

PROCEEDINGS OF THE MANTUA TOWNSHIP TRUSTEES

MINUTES June 6, 2019

John called the meeting to order at 7:30 p.m. Attendance of Trustees: John Festa, Jason Carlton, and Vic Grimm. The purpose of today's meeting is to conduct township business. Trustee Meetings are recorded and made available on the Township website at a later date. All meetings and documents are on file with the Fiscal Officer, Betsy M. Woolf and available upon request. Please silence all cell phones. Pledge of Allegiance by Amy Janca. There is one set of minutes to approve from May 16, 2019.

RES 96-19 Jason made motion to accept the minutes May 16, 2019 meeting as corrected and suspend the reading. Second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

Correspondence:

- Grass Roots
- Greens check
- Spectrum
- 2020 Budget workshop
- Tree removal quote on Herman Rd.
- IRS Penalty & Interest

Fiscal Officer Report:

2019 Appropriations:	\$1,084,198.04
2019 May Expenditures	\$ 31,843.46
2019 May Receipts	\$ 20,025.38
To Date Checking	\$ 553,597.50
To Date Investments	\$ 484,761.51

RES 97-19 Jason motioned to accept the fiscal officer's report second by John. Vote: John, yes; Jason, yes; Vic, yes.

Betsy – Budget Workshop on Tuesday, June 11, 2019 at 5:00 p.m. at the Town Hall. All agreed. Brian dropped off a quote for the trees on Herman Rd. Jason has contacted with Steve Park with Portage County about surveying that section of Herman Rd and pinning it to make sure those trees are within the right of way. This tree company comes recommended by Shalersville.

Betsy called the State Auditor for advice on how to handle the Transfer/Advance in 2016. Because the advance from the General Fund to the Capital Fund cannot be repaid because it would cause a deficit in that Fund, the Auditor stated it is allowable to convert the initial advance into a permanent transfer. It just needs to be appropriately approved by the Board. Marie Stehli stated the Township will be out of compliance at the end of the year if this is not done now. Jason asked Betsy for a report that shows the revenue and the expenditures out of the General Fund Buildings (Mantua Center School) 1000-760-720-6200 and 4902 Mantua Center School Project.

RES-98 -19 Motion made by John to rescind the advance from Resolution 149-2016 on 11/16/2016 for \$20,000 from the General Fund to Capital Project Fund 4902 Mantua Center School, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

RES 99-19 Motion by John approve the permanent transfer of \$30,000 from the General Fund to the Capital Project Fund 4902 Mantua Center School as per the Ohio Auditors Office second by Jason. Vote: John, yes; Jason, yes; Vic, yes. This way the transfer will become permanent and the advance will be paid back.

Betsy presented a resolution to the Portage County Auditor discussing the road levy and asking for the amount of estimated taxes that a renewal or replacement will generate.

RES. 100-19 Motion made by Jason to ask the Portage County Auditor to certify the amount of taxes that a renewal of the 1.5 mil Road Levy would bring in annually, seconded by John. Vote: John, yes; Jason, yes; Vic, yes.

RES 101-19 Motion made by Jason to ask the Portage County Auditor to certify the amount of taxes that a renewal and replacement of the 1.5mil Road Levy would bring in annually, second by John. Vote: John, yes; Jason, yes; Vic, yes. The Levy will be put on the November 5 2019 ballot and would continue for 5 years.

The Board discussed the IRS report from 2016-2018 of the penalties and interest. Jason will send this to the Assistant Prosecuting Attorney, to see if Jodie's bond would cover it.

RES 102-19 Motion made by John to accept the Fiscal Officers report, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Cemetery – Jim Aldrich, Cemetery Sexton, gave his report total of \$2,158.00. The cemetery committee had a clean up last Saturday for 2 hours They will do it again on the 22nd. The committee appreciated all the efforts of everybody. John has received a lot of good feedback. Jim has had complaints about dogs in the cemetery. Jim will coordinate Brian about signs. Spraying hasn't been done due to the weather. The fees for the Cemetery were discussed. The board increased the adult & child resident & non-resident interment fees on Saturday from \$550.00 to \$600.00. The infant resident & non-resident fees on weekdays (burial & cremation) from \$85.00 to \$100.00. The infant resident & non-resident fees on Saturdays from \$170.00 to \$200.00.

RES. 103-19 Jason made the motion to accept the 10% increases as presented, effective July 1, 2019 with modifications, second by John. Vote: John, yes; Jason, yes; Vic, yes. It will be placed on the website.

Trustee Old Business: John has a copy of the revised of the 18 month contract for recycling in the Township. It will be the same amount except it will be \$3.00 per month for the first year, \$3.50 per month for the remaining six months. John will get a revised clean copy from Bill Steiner to pass & sign by the Trustees.

RES 104-19 John made motion to accept the 18-month contract from Portage County Solid Waste for 18 months at a cost of \$3.00 per month for the first year and \$3.50 per month for the remaining six months second Jason. Vote: John, yes; Jason, yes; Vic, yes.

John signed the credit card report. Due to the July 4 holiday, the Trustees moved the first meeting in July to the 11th. Betsy will put it in the paper.

Trustees New Business: Jason distributed the Portage County preliminary estimated cost of \$243,575 to complete the work for several roads. Mike Collins advised Loris Ave. is in the best shape of all of them. Jason proposed to leave it on to see what contractors come back with It is our first option is to drop, the only issue is if in eight years we have to come back to it. The trustees agreed to allow the County to bid out the project. Jason will tell Mike Collins we are good to go. Vic talked with someone from Aramark that does crack seal. When Brian comes back, he can get a quote from them. John talked with someone about crack seal. ODOT uses federal grade crack seal. Jason had a conversation with Brian about the fire extinguisher maintenance. Brian talked with Warren Fire who has done the maintenance on our extinguishers in the past. Jason talked with Matt Roosa, Fire Chief about ABCO. Jason requested Brian to contact ABCO. They e-mailed another quote. Need to do something soon.

Jason –At the last meeting, we discussed Old Frost Road and decided to use primer coat & single seal on Old Frost Road. Jason had revised quotes from H.Luli and Asphalt Fabrics for a prime coat and a single seal. H. Luli separated their single chip and their prime coat. Asphalt Fabrics did not. H.Luli has the better pricing.

RES-105-19 Motion to accept H. Luli Construction Company for \$42,450.00 to do a prime coat on Old Frost Road with a single seal. In addition, that will include pre-work (potholes and low areas filled. Touch up with a grader and compact) second by Vic. Vote: John, yes; Jason, yes, Vic, yes.

Brian received a quote from Todd Lamb for Old Taylor Woods apron. 32 ft. wide, 59' long, estimated 86 tons of asphalt @ \$62.00 per ton. Todd will charge \$1575 per 9 hr day w/\$190 per hr for grinding and sweeping with a total of \$7097

not including trucking. Phase 2- a total of 1575 ft. @ 21 ft. wide. Asphalt estimated @ 2" depth 408 tons asphalt \$25,296, 3 days Todd Lamb \$4725 with a total of \$30,021, without trucking.

Jason wants to wait and see what we have left from chip & seal and see what we have left to spend. The Trustees will discuss about it at the 2020 budget workshop for. We may want to do a road or two in the cemetery.

Vic- In order to get the reimbursement from NOPEC they require a resolution.

RES-106-19 Motion made by Jason, authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant for 2019 (NEC Grant) as provided for in the NEC Grant Program guidelines, second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

Vic did a walk thru of the buildings with the insurance appraiser, is waiting for a follow up. Vic also met with one contractor about the heat upstairs of the Townhall and waiting to hear from another.

John –Found out from Teri Nielsen that we would have extra money left over from the grants. She suggested the trustees pay Jim Martin for any over runs that he did not realize. John does not think this is a good idea. He also discovered that heat was turned off in ½ the school. John Zeitz advised it was a predetermined decision that the Township would be responsible for putting it back in those rooms. Who made that decision? Someone needs to pay us to put heat back in the building. John would like to have another inspection. He doesn't want to let the money get away. John doesn't want to do an escrow. James Martin may come to us to sign for an escrow. Chris Meduri would hold the money. There is \$21, 600.00 from NDS for reimbursement for the grant. This would cover the ladder, \$16,000 +, Ashton invoice two invoices from Kozma, and there is also, \$17,500.00 sitting at the State. We cannot get the money until we get the certificate for the elevator and it is running. Next step is to get the inspection for the elevator.

Vic will ask Chief Roosa if they will monitor the phone line in the elevator.

Web master – Shayne advised John that Square space & Go Daddy are not compatible. Shayne agreed to do a new web site on Go Daddy. She is 90% done and hopefully will be done by the next meeting.

Public comment: Randy Rennecker discussed the water problems he has at his property on Winchell Road. It will be looked at when Brian comes back from vacation.

Barb Herbold – She commented on the improvement on the side of the building.

Carole Pollard – According to Tony Ramos they only spent half of the Community Outreach grant and can spend it on something else. She would like to use what money is left to have a party when the elevator is done.

Dave Pollard – Talked about the 75th Anniversary of D-Day. He very eloquently quoted several excerpts from books.

RES 107-19 Motion to pay the bills made by John, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

RES 108-19 Jason made motion to continue with Warren Fire for the fire extinguisher maintenance, second by John. Vote: John, yes; Jason, yes; Vic, yes.

RES 109-19 Motion made by John to adjourn the meeting at 10:00 p.m., second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

John Festa, Chairman

Jason Carlton

Victor Grimm

Betsy M. Woolf, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

