

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of August 5, 2021

John Festa called the meeting to order at 7:00 p.m. Roll Call: John Festa, Matt Benner, Jason Carlton, Ashlee Hawkins; Assistant Fiscal Officer. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present: Rich Gano; Zoning Inspector, Frank Horack, Mark Hall, Jan Oros; ZC Secretary, Susan Lilley; Custodian, Barb Wagner, Larry Lietzow, Terrie Nielsen; BZA Chairman, Dean Nielsen, Carole Pollard, Lyndsey Brennan, Tim Benner, Rich Iafelice & Bill Gallagher with CT Consultants, Robert Moody and Terry Hronek. John asked that cell phones be silenced. Mark Hall led the Pledge of Allegiance.

Fiscal Officer’s Report

Assistant Fiscal Officer Ashlee Hawkins provided the Trustees with the financials provided to her by Susan in her absence. Trustees were provided with financial reports by email. There was no correspondence.

Financials:	Permanent Appropriations:	\$1,004,055.66
	Revenue to date:	\$ 673,076.58
	Expenditures to date:	\$ 409,118.49
	Checking Account:	\$ 447,620.80
	Savings Account:	\$ <u>527,317.66</u>
	Total:	\$ 974,938.46

RES 149-21: Motion made by John Festa to accept the Fiscal Officer’s report, seconded by Jason Carlton-**All Ayes**

Cemetery Report: John provided the cemetery report for Jim Aldrich, Sexton.

For June: Burial Fees-\$925.00
Sale of Graves-\$275.00, totaling \$1,200.00

For July: Burial Fees-\$1,460.00
Sale of Graves-\$190.00, totaling \$1,650.00

Service Report: None

Zoning Commission Report: Jan Oros; Secretary, reported the Commission met in July. Those minutes will be approved at their next meeting. Jan reported on the Commission’s work on an historic overlay; Todd Peetz with Portage County Regional Planning was provided an outline and reviewed their historic building list.

John Festa said there is one set of minutes to review and approve; the regular minutes from July 1.

RES 150-21: Motion made by Matt Benner to accept the regular meeting minutes of July 1, 2021 and suspend the reading, seconded by Jason Carlton-**All Ayes**

Board of Zoning Appeals Report:

Terrie Nielsen, Chairman, said paperwork was received for an area variance from Rob & Ted LLC.

John said Brett Bencze, Asst. Prosecutor, is working on a notice for a violation of order to send to them. He did not send a cease and desist order. Jason explained the paperwork that was sent. Terrie said so he actually sent a complaint or a lawsuit, not a cease and desist order.

Terrie said she talked to the attorney for the corporation about who to send the variance to. There should be a hearing within 14 days. What was filed is the quickest way to shut down the business. Terrie went onto explain the process.

Custodian Report: Susan Lilley asked if it would be possible to get hand dryers instead of using paper towels. She would like to see them put in the bathrooms of all our buildings. Trustees asked Susan how many bookings she had through the end of the year. Susan said 12. Jason asked if Susan, the Fiscal Officer, was in contact with her about the rental process. Susan Lilley said that they just call each other.

New Business:

John Festa asked if any of the Trustees have received emails or know what the status is of the American Rescue Plan Act (ARPA) registration. Matt Benner said he sent what he had to the Fiscal Officer; he has not received a response. Trustees will check with Susan.

Records Request: John said we have a couple that need to be filled. One from The Portager and one from the attorney for Rob & Ted LLC. Trustees will check with Susan to see if they can be filled as quickly as possible.

Township Administrator: Matt Benner said he is still waiting for a response from Newbury. Trustees will discuss this further at their next meeting.

Health Reimbursement: John said he spoke with Larry Kaczmarek because the health reimbursements have been slow; he said he is having some issues with employment in his office.

Outside Legal Counsel: Mark Finamore and Chad Murdock. John was hoping that Rich Gano would be here tonight before discussing. Matt Benner said he would like to sign an agreement.

Matt Benner - Sewer Line Study: Matt Benner introduced Rich Iafelice and Bill Gallagher with CT Consultants whom he met with at the Mantua Center School sewer treatment plant.

Rich Iafelice gave the trustees a proposal for the sewer study. The proposal would also be for sewer service for all three buildings here; the Townhall, Civic Center and Church. Bill Gallagher, chief architect with CT, said the school building is structurally sound and has a lot of character; he would like to see something done with it. Carole Pollard said that building has been studied quite a lot and spoke about the history of the MaRSI and the importance of the building. Terrie Nielsen asked what the cost is for the study. Rich Iafelice said \$5,000. Terrie said one of the attractive features of the Mantua Center School as an emergency shelter is the fact that it has its own sewer system rather than hook up to "city sewer". Rich said he did not inspect the treatment plant; but in his opinion is, whenever you can hook up to city sewer, you should. He based this on the age of the facility. Jason spoke about the right-of-way on School Lane would not be an issue. Rich added that based on Portage County, that forced main cannot be in the public right-of-way. John said the American Rescue Plan Act funds are for clean water/sewer/broadband and could be used for sewer projects. Matt wondered if the EPA 5-year study could come out of the ARPA funds. Harper Well came out and fixed the violations from the EPA and for not reporting our monthly numbers. The notice went to the former Fiscal Officer, Marie Stehli. Matt said when he spoke with the EPA, she could not figure out how the Township was not forced to tie into the forced main sewer line when it was installed at S.R. 82? Jason said we are set to receive \$503,328.84 from the ARPA funds!

Frank Horack said the Civic Center and Townhall are on the same property; with different systems. He asked Rich Iafelice if the township can put two tap-ins from S.R. 82 on the same parcel? Rich said the church is on the same parcel, we could do one line. Need to think of the future for other properties when working with the County.

Mark Hall asked why Bill Gallagher came out. Bill said he volunteered to come out and look at it. He does a lot of historic restorations and reuses for structures.

John Festa said they paid for a commercial survey last year and the church came up on their own parcel. Jason said the overlay on the Portage County map is incorrect; we cannot have a single line with two parcels.

RES 151-21: Motion made by Matt Benner to enter into an agreement with CT Consultants for a sewer study, seconded by Jason Carlton-**All Ayes**

Jason said he would like to talk to the prosecutor about the bullet point #1 about the right-of-way on School Lane. The neighbor, Robert Moody complained about the noise from the sewer plant. John asked, could the plant be shut down since it is only used 1-2 times per month? Rich Iafelice said you could go to a septic system. John said it was shut down last year and came back up. Matt said Steve Kramer told him we may not be able to quiet the fans down all that much. Trustees agreed to look into what can be done to quiet the fans. Robert Moody said the aerator was not run for years, he said you can hear it at S.R. 82 and Mantua Center at midnight. Mr. Moody said it is not right; no other place in the township has an aerator. Rich said the aerator could be replaced with something else more modern.

Jason Carlton brought up the engine brake signs; he reached out to ODOT; left several voice mails and by email. He wants to make sure the process has not changed.

Cemetery Service Road: Jason said work should start in the next few weeks. This is for the west most section along the tree line.

Jason brought up to ODOT the intersection of S.R. 82 and Mantua Center Roads; having more accidents. Wants ODOT to re-assess it to see if anything can be done.

Pioneer Trail at S.R. 44; the box for the light is in the line of sight of cars; Jason asked ODOT if they can come and take a look at it.

The chip-n-seal book is signed. H. Luli plans to start the week of August 20. 6.5 miles of chip-n-seal roads; fifteen roads.

Issue 2: Jason said funds were awarded; ½ of our chip-n-seal bill will be paid with Issue 2 funds. We are going to have extra funds for our roads. Jason said he would like to spend \$50,000 – \$75,000 more this year for roads.

Mantua Center Road Ditch Cleaning: Jason said we have received one quote back; it is higher than he would like. Jason asked Brian to get more quotes.

OPWC District 7: need to elect officers; three members to serve for a three-year period.

RES 152-21: Motion made by Jason Carlton that Mantua Township selects for the OPWC District 7 official ballot 2021 reorganization, Jeff Derthick & Tom and Pat Cavanaugh & Scott, seconded by Matt Benner-**All Ayes**

Jason said we got all our documents back from being scanned by 3SG. We just have to interface with our website now.

Jason received a call about recycling; a resident got a call about no recycling service in August! Jason reached out to Bill Steiner; our township is not affected.

Old Business:

John Festa addressed The Portager. He said he thought they would have public discussion about the school. John said he read the article and it was misleading and one sided. It did not give the township a chance. John said he is not going to make a comment and was disappointed that the trustees were not given a chance to talk. Matt Benner said the trustees are focused on working on the school building. It is evident with CT being here today. Lynn Harvey has been at most things associated with the school. Jason said the trustees represent 4,800 residents in the township. We have to spend the taxpayer's money wisely. The building is not closed. Work has been done to the gym kitchen, the floor, put a generator in and heating, air conditioning. It is currently used for the Fiscal Officer's office; the Zoning office and our records are there. Residents have access to the building.

The Mantua Restoration Society has provided the Trustees with a proposal to do work in the north room on the first floor. John said if any other building but does not think it is in the plan to fix just one room. He was to use available resources to fix the building all at once. Matt said it should be done all at once. Can only have so many people per square foot depending on what it is used for.

Jason Carlton said the committee said they would take over leasing of the building. Chris Meduri said the Trustees could run the building; cannot give it over to a group! Mark Hall asked if the offer they submitted would be acceptable if there was a plan in place to do the whole building. He asked the Trustees when they are going to put a plan together for the building? John said they are working on it. He said the Trustees should have a written plan. Matt said we have to determine the use groups to be able to determine how to proceed. We need to do this first. John said we still need to know how much it is going to cost and where the money is going to come from. John said his estimation is \$4 million. John said we never got an estimate to fix the building. John said the generator has been tested; they could not test the coolant because it was too hot. It needs to be fixed. Waiting for a proposal for maintenance fees.

Matt Benner and Lynn met with Wright Heating and Cooling. They have also reached out to Kline & Kavali; they are 6-8 weeks out. Could have the pump rebuilt for around \$1,800 versus \$8,000 for a new one. We need the pump working to test the system. John said Mr. Hummel told him the pump was working last year. John said the pump worked but the boiler only stayed lit for about 45 minutes. He received a proposal last year to replace the boiler for \$32,500. John said it could be double this year!

RES 153-21: Motion to have Kline & Kavali rebuild the boiler pump not to exceed \$1,000 made by Matt Benner, seconded by John Festa-**All Ayes**

Public Comments:

Frank Horack – commented about the building committee that was formed years ago. We could not give a cost at that time because they could not get a use from the use committee. He spoke about places of assembly and the regulations that need to be followed for the safety of the public.

Terrie Nielsen – said she wants to be clear that the Trustees are telling them not to go after grants for the school! She said that she wants to be clear as to what she is doing for the township. Do the trustees want the fundraising & grant committee to stop getting grants for the school? John said no. John said he does not want to leave the building for future people to fix. Matt said they are working on it. They need to figure out the use group first. Terrie said that she will volunteer her time to discuss the use group. Jason said that Terrie has done a great job at getting funds for the school!

Dean Nielsen – said the article stated that in 2015, the pastors came to the Trustees with plans but they refused to meet with them! Jason said that the pastors came to a meeting and were always able to talk with the Trustees. They brought a plan to the board for the school. Jason had calls with Chris Meduri, Prosecutor, and the one who came up with the plan. Chris got mad that the Township was trying to relinquish control to someone else! Chris Meduri would not allow it because the Trustees would relinquish control to a management agency. They tried to rework the language but could not make it work.

Carole Pollard – talked about a school in Columbus similar to ours and run by a management group. Carole said no asbestos is left in the building! There is a report from Diamond Environmental. Matt said that today they were told there is asbestos in the tiles and window caulking. Matt said that CT Consultants is telling them not to do assembly in the building. Tim Benner talked about different assembly types.

Lynn Harvey – asked if some of the American Rescue Plan Act funds could be used for the school and spoke about the different committees and how to move forward with ideas.

John Festa brought up the building assessment plan from David Sommers done in 2005.

Lyndsey Brennen, Reporter for The Portager – said that Larry Lietzow had stated he got two trustees elected to office! John said they were voted in by the township people. Lyndsey asked if Larry's opinion matter to the trustees? Jason said all resident's opinions matter! Lyndsey said Larry Lietzow was asked if the Trustees listen to him and he said, they listen to common sense. Lyndsey said in 2013, the Trustees received three bids for the first-floor renovations and yet nothing has been done. Where is the common sense on the Trustee's board?

Tim Benner – asked when the Township is going to asphalt Pioneer Trail from S.R. 44 to Mantua Center Road? It has been over 30 years! Jason talks with Brian and Dan from the Road Department before choosing what roads to chip and/or pave. Jason said that there is not enough traffic on Pioneer Trail to warrant it. He said that part of Pioneer Trail would be a good candidate to do a leveling course. Tim said that he would like to initiate a war memorial in the Township and provided the Trustees with more details and examples.

RES 154-21: Motion made by Jason Carlton to pay the bills, seconded by John Festa-**All Ayes**

63-2021 07/29/2021 EW Public Employees Retirement System \$4,161.26 O
64-2021 07/29/2021 EW Internal Revenue Service \$1,737.04 O
65-2021 07/29/2021 EW Ohio Deferred Comp \$300.00 O
66-2021 07/29/2021 EW Treasurer, State of Ohio \$332.28 O
68-2021 08/05/2021 CH Guardian \$1,191.36 O
25424 08/04/2021 PR Cole Benjamin \$646.89 O
25425 08/04/2021 PR Brian Anthony Tayerle \$1,417.11 O
25426 08/04/2021 PR Daniel R Wysznski \$1,208.67 O
25427 08/05/2021 AW Aris Company \$84.00 O
25428 08/05/2021 AW AT&T \$50.01 O
25429 08/05/2021 AW Cuyahoga Asphalt Materials, Inc \$877.70 O
25430 08/05/2021 AW Dominion Energy \$181.98 O
25431 08/05/2021 AW LBP Leasing \$122.62 O
25432 08/05/2021 AW Miller & Company \$77.00 O
25433 08/05/2021 AW Ohio Edison \$142.53 O
25434 08/05/2021 AW Oscar Brugmann Sand & Gravel \$295.01 O
25435 08/05/2021 AW Staples Credit Plan \$180.30 O

25436 08/05/2021 AW Sunburst Environmental Company \$136.90 O
25437 08/05/2021 AW Time Warner Cable \$357.93 O
25438 08/05/2021 AW Time Warner Cable \$127.97 O
25439 08/05/2021 AW Time Warner Cable \$72.98 O
25440 08/05/2021 AW VISA \$286.00 O
25441 08/05/2021 AW WJL Administrative Services, LLC \$25.00 O
25442 08/05/2021 AW Susan Lilley \$40.77 O
25443 08/05/2021 AW Weiskopf Industries \$226.73 O
25444 08/05/2021 AW Ashton Sound & Communication \$420.00 O
25445 08/05/2021 AW Portage County Engineer \$15,964.56 O

Total Payments: \$30,664.60

Jason spoke with Mike Zamecnik who told him he ordered the materials to run wireless and wants to know the status. Matt Benner said we might cancel the project. Mike said he was told by John to purchase the materials. John told him to hold off and will wait until he calls him and will follow up.

RES 155-21: Motion made by John Festa to adjourn the meeting, seconded by Jason Carlton-**All Ayes**

Meeting adjourned at 10:10 p.m.

John Festa, Trustee & Chair

Jason Carlton, Trustee

Matthew Benner, Trustee

Susan J. Skrovan, Fiscal Officer