE STATUS:

Should you be accepted into the Ely Volunteer Fire Department; you will have a probationary period: It could last anywhere from six months – to whenever the Department deems you ready to proceed from rookie status. Rookie status is outlined in our by-laws. This is a time for you to become familiar with the department, rules, policies and laws, and the "way we do things".

Come to the Department as much as possible to become familiar with the apparatus and equipment, and where different tools and supplies are secured and stored. Self – training is one of the most important lessons you will do for yourself while you are a member.

There is a paid staff member on duty to assist you with this training. Use their time wisely.

Perhaps calling ahead and scheduling a good time with them would be appropriate.

Remember; at the scene is not the time for learning where tools and supplies might be on the apparatus.

The time you spend doing your self – training should only take an hour per week until you are fully aware. Then it's a few minutes every so often to see if changes have been made.

During rookie status; you will be required to complete and pass the ELFF (Entry Level Fire Fighter) Course, Hazardous Materials Operations Course, and an Auto Extrication Course. We also suggest completing the First Responders Course and the ARFF (Airport Rescue Fire Fighting) Course. The Training Officers should be able to tell you when these courses are held. There are many training's held within the department. Some last only an hour, some last a weekend and some may be scheduled on weeknights. These may consist of driving skills, hose hook ups, hose lays, donning of turn outs, donning of Self Contained Breathing apparatus, truck pump training, hydrant training and many others.

There are regular scheduled Department meetings, usually the 1st and 15th of the month, special meetings, work meetings and committee meetings and events you will be expected to attend.

You are required as a rookie to attend and participate in 60% of our functions and calls. If for a legitimate reason you cannot attend these meetings you must be excused ahead of time by "tagging out" at the Fire Department. Should your excuses become too many, the department's screening committee may call you on them.

Always remember; if you do not have proper training on an incident, simply observe the actions of the more experienced and learn from their actions. You will be useful in other ways on scene based on your **experience, knowledge and willingness.**

One thing to remember during this probationary time: If for any reason you feel uncomfortable with any of the operations. Don't be a hero! Tell someone about it. An officer or the IC is best, but any of the members will do. Some may tease you a little about it depending on their nature, but a little teasing and being honest is better than endangering yourself or others! We have members within the department, who have for one reason or another, will not do certain operations because they feel uncomfortable about it.

YOUR RESPONSIBILITIES OF BEING A FIRE FIGHTER:

Get in shape! Stay in shape! Physically and mentally. Consult a Physician or trainer if necessary. Fire Fighting – Rescue is very physical work and demanding of your body and mind. Make certain that you are signed up and keep current on your benefit form that the City and the EVFD have. Obtain from the EVFD Secretary.

During incidents, you are an employee of the City of Ely. You are responsible and can be held liable for your actions while in this capacity. Be respectful and honest not only to the public, but also to your fellow fire fighters.

You are responsible for equipment issued to you (turn outs, pager, etc.) at all times.

You are responsible for all equipment that belongs to the City of Ely or the volunteers, which you use during an incident.

You will be responsible to report any faulty \ damaged equipment following an incident.

You will be responsible for proper documentation if you are the IC on an incident.

You may have to report and document anything that you feel is illegal, improper or peculiar at an incident.

You must document certain incidents, which may be litigated later.

You may have to appear in court on an incident that is litigated.

You will be required to get a series of Hepatitis B vaccinations.

You will be required to obtain and keep current a Class "B" "F" endorsement Nevada Drivers License in order to drive any of the apparatus larger than a pick up truck.

You may be required to obtain and pass a physicians physical annually.

You are required to know and follow the Ely Fire Department's Chain of Command.

FIRE FIGHTING:

Number 1 rule! Your safety first! Fellow Fire fighters next! Other people third, and property fourth. Unless you have received proper training, DO NOT expose yourself to anything you do not understand. This is for your safety as well as others.

Attend, understand, participate in and pass the ELFF course held annually.

Attend, understand, participate in and pass any advanced Fire Fighting classes held.

When you arrive on scene; Report to the IC for instructions, this is usually the duty man at or near the truck. This could also be the Fire Chief. Complete one task at a time. Do not become distracted from completing the task. Do not become offended if you are not *in the action* at this time. This is your time to observe and learn.

Do a complete 360-degree look around the incident scene for all possible hazards; power lines, fuel sources, etc. and report them to the IC

It is necessary for you to learn City and County Street names and locations. LandMarks are also used. Maps are at the Fire Station.

Learn how to use pagers, portable radios, base station radio, and apparatus radios. Learn what 10 codes are and their proper use. Learn what repeaters are and how to use them.

AUTO EXTRICATION

Number 1 rule! Your safety first! Fellow Fire fighters next! Other people third, and property fourth. Unless you have received proper training, DO NOT expose yourself to anything you do not understand. This is for your safety as well as others.

Attend, understand, participate in and pass the Auto Extrication course held annually.

Assure scene safety by blocking wheels, stabilizing vehicle; disconnect battery, check for other hazards.

Do a complete 360-degree check for hazards and report any you find to the IC

Control the scene – crowd and traffic control enough room to work. It may be necessary to contact S.O. for crowd control.

Assist with tools, power and hand, to force wreckage away from victim and make room for access to victim. This is a learned skill that takes time. Do not expect to know everything following one training. All wrecks are different, all vehicles are different. When time allows; discuss the proper methods of exciting with those on the incident.

There are many jobs to be completed on an incident. Do not be offended if you are not *in the action*.

HAZARDOUS MATERIALS

Number 1 rule! Your safety first! Fellow Fire fighters next! Other people third, and property fourth. Unless you have received proper training, DO NOT expose yourself to anything you do not understand. This is for your safety as well as others.

Attend, understand, participate in and pass the Haz. Mat. Course held annually.

Hazardous materials can be found at any and all incidents.

Hazardous materials is defined as follows: Any substance which when released from it's container will pose a threat to life, health property of environment.

Hazardous materials training begins at the Awareness level. This does not give you a certificate to enter the scene. It just makes you aware. Specialized training of more than 40 hours will get you into the scene to contain a spill.

Your best defense in a hazardous materials incident is Time, Distance, and Shielding. Get up wind from the spill, fumes, or smoke. This is your learning time. Do not become offended if you are not *in the action*. There are many jobs on this kind of incident.

AIRPORT RESCUE \ FIRE FIGHTING

Number 1 rule! Your safety first! Fellow Fire fighters next! Other people third, and property fourth. Unless you have received proper training, DO NOT expose yourself to anything you do not understand. This is for your safety as well as others.

Attend, understand, participate in and pass the Airport course held annually.

The Ely Fire Department is the primary first responder for the White Pine County Airport.

EFD is responsible for any and all aircraft emergencies. The County will help defray costs of the specialized airport training we attend. Once a year we attend training at the Salt Lake City Airport.

Training in this area consists of Truck operations, Airport layout and hazards, hose testing, and aircraft designs.

In the event of an incident at the airport. All responders should respond to the Station. Engines and support vehicles respond from the station to the airport where the airport trucks are then deployed.

Remember; This is your learning time. Do not be offended if you are not *in the action*.

HIGH ANGLE \ ROPE RESCUE

Number 1 rule! Your safety first! Fellow Fire fighters next! Other people third, and property fourth. Unless you have received proper training, DO NOT expose yourself to anything you do not understand. This is for your safety as well as others.

Attend, understand, participate in and pass the High Angle course held annually.

Rope rescue is defined as any attempt that requires rope and related equipment to safely gain access to, and remove victims from, hazardous geographic areas with limited access such as mountains, high rise buildings, above or below grade structures, by means of rope systems.

Rope rescue is a learned skill and there are many techniques involved. We have trained volunteers who are very skilled in this area. Listen and learn from them! If you have experience in this area on a recreation level, great! But, you will learn something from them. Remember; do not become offended if you are not *in the action*. There are many jobs to do on these incidents.

CONCLUSSION;

I hope that this guide has orientated you to our world of Fire Fighting \ Rescue. After reading this, you still feel you can become one of us, can put in the necessary time and efforts, have the willingness to learn and share ideas, have the support from your family, employer and friends, feel that you can support the volunteers as a team.... Then we encourage you to fill out the application and turn it in. Begin by coming to the station when you can and get to know the volunteers and paid staff.

Good luck!