



# WEDDING BROCHURE

TURNING DREAMS INTO UNFORGETTABLE MOMENTS

# Table of Contents

|                                   |       |
|-----------------------------------|-------|
| About Us                          | 03    |
| Our Services                      | 04    |
| Booking Process                   | 05    |
| Signage                           | 06    |
| Ceremony Decor                    | 07    |
| Backdrops                         | 08    |
| Chair Sashes                      | 09    |
| Centrepieces                      | 10    |
| Table Runners                     | 11    |
| Placemats                         | 12    |
| Napkins                           | 13    |
| Candles                           | 14/15 |
| Table accesories                  | 16    |
| Biscuits/ Favours                 | 17    |
| Extras                            | 18    |
| FAQ's                             | 19    |
| Checklist                         | 20    |
| Contact Information               | 21    |
| Wedding theme predictions 2025/26 | 22    |

# About us



Can you believe we met at the school gates during covid? Something great came out of that experience in that we stopped, and had the time to talk to each other rather than dropping the kids off and running lol.

During our many conversations at the gates and in the car park, we chatted for hours and hours about our passions and dreams and love for all things events. We quickly realised we are the same people and our passions were aligned.

We have both been creating events for our families and friends over the course of our lives and with Kimberley already having established Sort It Out in 2021 and Claudia running a baking business for over 15 years it made sense to come together to create memorable events.

*Kimberley & Claudia*

# Our Services

## Full Decor & Set up

This service is a bespoke decor service whereby we conduct a FREE telephone consultation with you and we create a bespoke estimate which includes full set up.



## Partial Decor & Set up

We pride ourselves on being a flexible and friendly company. We totally understand that some couples may accumulate wedding items along their engagement, be gifted decor by friends or simply want to get creative themselves. We are totally open to couples hiring some items from us and then asking us to set up some of theirs. All we ask is that we have photos/exact numbers so we can allow time to do this - we would simply charge a labour rate for this part based on the time it would take.

## Simply Set up

Yes you can hire us to set up all your own items. All we ask is that we are provided with photos/list of the items and we can simply quote a labour charge.



## Free Reign service

We completely understand how stressful and overwhelming wedding planning can be. You may not want to worry about the number of candles or flower stems needed to create beautiful arrangements. That's why we've developed our 'Free Reign' service. You simply provide us with your budget, and we take care of the decor for your special day within that advising where we feel your money would be best spent ensuring everything looks flawless while you concentrate on other important details. Rest assured, we will also communicate what you can expect for your investment and agree before committing.

# BOOKING PROCESS

## 1. SECURE YOUR DATE

To get started, simply reach out to us through our website, social media pages, send us a message, or give us a call with your wedding date and location.

If we have availability in your area, we'll provide you with the chance for a FREE telephone consultation to go over the details of your special day and share any helpful advice. Before the call, we kindly ask that you send us your mood board, Pinterest board, or any screenshots you have to help us understand your vision for the wedding. And don't worry if you don't have a clear idea yet—we can assist with that too! If phone conversations aren't your style, feel free to communicate with us via email or messages; we're happy to accommodate your preferences.

## 2. BUILD YOUR PACKAGE

After our discussions, you'll receive a quote that clearly breaks down each item, helping you understand the pricing better. This way, if your budget changes, you'll have the flexibility to adjust. If you prefer, feel free to share your ideal price range with us, and we can provide a recommendation for you. We're here to make the process as smooth as possible!

## 3. PAY YOUR DEPOSIT

Once you are satisfied with the quote, we recommend that couples pay the deposit to reserve their date and booking. However, if there is a significant gap between receiving the quote and making the deposit payment, please verify with us that the date is still available. We provide multiple quotes for various dates, so it's essential to confirm availability beforehand to avoid any disappointment.

## 4. FINAL AMENDS AND PAY BALANCE

Once you've submitted the deposit, we will keep in touch to discuss any changes or adjustments you might want, understanding that styles, numbers, and details can evolve over time.

The total amount outlined in the quote or invoice is due during the week of the wedding. We will hold onto the initial deposit, which will be refunded upon collection of the items, provided that everything is returned without any missing pieces or damages.

## ALL SORTED!



# SIGNAGE



Acrylic Welcome Sign £100 Pampas  
Spray £30 & Easel £20  
**BUNDLE PRICE £130**



Acrylic Welcome Sign £100 Pampas  
Spray £30 & Easel £20  
**BUNDLE PRICE £130**



Acrylic Welcome Sign £100 with Floral  
Swag £30 and Footing Decor £20  
**BUNDLE PRICE £140**



Foam Board Welcome Sign £90 with  
Floral Swag £30 and Extra Footing  
Decor £30  
**BUNDLE PRICE £140**



Acrylic Seating Plan  
£150 up to 8 tables plus top table  
£175 for more



Easel Hire Only  
£20

# CEREMONY DECOR



1 metre Ceremony/Top Table Floral  
Garland £50.00 and Candles £50



2 metre Ceremony/Top Table Floral  
Garland £100.00 and Candles £50



Registry Table Decor  
(Small Floral Arrangements and  
Candles) £50



Floral Arrangement on fluted Plinth  
£50 each



Staircase Decor  
(Includes Small Floral Arrangements  
& Sash)  
£50



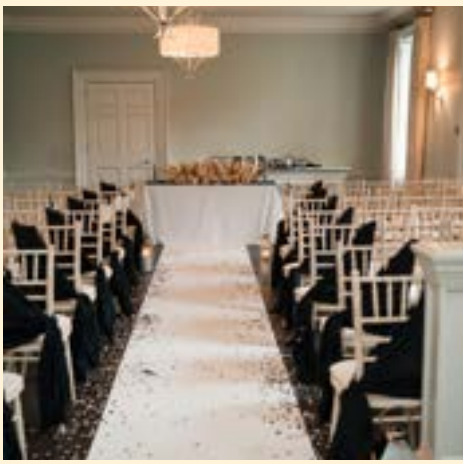
Full Staircase Floral Decor  
£150



Floral Aisle Decor  
£50 each



Aisle Chair Floral Spray  
£7.50



White Aisle Runner  
1 metre x 10 metre  
£100



# BACKDROPS



Gold 2m Frame Hoop with Vines  
£175 Neon Sign £30



Voile and Drape Rectangle Frame  
Backdrop with Floral Sprays  
£250



Gold Moongate Arches with Florals  
£300



Fairy Light Backdrop with Vines  
£200



Voile and Drape Rectangle Frame  
Backdrop with Floral Sprays  
£250



Sequin Wall £150  
Balloons on 2 sides £125, Cake  
Stand £30, Neon sign £30, Light  
Up Numbers £40 each  
**BUNDLE PRICE £400**



Sailboards with Florals £200  
Cake Stand £30



Full 1.5m Balloon Hoop £275,  
Personalised Sign £30 and Pampas Spray  
£30



# CHAIR SASHES



Sage Green Cheesecloth  
£2 each



Hessian  
£2.25 each



Dusky Blue Cheesecloth  
£2.each



Lilac Organza  
£2 each



Black Cheesecloth  
£2 each



Mocha Cheesecloth  
£2 each



Dusky Pink  
£2 each

White chair covers £2.00

Prices vary based on your requirements so please contact us for an estimate as discounts may be applied when hiring multiple items.

# CENTREPIECES



Blossom Tree  
£50  
Hanging Candles £10



Gold Frame with Floral Arrangement  
£40  
Hanging Candles £10



White Frame with Themed Floral  
Arrangement £40  
Hanging Candles £10



White Frame with Themed Pampas  
Arrangement £40  
Hanging Candles £10



3 Hurricane Vases with Floating Candles  
£10  
Themed Ribbon £1 per set



Themed Floral Arrangement on Log  
£25



# TABLE RUNNERS



Pink Cheesecloth  
£10



Navy Cheesecloth  
£10



Sage Green Cheesecloth  
£10



Black Cheesecloth  
£10



Dusky Blue Cheesecloth  
£10



Hessian Runner  
£10



# PLACEMATS



Tassel  
£1 each



Seagrass  
£1 each



Pink Pom Pom  
£1 each



Gold  
£1 each



Rose Gold  
£1 each

# NAPKINS



Green Linen  
£1.25



Navy Linen  
£1.25



Pink Linen  
£1.25



Brown/Natural Linen  
£1.25

# CANDLES



Hurricane Vases (set of 3) with Floating Candles £10  
Ribbon can be added for £1 per set



Tall Tealight Candles with Candles (set of 3) £10



Gold Candlestick Holder with Candle (Set of 3) £10



Hurricane Candlestick Vases with Candles £10 each



Hanging Candles £10 for 3



Ribbed Tealight Holders £1 each



# CANDLES



Hurricane Vases (set of 3) with Sand and  
Candles £12

Ribbon can be added for £1 per set

# TABLE ACCESORIES



White Round Table Cloth  
£25



Black 6ft Banquet Table Cloth  
£15



Table Numbers  
£5 each



Table Decor  
We can add items to your card/gift/cake table POA



Personalised Flutes for Place Names & Favours £6.50 each



Blossom Tree for Memory table with Candles £60

# BISCUITS



Plain Biscuit with Personalised  
Labels  
£2 each



Plain Biscuit Personalised with  
Labels  
£3 each



Floral Design  
£4 each



Floral Design  
£4 each



Bride Tribe  
£2.50 each



Bride Tribe  
£2.50 each



# EXTRAS



Ghost Chairs  
£10 each  
(11 available)



White Frame Foldable Chairs  
£5 each  
(40 available)



Card Box  
£30



Bell Tent  
£250



Birdcage Stands with Logs  
£30 for both



LOVE neon sign  
£30



# Wedding Decor

## FAQ'S

### DO YOU OFFER DISCOUNTS?

Yes! The more you hire from us, the bigger discount we can apply so get in touch for your free estimate.

### DO YOU HAVE PAYMENT PLANS?

Yes! However, we only require a small deposit to secure the booking and the final payment isn't due until the week before the event. However, some couples wish to pay in instalments which is fine and we will receipt the payments and adjust the invoice accordingly for the records.

### WHAT IF I CHANGE MY MIND ABOUT WHAT I WANT?

This is TOTALLY fine. With most weddings, they are booked quite ahead of time and we are all human so we totally understand that your mind on style etc can change. The main thing we say to couples is to pay the deposit and get booked in and then between then and the wedding we will work with you to create the perfect decor for your day. You are free to amend!

### WHEN DO YOU SET UP AND TAKE DOWN?

This is venue dependant and we will liaise with you/the venue to find out when the best times for this will be.

### DO YOU HANG AROUND FOR THE DAY?

This depends if we are needed. If our couples are duplicating the decor and the venue doesn't have the capacity/staff to do this then we can be hired for those extra hours at our rate of £35 per hour per staff member.

### WILL YOU SET UP SOME OF OUR OWN ITEMS?

Absolutely! We are very aware that we might not have everything a couple might want on their big day or family members/friends wish to borrow the couple some items so the answer is yes - of course we will, we just need to be aware of what the items are and how many etc so we can allow time for set up of these items.

### I HAVE ALL MY WEDDING DECOR, CAN WE JUST HIRE YOU TO SET IT ALL UP FOR US?

Yes we can. For this service, we would probably need to visit the venue with you prior to set up to fully understand where you would want everything placed and to get a detailed list of the items you have so we can plan the timings/staff accordingly.



# Wedding Decor

## CHECKLIST

### Ceremony

Aisle runner  
Aisle flowers/candles/lanterns  
Chair sashes/ Aisle sashes  
Chair florals  
Registry table decor  
Ceremony arch/backdrop

### Wedding Breakfast

Tablecloths  
Table runners  
Placemats  
Napkins  
Centrepieces  
Candles  
Top table decor

### Signage

Welcome sign  
Order of the day  
Seating/Table plan  
Table numbers  
Placenames

### Other

Card box  
Card/Gift/Cake table decor  
Blossom tree memory table  
Birdcage stands with wooden logs  
White & clear umbrellas  
Box of blankets  
Personalised flutes (perfect for placenames & favours)  
Bell tent



# CONTACT INFO

Wedding & Event Decor Specialists & Advisers



Website



Instagram

## CONTACT NUMBERS

Kimberley 07508012607

Claudia 07777664967

## EMAIL

[info@sortitoutevents.co.uk](mailto:info@sortitoutevents.co.uk)

## WEBSITE

[www.sortitoutevents.co.uk](http://www.sortitoutevents.co.uk)

## SORT IT OUT LTD

Company number 13493210



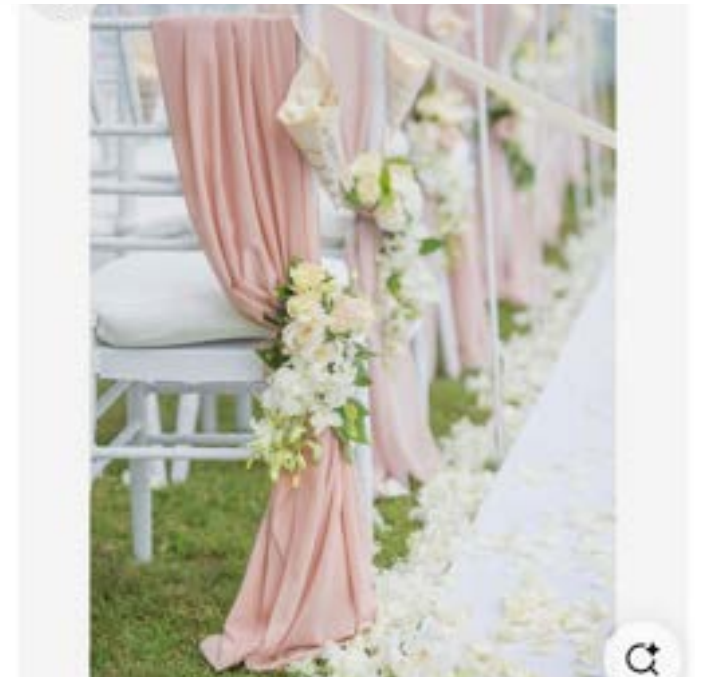
# Wedding Trend Predictions

2025



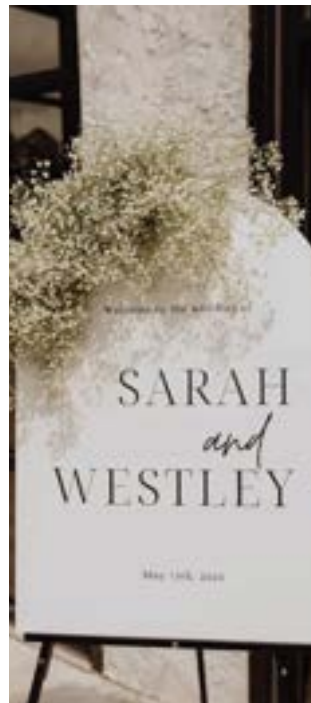
Beauty in Blue





Pretty in Pink





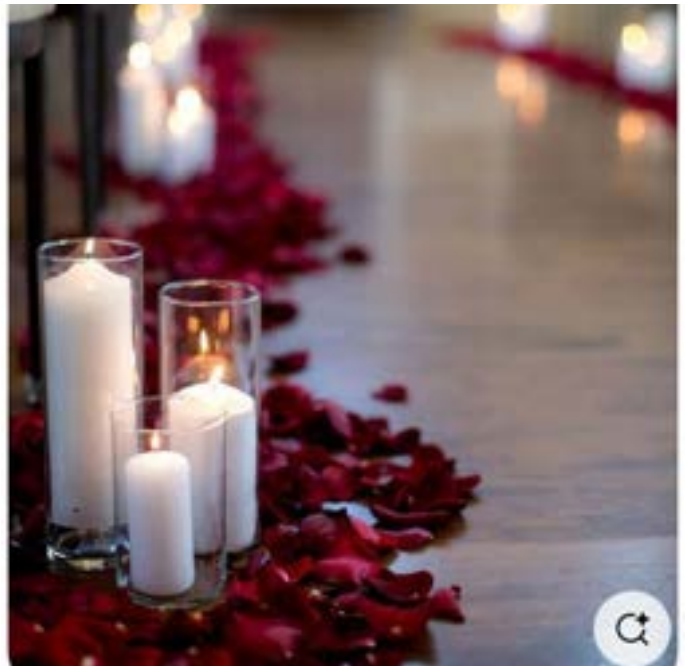
*Bold in Black*





Gorgeous in Green





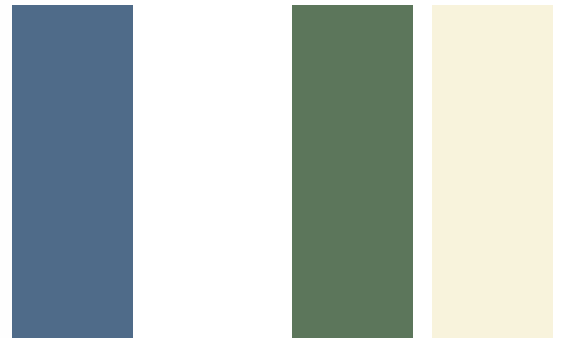
Rich in Red





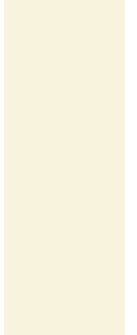
Bougie in Brown





*Noble in Navy*





Perfect in Pampas



WE ARE PROUD TO BE  
RECOMMENDED SUPPLIERS FOR

# MORDEN HALL



GRAND GROUNDS



PERFECT ENTRANCE

GARDEN PARTY



CEREMONY SPACE



BEAUTIFUL FLOW

GARDEN PARTY



GREAT LIGHTING



ELEGANCE

GARDEN PARTY

