



THE MANTUA TOWNSHIP BOARD OF TRUSTEES

Mantua Township Lawn Maintenance Contract and Specifications

Two-Year Contract Term 2026-27

Year 1 / Contract initiation date: 3/23/2026 Contract end date: 11/23/2026
Year 2 / Contract initiation date: 3/22/2027 Contract end date: 11/22/2027

Locations and services:

A. Cemeteries: West Lawn Cemetery, East Lawn Cemetery, Pioneer Cemetery

1. Mow all designated areas of each cemetery and around headstones. Note: Extreme care and diligence must be taken around all headstones.
2. Trim around monuments, buildings, driveways, and trees each mowing. Clean up any small debris, such as twigs and papers, during each mowing. Trim around all fence areas.
3. Remove all visible grass clippings from the lawn, paved surfaces, headstones, and monuments using a mechanical blowing apparatus (leaf blower).
4. Trim shrubs/hedges as needed at West Lawn Cemetery.

B. Ball Fields:

1. Mow all areas of the Ball Fields, including infield, outfield, and structures.
2. Trim around and/or under backstop, benches, bleachers, playground equipment, and salt shed, trees, or any other areas
3. Clean up any paper, twigs, small debris, etc., each mowing.
4. Remove all visible lawn clippings on the lawn and paved areas.

C. Buildings: Town Hall, Civic Center, Center School Buildings

1. Mow all lawn areas, trim around buildings, trees, flower beds, posts, and all other objects.
2. Clean up any debris, paper, small twigs, etc., each mowing.
3. Remove all visible grass clippings on the lawn, paved areas, and the rear of the building.
4. Keep the playground gravel area at Center School free of weeds, trimming and spraying weeds as necessary (use township-approved weed control products only).
5. Fully maintain flower beds.
 - a. Edge, mulch, weed, and maintain existing flowers and shrubbery as necessary
6. Trim shrubs/hedges as needed in front of the Center School

D. Flagpole Greens/ Veterans Memorial Greens / Parks

1. Mow all lawn areas, trim around trees, flower beds, posts, and all other objects.
2. Clean up any debris, paper, small twigs, etc., after each mowing.
3. Remove all visible grass clippings on the lawn, paved areas, and monuments.
4. Fully maintain flower beds
 - a. Edge, mulch, weed, and maintain existing flowers and shrubbery as necessary

TRUSTEES: **Graham Harmon** **Matthew Benner** **John Festa**

330-253-3521 **330-931-6210** **330-274-4144**



THE MANTUA TOWNSHIP BOARD OF TRUSTEES

5. Mulch tree bases with a light mulch during the appropriate season.
6. Trim shrubs/ hedges as needed

E. Spring and Fall Final Cleanup:

1. Spring final cleanup in all areas as previously listed above.
2. Fall final cleanup includes leaf removal in all areas, weather permitting, according to the season.

Frequency: Provide the above services as necessary per the contract. Note: this may involve mowing more than once weekly during periods of fertilization or heavy rain. Hedges must be trimmed a minimum of 2 times. Mulch shall be applied in the early spring before weeds begin to germinate fully

Additional Stipulations:

1. Mowing or maintenance of the lawn areas is required so that the fresh mowed height is 4" or less.
2. Edging shall be completed before mulch is applied
3. Mulch shall be applied in the early spring before weeds begin to germinate
4. Substitute contractors may not be used unless prior written approval of Mantua Township

Payment:

Contract Amount for 2026 \$ _____ Contract Amount for 2027 \$ _____

For each contract amount, Mantua Township will be billed monthly in 8 equal installments. No prepayment is accepted (payment only for completed services).

Opt-Out Clause: If, at any time after 30 days from the contract issue date, the Township Trustees believe the contractor is not providing adequate services as specified in the contract, they may terminate the entire agreement by giving written notice to the contractor. After 7 days from the notice being issued, the contract will be terminated. At that point, the township will only be liable to pay for services delivered up to that time.

Contractor agrees to all the above terms and specifications and will supply all labor, equipment, and materials necessary to perform the services agreed upon.

Contractor/ Position

Date

Mantua Township Chairman

Date

TRUSTEES:

Graham Harmon

Matthew Benner

John Festa

330-253-3521

330-931-6210

330-274-4144



THE MANTUA TOWNSHIP BOARD OF TRUSTEES

REQUIRED - Current Proof of Liability Insurance of \$1,000,000, Workers' Compensation law compliance, and a current "Ohio Commercial Applicators license" must be provided to the township before bid selection.

Mantua Township Lawn Maintenance Contract 2026/2027

Please use the below basic formats when you submit your bid, use your company letterhead as necessary. We also request that you supply two Professional references that we may refer to if we have questions about your company's services or history. Please, do not forget to supply proof of liability insurance of \$1,000,000, workers' compensation law compliance, and Proof of a commercial chemical applicator's license.

Provide a telephone number that can be accessed during normal working hours, 8:00 a.m. - 5:00 p.m., M-F by Township officials or employees / Phone Number _____

Professional reference 1 _____
Name _____ Phone # _____ Affiliation _____

Professional reference 2 _____
Name _____ Phone # _____ Affiliation _____

TRUSTEES: **Graham Harmon** **Matthew Benner** **John Festa**
330-253-3521 **330-931-6210** **330-274-4144**