

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of February 4, 2021

John Festa called the meeting to order at 7:06 p.m. Roll Call: John Festa, Jason Carlton, Matt Benner, Trustees. Susan J. Skrovan, Fiscal Officer. The regular meeting is being conducted by Webex videoconference due to the social distancing requirements as set by the Governor for the Coronavirus COVID-19 Pandemic. The meeting is being recorded and will be on the website soon. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present online or by phone: Brett Bencze, Assistant Portage County Prosecutor, Brian Tayerle and Dan Wysznski, Road Department and Rich Gano, Zoning Inspector. The pledge of allegiance to the flag was waived.

The January 14, 2021 Organizational Meeting minutes were presented for review.

Jason Carlton mentioned he had noted the potential minimum wage increase to \$15.00 per hour.

RES 33-21: Motion made by John Festa to approve the Organizational Meeting minutes of January 14, 2021 as presented and suspend the reading, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

The January 14, 2021 Regular Meeting minutes were presented for review.

RES 34-21: Motion made by Matt Benner to approve the Regular Meeting minutes of January 14, 2021 as presented and suspend the reading, seconded by Jason Carlton. Vote: John; yes, Jason; yes, Matt; yes.

Fiscal Officer's Report: No Financials tonight.

Correspondence:

- NOPEC
- Board of Elections
- Portage County Recorder
- Randall Alger Letter for BZA Re-appointment
- Portage County Commissioners
- Ohio EPA
- Portage County Regional Planning Commission

RES 35-21: Motion made by John Festa to accept the Fiscal Officer's report, second by Jason Carlton. Vote: John; yes, Jason; yes, Matt; yes.

We have Assistant Portage County Prosecutor, Brett Bencze with us by video conference tonight to discuss some zoning violations.

RES 36-21: Motion made by John Festa to enter into Executive Session under ORC Section 121.22 for public meetings, paragraph G, 3: conference with our attorney at 7:24 pm, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

RES 37-21: Motion to return to Regular Session at 7:50 pm, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

Members of our Road Department, Brian Tayerle; Road Supervisor and Dan Wysznski arrived online at this time. Before going into executive session on employee reviews, the Trustees wished to discuss the zoning appointments.

The Trustees received a letter from Randall Alger requesting to be re-appointed to the BZA.

RES 38-21: Motion made by John Festa to re-appoint Randy Alger to another five-year term on the Board of Zoning Appeals, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

John received an email from Susan Lilley requesting to remain on the BZA as an alternate. Jason said we have tried to advertise for all these positions but not many have been interested.

RES 39-21: Motion made by John Festa to re-appoint Susan Lilley to another term on the Board of Zoning Appeals as an alternate, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes. This would be a two-year term.

Trustees discussed the Zoning Commission. Phil Derthick's term was up at the end of last year and he typically goes to Florida through the winter months. Trustees felt the Commission would be all right with three members and two alternates. However, someone should speak with Phil to see if he is still interested in re-appointment to the Zoning Commission board for another term.

John spoke with Jim Aldrich and told him the Trustees are advertising for an alternate Cemetery Sexton.

Rich Gano arrived online at 8:03 pm. Brian and Dan also arrived for their reviews.

Zoning Report: Zoning Inspector, Rich Gano, provided his report. He reported on the Frost Road property regarding the "unlicensed vehicles". Rich did say that one man's trash! It could be another man's treasure. He also reported that Cole Benjamin was given his variance.

RES 40-21: Motion made by John Festa to enter into Executive Session under ORC Section 121.22 for public meetings, paragraph G for the employee reviews at 8:20 pm, seconded by Jason Carlton. Vote: John; yes, Jason; yes, Matt; yes.

RES 41-21: Motion made by John Festa to return to Regular Session at 9:11 pm, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

Trustee Reports – New Business:

John Festa had nothing for new business.

Jason Carlton wanted to bring up the Spring Cleanup for this coming year. Do we want to have a cleanup? He has talked with Shalersville Township; they are planning to have their cleanup this year. However, they are not going to man the event, residents will drop off their items at their Township garage location. They are fortunate that they can block off their entrance when they are not open or on weekends, we cannot. Jason also spoke with Bill Steiner, Director of the Portage County Recycling Center; there will not be any tire dumpsters this year. The Trustees and Brian Tayerle discussed this in more detail. It was tabled until their next meeting.

Matt Benner reported the HVAC installations are wrapping up. The small ultraviolet systems are done.

Matt received a call from Sue Lilley upset with the condition of the Civic Center and Townhall; they are a mess! She is not happy with the way they were left following the contractors work. Sue Lilley wants to be reinstated at her original pay because there is a lot of cleaning to be done. John Festa felt the contractors need to be held responsible for some of the cleaning. Matt will reach out to the contractors to see what they will do about the cleanup.

Matt asked Susan whether she has seen anything from the Portage County Building Department for permits. They said they mailed them out in December. Susan said no, she has not seen anything in the mail from the building department. Matt said he went down and received them from Portage County.

Matt brought up the water tests and the procedures we follow for the EPA. We need to come up with a backup plan.

Trustee Reports – Old Business: None.

Public Comments: None.

RES 42-21: Motion made by Jason Carlton to pay the bills, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

25097 02/04/2021 SW Skipped Warrants 25097 to 25097 Series 2 \$0.00 V
25098 02/04/2021 PR Cole Benjamin \$662.19 O
25099 02/04/2021 PR Brian Anthony Tayerle \$1,683.97 O
25100 02/04/2021 PR Daniel R Wysznski \$1,613.04 O
25101 02/04/2021 AW Akron Tractor \$1,743.48 O
25102 02/04/2021 AW AT&T \$49.48 O
25103 02/04/2021 AW Brad Cromes Portage County Treasurer \$226.03 O
25104 02/04/2021 AW Chagrin River Watershed Partners, Inc \$654.65 O
25105 02/04/2021 AW Chrome Depot \$32.00 O
25106 02/04/2021 AW Deluxe Cleaners \$154.00 O

25107 02/04/2021 AW Dominion Energy \$462.21 O
25108 02/04/2021 AW Guardian \$595.77 O
25109 02/04/2021 AW Harper Well & Pump Inc \$1,455.00 O
25110 02/04/2021 AW Industrial Connections \$17.47 O
25111 02/04/2021 AW Mantua Auto Parts \$189.86 O
25112 02/04/2021 AW Miller & Company \$77.00 O
25113 02/04/2021 AW Ohio Edison \$115.28 O
25114 02/04/2021 AW Ohio Edison \$163.70 O
25115 02/04/2021 AW Ohio Edison \$543.41 O
25116 02/04/2021 AW Ohio Edison \$79.34 O
25117 02/04/2021 AW Ohio Edison \$216.74 O
25118 02/04/2021 AW Ohio Edison \$22.37 O
25119 02/04/2021 AW Ohio Edison \$118.55 O
25120 02/04/2021 AW Robeck Fluid Power Company \$950.00 O
25121 02/04/2021 AW Sherwin Williams \$137.45 O
25122 02/04/2021 AW Sunburst Environmental Company \$136.90 O
25123 02/04/2021 AW Time Warner Cable \$126.97 O
25124 02/04/2021 AW VISA \$1,269.56 O
25125 02/04/2021 AW WJL Administrative Services, LLC \$25.00 O
25126 02/04/2021 AW Cuyahoga Asphalt Materials, Inc \$3,286.14 O

Total Payments: \$16,807.56

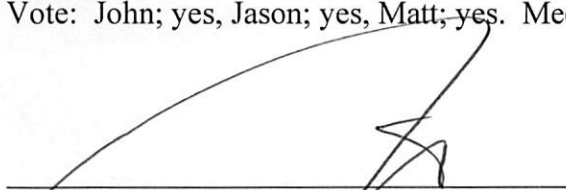
RES 43-21: Motion made by Jason Carlton to enter into Executive Session to discuss personnel compensation at 9:50 pm, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

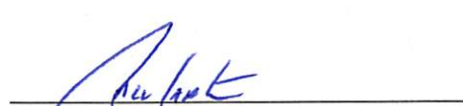
RES 44-21: Motion made by Jason Carlton to return to Regular Session at 10:23 pm, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.


RES 45-21: Motion made by Jason Carlton to increase the pay for Brian by \$1.00 and Dan by \$1.00 effective retroactive to January 1, 2021, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.


RES 46-21: Motion made by Jason Carlton to establish "Compensatory Time" with a cap at 20 hours, all compensatory hours must be used on or before December 31st of every calendar year, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes.

RES 47-21: Motion made by Jason Carlton to adjourn the meeting, seconded by Matt Benner. Vote: John; yes, Jason; yes, Matt; yes. Meeting adjourned at 10:28 p.m.


John Festa, Trustee & Chair


Jason Carlton, Trustee


Matthew Benner, Trustee


Susan J. Skrovan, Fiscal Officer