

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of May 6, 2021

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John Festa called the meeting to order at 7:05 p.m. Roll Call: John Festa, Matt Benner, Jason Carlton; Trustees, Susan J. Skrovan, Fiscal Officer arrived online at 7:20 p.m. The regular meeting is being conducted by Webex videoconference due to the social distancing requirements as set by the Governor for the Coronavirus COVID-19 Pandemic. The meeting is being recorded and will be on the website soon. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present online or by phone: Dave Pollard, Jan Oros, Zoning Commission Secretary, Mark Hall, Wendy from The Portager and Rich Gano; Zoning Inspector arrived at 7:49 p.m. John asked that cell phones be silenced. The pledge of allegiance to the flag was waived.

The April 15, 2021 meeting minutes were presented for review.

RES 94-21 Motion made by Jason Carlton to approve the April 15th 2021 minutes as presented, seconded by John Festa-Matt Benner abstained from the vote since he did not have a chance to read the minutes, John and Jason, Ayes.

The letter received from Mr. Atul Patel was read by John Festa and discussed by the Trustees. He and other businesses at Mantua Corners are requesting water service be brought to the corners.

Fiscal Officer's Report:

Fiscal Officer Susan provided the permanent appropriations as \$1,004,055.66. Susan had no further financials at this time.

Correspondence:

- Letter from Atul Patel and Business Owners
- State of Ohio Auditor's Letter

Regarding the auditor's letter and setting up a meeting for an exit audit meeting; Trustees discussed a date to meet and where and when to meet in person. John felt the Civic Center is set up very well for social distancing.

RES 95-21: Motion made by John Festa to return to "in person" meetings starting on May 20, 2021 at the Civic Center, 11670 Mantua Center Road, seconded by Matt Benner-All Ayes. Susan said she would advertise the next meeting until further notice.

Trustees discussed setting up a meeting with the Auditor, Kaitlyn, for our exit audit meeting. Susan will contact her and ask what time would be best; 6 or 6:15 p.m. on May 20 at the Civic Center. We will meet before the next regular meeting.

Susan asked the Trustees if they want a check issued for the used shed purchased from the estate of Victor Grimm? Yes. Susan will drop off a check along with all the other documents for signing in the morning at the school copy room.

RES 96-21: Motion made by John Festa to accept the Fiscal Officer's report, seconded by Matt Benner-All Ayes

Trustee Reports – New Business:

John Festa had an estimate from Computers and More to create a WiFi hub from the Civic Center to the Townhall building. His estimate was \$1,995.00.

RES 97-21: Motion made by John Festa to have Computers and More provide a WiFi hub as specified, seconded by Matt Benner-All Ayes

Jason Carlton will email the estimate to Susan.

John presented a revised Rental Agreement for the Civic Center and Annex for review by Trustees.

RES 98-21: Motion made by John Festa to accept the revised rental agreement and rental receipt, seconded by Matt Benner-All Ayes

John asked the other Trustees, are we ready to open our venues for rentals? Jason spoke about the CDC stipulations on public venues. John said you are allowed 200 at weddings and funerals. Jason felt we should follow the CDC's current guidelines. Matt felt we could ask Brett Bencze his legal opinion.

RES 99-21: Motion made by Jason Carlton to state that we are open for current scheduling of the Civic Center and Gym Annex for rentals pending our legal counsel's opinion, seconded by Matt Benner-All Ayes. Jason said we will revise the fee schedule at the same time.

Matt Benner received a quote for pest control for bees, spiders and bats at the Civic Center, Annex and Townhall for \$1,595.00.

RES 100-21: Motion made by Matt Benner to contract with the Absolute Pest Control Co. for \$1,595.00, seconded by John Festa-All Ayes

John mentioned the 2021 NOPEC Grant has an application deadline of June 30th.

John received a quote from Ron Zoller's company to foam insulate the ceiling at the Gym Annex for \$6,700. This would be for 2 inches of spray foam insulation. We could make application for the NOPEC funds for this insulation unless Jason wants to use the NOPEC funds towards insulating the ceiling of the Civic Center. Jason said he would have something for our next meeting. Matt said the Annex needs to be done; is 2 inches enough insulation.

Matt said he was on the phone with Ron Zoller and he said that since this is a public building, it will need to have the fire seal sprayed over the insulation, which is white. This would be paid for up front and reimburse with NOPEC funds.

RES 101-21: Motion made by Matt Benner to have Ron Zoller's company, Superior Spray Foam & Insulation, insulate the ceiling of the Gym Annex using the NOPEC funds with a clause that they cleanup extremely well not to go over \$9,000 for 2 inches of spray foam covered by a white fire seal, seconded by John Festa-**All Ayes**

Zoning-Rich Gano arrived and gave his report. John mentioned to him the letter received from the business owners requesting water be supplied to Mantua Corners. Rich said he works with the County and will follow up on their request. John asked about the letter from Brett Bencze. Rich said it has been filed; the Township will have to appeal the ruling.

RES 102-21: Motion made by Jason Carlton to appeal the ruling in the Court of Common Pleas regarding Mr. Kuchral and have Mark Finamore represent Mantua Township, seconded by John Festa-**All Ayes**

The Trustees had no knowledge of these conversations nor about the five year agreement offered by the previous Zoning Inspector. Jason said he does not understand how this came about; you cannot build a building as an accessory before a main building is there! Second, you cannot run a business in a residential district! Mark Finamore charges \$200/hour for legal representation. Jason felt we should set aside \$1,500.00 on a purchase order to get started.

PETE TOSI HAD MADE THAT DECISION
VNL LATERLY

Jason Carlton brought up the Webex renewal, which was sent to him and he paid for it. He will submit the charge for reimbursement to the Fiscal Officer.

Jason brought up the roof at the Township garage; there are a couple of leaks. Jason contacted Delbert for a quote. He was the contractor who worked on the roof at the old school building and the Annex. Delbert said the roof has a 20-year life expectancy and should last several more years. There are just a few leaks that need to be addressed.

RES 103-21: Motion made by Jason Carlton to authorize DCS Roofing to repair the roof on the Mantua Township garage for \$1,700.00, seconded by John Festa-**All Ayes**

Jason called 3SG, the company that is doing our digitizing of our public records, and lit into them! They have had our documents for six months now! Someone else has taken over our records; two people that Jason worked with have left the company. Jason spoke with the president of the company who assured Jason they would be conducting weekly meetings and keep him up to date on their progress. No more money should be paid to them until the digitizing is complete!

Jason brought up an issue with a culvert on Mantua Center Road. There seems to be some controversy on the need for eight-foot diameter culverts. A weekend project was installed, which only went in 26 inches deep; it is not deep enough.

Jason spoke with John Tru, at the County engineer's office. John Tru said when the County built Mantua Center Road, it stated eight-foot culverts! Trustees discussed the history of the roadway. Jason wants a County Engineer's determination "in writing"! It needs to happen now!

Jason brought up the fee schedule for the Civic Center and Gym Annex. The original schedule, which Vic Grimm had created, was from 2011. Trustees discussed the fees and possible changes.

- \$500.00: Weddings
- \$250.00: Anniversaries, Fundraisers, Large Gatherings up to the maximum occupancy
- \$125.00: Baby & Bridal Showers, Craft or Local Bazaar
- A 20%: Discount for weekday rates
- \$75.00: Weekday Dances, Local Non-Profits, Group Meetings
- \$125.00: Weekend Dances, Local Non-Profits, Group Meetings
- \$75.00: Funeral Lunches

John believes this is going to take some more thought. Jason said this needs to be approved by our next meeting. Trustees could not come up with a rate by the hour. All sporting activities and rates must be approved by the Trustees. The warming kitchen will move to \$60.00 and the security deposit will include the key deposit.

RES 104-21: Motion made by Jason Carlton to accept the rates for both buildings; the Gym Annex and the Civic Center for the Rental Fee Schedule, effective: immediately, seconded by Matt Benner-**All Ayes**

Jason wanted to report on the road projects. He wants to enter into the Issue II program this year; submittal is by the end of the month. This would be for improvements to Bowen and Allyn Roads. Matt felt the Trustees should look at widening Bowen Road like they did to Pioneer Trail near the entrance driveway for the elementary school. John wanted to look at getting Harner Road on the list soon. Jason said the chip-n-seal program this year would cover 6.904 miles of roads and he provided the list of roads. This would need to go to the county engineers for a bid book.

RES 105-21: Motion made by Jason Carlton to submit all roads for the 2021 road improvement plan and to submit all road listed for the chip-n-seal project, seconded by Matt Benner-**All Ayes**

RES 106-21: Motion made by Jason Carlton to submit Bowen Road and Allyn Road for Issue II funding and fill out the Round 36 pre-application form, seconded by Matt Benner-**All Ayes**

RES 107-21: Motion made by Jason Carlton to submit to the County Engineer's office to obtain a bid book for the Chip-n-Seal project to get this bid out, seconded by Matt Benner-**All Ayes**

Matt Benner asked Susan if she could provide the Trustees with a draft of the meeting minutes as soon as possible.

Jason said the old air compressor was sold through Govdeals for \$181.00 to someone in Newbury.

Jason reported new signs were put up around the Township on roads where farms were located!

Matt Benner said the EPA has looked at the water well for the Civic Center; the minimum is 25 feet of well casing. You will be happy to learn that we have 30.6 feet! We are good to go with the water system at the Civic Center. The well casing is probably schedule 10 pipe and not schedule 40. Harper Well can apply for a variance on the schedule 10. Harper Well will test the water at the Mantua Center School building.

Matt said Steve Kramer should be getting in touch with Susan to set him up in the system.

Matt had Steve Urban take a look at tiling the last office off the kitchen at the Civic Center as well as the kitchen in the Townhall. Steve will provide us with a quote.

John Festa was curious about Mark Frisone and a conversation at one time with a contractor in the area. Mark was going to look into some options with the school building and costs. John felt it was high time that the Trustees get their own cost analysis on the school building. Jason said he called Mark Frisone and provided some details into their discussion. John always wanted to reach out to Eric Hummel on the costs to finish the building. Matt said Eric Hummel must have some idea; he does have a great estimator in Marty! There could be issues with putting the school on the ballot. John would like it in writing from Mark Finamore to see what the Trustees can do, legally. More discussion followed.

John reported the six-month recycling extension has been submitted to Bill Steiner.

John reported the WiFi system is being installed.

John reported the Beautification Committee did a cleanup at the cemetery on April 17. They are planning a second cleanup.

John asked Susan to reach out to Robyn Gano to get her information for assistant cemetery sexton.

Trustee Reports – Old Business: None

Public Comments:

1. Dave Pollard stated that all of the discussion on the Mantua Center School building over the past 10 years has fallen on deaf ears! All along the plan for the building has been; Education, Business (for township offices) and Assembly! More discussion followed.
2. Mark Hall asked the Trustees how they are going to manage the water runoff when they pave the lot between the Townhall and Civic Center? John Festa said they would follow the same grade. Mark said you will have more water run-off on a solid surface pavement. Mark asked about the pest control, is it just for the Annex? Matt said yes, the rest of the school building is not occupied.

3. Jan Oros asked whether the Memorial Day times for Mantua Township Center would be put in the newspaper? Ours never seems to be listed. Jan also brought up a plan from David Sommers Architects; a valid assessment done in 2005 for the school building. Trustees should take a look at it! John said the costs to renovate the building could be in the millions of dollars; \$400,000 or more just for the heating system! Jan said the Trustees need to consult with an historic building consultant. More general discussion followed.

Matt Benner said CT Consultants would like to meet next week at the school building. John said he will be on vacation next week.

RES 108-21: Motion made by John Festa to pay the bills, seconded by Matt Benner-All Ayes

37-2021 04/28/2021 EW Internal Revenue Service \$1,781.58 O
38-2021 04/28/2021 EW Ohio Deferred Comp \$300.00 O
39-2021 04/28/2021 EW Treasurer, State of Ohio \$335.54 O
40-2021 04/28/2021 EW Public Employees Retirement System \$4,111.51 O
42-2021 05/06/2021 CH Ohio Department of Job & Family Services \$826.96 O
25240 04/15/2021 PR John Festa \$801.22 * V
25240 04/27/2021 PR John Festa -\$801.22 V
25246 04/27/2021 PR John Festa \$801.22 O
25247 05/06/2021 PR Cole Benjamin \$575.24 O
25248 05/06/2021 PR Brian Anthony Tayerle \$1,527.90 O
25249 05/06/2021 PR Daniel R Wysznski \$1,415.05 O
25250 05/06/2021 AW Aris Company \$84.00 O
25251 05/06/2021 AW AT&T \$48.78 O
25252 05/06/2021 AW Deluxe Cleaners \$192.50 O
25253 05/06/2021 AW Dominion Energy \$347.05 O
25254 05/06/2021 AW Guardian \$595.68 O
25255 05/06/2021 AW Industrial Landscaping & Services, Inc \$3,000.00 O
25256 05/06/2021 AW John Festa \$933.47 O
25257 05/06/2021 AW LBP Leasing \$122.62 O
25258 05/06/2021 AW Mantua Auto Parts \$126.39 O
25259 05/06/2021 AW Marlboro Supply \$1,430.00 O
25260 05/06/2021 AW Miller & Company \$77.00 O
25261 05/06/2021 AW Morton Salt, Inc \$5,705.82 O
25262 05/06/2021 AW Ohio Township Association \$184.00 O
25263 05/06/2021 AW Orion Construction \$1,469.35 O
25264 05/06/2021 AW Oscar Brugmann Sand & Gravel \$1,881.19 O
25265 05/06/2021 AW Southeastern Equipment \$153.27 O
25266 05/06/2021 AW Sunburst Environmental Company \$136.90 O
25267 05/06/2021 AW Time Warner Cable \$357.92 O
25268 05/06/2021 AW Time Warner Cable \$171.98 O
25269 05/06/2021 AW WJL Administrative Services, LLC \$25.00 O
25270 05/06/2021 AW Time Warner Cable \$126.75 O
Total Payments: \$28,043.45

RES 109-21: Motion made by John Festa to adjourn the meeting, seconded by Matt Benner-**All**
Ayes

Meeting adjourned at 10:20 p.m.

John Festa, Trustee & Chair

Jason Carlton, Trustee

Matthew Benner, Trustee

Susan J. Skrovan, Fiscal Officer

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of June 3, 2021

John Festa called the meeting to order at 7:03 p.m. Roll Call: John Festa, Matt Benner, Jason Carlton, Susan J. Skrovan; Fiscal Officer, Ashlee Hawkins; Asst. Fiscal Officer. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present: Mark Hall, Carole Pollard, Jan Oros; Zoning Commission Secretary, Susan Lilley; Custodian, Dave Pollard, Stacy Turner with the Weekly Villager, Mary Ellen Hamlin; Zoning Commission Member and Tim Bennett. John asked that cell phones be silenced. Jason Carlton led the Pledge of Allegiance.

John Festa said that there are one set of minutes to approve tonight.

RES 118-21: Motion made by Jason Carlton to approve the May 20, 2021 minutes, seconded by Matt Benner-**All Ayes**

Fiscal Officer's Report

Financials will be provided at the next meeting.

Correspondence:

Susan received a letter from the Portage County engineers about the 2020 chip and seal program. She said it is the packet for the inspection services to oversee the project with a total cost of \$5405.74. The Township originally deposited \$15,000 for the inspection and will be receiving a check for the remaining balance around \$10,000. Susan said she could email out the packet if the Trustees wished to review it.

Susan received a letter from NOPEC on their NEC grant; the deadline is June 30. John said they will be talking about that later. She said that she received another letter from NOPEC about the gas usage for the Township and that nothing needs to be done as the letter provides an option to opt-out.

Susan said the public records request from Frank Horack has been fulfilled.

Susan said the Trustees will need to set a budget workshop sometime this month to review the budget and then hold a public hearing in July to approve it. She said that it usually takes about a half hour to go over everything. Trustees agreed to hold the workshop before the next meeting, June 17 at 6:00 pm with the regular meeting to immediately follow. Susan said that she will advertise in the newspaper.

RES 119-21: Motion made by John Festa to accept the Fiscal Officer's report, seconded by Matt Benner-**All Ayes**

Zoning Inspector Report: John Festa said that he talked to Rich Gano earlier in the day and that he knows about the approved one meeting a month and it conflicts with his other meeting. Rich wanted to know if he could call in to give his report. John will follow up with Brett Bencze, Assistant Prosecutor, to see if this would be possible.

Cemetery Report: No one present

Road Report: No one present

Zoning Commission Report: Jan Oros said the Commission did meet on May 8 and will meet again on June 10 at the Townhall. She said they have received a draft copy of the repaginated zoning book. It needs to be gone through to make sure all is in order before copies are made.

BZA Report: No one present

Custodian Report: Susan Lilley asked if there was one flat fee for renting a building for a resident of Mantua Township and a non-resident fee. She said that typically, there is a higher fee for people who live outside of the Township. Jason said to see how this works for now and if she sees a problem with it, to let them know.

Susan also said that the rental application says there is a fee if she has to set up for them and she wanted to know what that fee would be. The Trustees said that could probably be taken off the application; we do not set up for the renter. She asked if she had to do anything if a person renting wanted to have alcohol and John said that it would be the renter's responsibility.

Susan said that more chairs are needed in the Annex and wanted to know if that was something that can be purchased. John said that it is something that they would consider. Dave Pollard said that there were over 100 chairs donated to the Annex and wanted to know what happened to them. Jason said that he thought they were all thrown away because there were a lot that were broken, and they did not feel comfortable letting people sit on them. He said that Dave was supposed to be contacted about it. Carole Pollard said that she was contacted and that she has the chairs stored. They were donated for use at the school and it is distressing that things in the building are treated like junk when someone does not know how they got there or what they were intended for.

Susan Lilley asked if there was any way that she can be informed when checks for rental deposits are received in the mail. The Fiscal Officer said that she will make copies of the checks and put them in her mailbox and will email her to let her know it was received.

John said that an inventory should be taken before the next meeting so the Trustees know what needs to be purchased. Sue asked if the tables that belong to the Garden Club have been found and John said that they are down in the storage room. Susan said that they are not in their storage room and that they are not used in this building; the Civic Center, which is a rental building. Susan said that the tables were purchased to be used at the Townhall for the Mantua Center Garden Club, the Historical Society and the Mantua Restoration Society and to have them in the Civic Center makes no sense. Matt Benner would like to see the Township purchase more plastic chairs, the nice Lifetime ones, a little at a time.

Custodial Pay: John said that Susan Lilley came to him asking about restoring her pay back to what it was before the pandemic. All Trustees agreed to restore Susan's pay back to where it used to be effective the first of June.

Res 120-21: Motion made by Matt Benner to restore Susan Lilley's pay back to where it used to be, retroactive to June 1, 2021, seconded by Jason Carlton-**All Ayes**

Trustee Reports – New Business

John Festa:

Township Administrator- John said that they talked about the administrator position at the last meeting as someone who could help with some phone calls and paperwork for the Township. He proposed to advertise for the position at \$12 per hour not to exceed \$200 per month. Jason would recommend that John contact Mary Rodenbucher; the Fiscal Officer for Randolph Township. She spoke very highly about their Township Administrator. See what duties their Township Administrator does and what they are paid. John will reach out to her and come prepared to the next meeting.

Jason Carlton:

OPWC Grant- Jason said that at the last meeting they talked about applying for a grant to level Bowen and Allyn Roads and the amount discussed was \$162,764.70, which was the engineers estimate. Jason said that he talked to Mike Collins and he suggested doing the administrative oversight again for this project for \$15,000. Jason said, apparently, there is always a 10% contingency that he was not aware of at the time. Jason said that the last Resolution was 113-21 and that he would like to make a Resolution to amend that Resolution stating the project costs of \$162,764.70 with a 10% contingency cost of \$16,276.47 and construction admin costs of \$15,000 with a total cost of \$194,041.17. The Township is applying for a 50/50% grant/local match so the Township's share would be \$97,020.58.

Susan said there would have to be a new Resolution number since an action is being taken and that number would be 121-21. Jason said that he will put both Resolution numbers on the paperwork.

Res 121-21: Motion made by Jason Carlton to amend Resolution 113-21 to state the project costs of \$162,764.70 plus a 10% contingency cost of \$16,276.47 and construction administration costs of \$15,000 with a total cost of \$194,041.17. The Township is applying for a 50/50% grant/local match so the Township's share would be \$97,020.58, seconded by Matt Benner-**All Ayes**

Jason gave Susan an official copy, for the record, of a letter that Brett Bencze came up with to give to the resident on Mantua Center Road who built a bridge. Jason said the owner of the bridge, based on their recommendations, is going to go a foot deeper and dig out part of the sidewall that is restricting the flow of water.

Matt Benner:

Ticks-Matt said that there is a tick problem at Mantua Center School and that Steve Kramer had a bunch of them on him the other day. Matt would recommend Absolute Pest Control come out and spray the yard of the school. They provided a quote of no more than \$275.00.

John asked about the bleachers at the far ballfields. He said our Road Department has told him that some of the boards are rotted and need to be replaced. Trustees discussed the parks, ballfields and bleachers.

Res 122-21: Motion made by Matt Benner to enter into an agreement with Absolute Pest Control for \$275.00 to spray the yard and wastewater treatment area for ticks at the Mantua Center school building, seconded by Jason Carlton-**All Ayes**

Matt asked Susan if she has received the other invoices for the spraying that they did at the other buildings. Susan said she received one today for one of the building. Matt said that he has the other invoices and will send them to her.

Matt said he would like to make a motion to purchase 12 chairs from Sam's Club for \$300. Susan said there used to be 32 chairs at the Annex which is what the chair cart holds; Matt said that they could be spread out between the different buildings, he counted 27 chairs.

Res 123-21: Motion made by Matt Benner to purchase 12 Lifetime chairs from Sam's Club for \$300.00, seconded by John Festa-**All Ayes**

Matt said they talked about possibly moving the meetings to the Annex since there is more room. John said that he does not have any issues with it; they can try it. John said that he does not know how long it is going to take to foam insulate the ceiling. Matt said that it is the only ADA building that the Township has.

John said that he found the shades for the windows at the Civic Center. He held them up to the window to show that they were too big. Susan said they must be able to be trimmed; they were purchased specifically for this building. John said that they cannot be trimmed. Susan said that when the room was repainted, the windows were measured, and the shades ordered.

Trustee Reports-Old Business

Matt Benner:

Water Treatment Plant-Matt said that Steve has been in contact with the EPA and he is getting all the paperwork done again to put into John's name. John said that he will be working on it, but it is a process that is going to take a few weeks. Matt said Steve is trying to fix the chlorinator since there may be an issue with it. Matt said dog food was purchased and given to Steve to improve the efficiency of the biological system at the wastewater treatment facility.

Matt said it was brought up last month about it taking three months to have work done on the water at the school; that is not true. Matt said on April 15, the Trustees agreed to have the water tested. It was approved, and he then contacted Harper Well; they were going to come out on May 10 but had to cancel. He said the water was tested today and the results should be back in about 4-5 days.

Matt also said the water system at the Civic Center is done and has passed. He said the EPA granted a variance for the casing size and that was the last thing they had to do. Matt said they can start digging the trench between the Civic Center and Townhall.

Matt said Steve Urban was able to finish the tile downstairs in the back-storage room in the basement of the Civic Center but still has to do the kitchen at the Townhall. Susan said she has received the quotes for both buildings.

John Festa:

NOPEC Grant-Matt said the quote for lighting the outside of the Civic Center is just for materials, no installation. He said the price two years ago was \$2,399.00 and that he highly recommends that it be done. John said they will include it in the grant. Jason said that they should have a few electricians come out to see what the cost would be to install everything. Matt said he would call a few electricians.

John said that he is still waiting for Attorney Mark Finamore's secretary to provide them with some dates so they can coordinate a meeting with Rich Gano.

Matt said he would like to thank the Mantua Center Garden Club, the Ladies Westlawn Cemetery Association and the Beautification Committee for all their hard work with the cemetery and green areas. Everything looked great! John said that there were a lot of compliments about the cemetery. Jason agreed.

Susan Skrovan:

Susan said at the last meeting, they talked about the invoice for Aurora-Mantua Electric being more than the original purchase order had been approved for. She said it was not to exceed \$2,500.00 and it came in \$575.00 more and needs a motion to approve the remaining amount.

Res 124-21: Motion made by John Festa to pay Aurora-Mantua Electric the additional \$575.00 for work done on the Fiscal Officer's office, seconded by Matt Benner-**All Ayes**

Public Comments

1. Jan Oros said she is not finding the recordings of last year's meeting minutes on the website? John said that he was having trouble loading them onto the website since everything was virtual, however, Susan does keep the original minutes.

Jan asked if the work on the waterline at the Civic Center will affect the church? John said they are aware that a new line is being added to the Townhall; their line will not be affected.

Jan also said that when the tables and chairs were bought, there was a Resolution made that said they were all supposed to stay in their own buildings and not be moved back and forth.

Jan said the MaRSI would like to help fix the heat duct at the Mantua Center School. They would like to look into it further to make sure it gets fixed. She said she talked to Eric Hummel and he said he would like to get an engineer in to see what can be done. She said she would like permission to have Eric Hummel come in and take a look.

John said they are not going to fix the duct work until a heating system is put in the building. They do not want to replace something until they know what needs to be done to update it. Jan said she believes that the current duct work can be used with a new system. John said they don't know that. Jan said that is why they would like to have an engineer look at it. John said it would be okay for Eric and his engineer to take a look and to give them a quote.

Matt said that Wright Heating and Cooling wants to come out and take a look at the duct work. Jan said the heating system must be addressed before November. Jan also said that nothing has been done in the building for the past 17 years and the building is deteriorating. Jan said that the old Trustees were doing things in the building and there was a potential tenant, however, she was discouraged so she left. Matt asked who the trustees were at the time. Mark Hall explained who the trustees were and what they had worked on.

2. Carole Pollard said now there is a chance the school could be used instead of letting it crumble and that it is too valuable to ignore! Carole said the building is on the Registry of Historic Places; she has information about heating historic buildings. Carole said there was some thought about making the school a shelter but there is a lot of requirements that would have to be adhered to in order to do that. Air conditioning can destroy the building.

Carole said she believes the Township still has the insurance money received for damage to the wood floor in the west classroom and that constructions has been started in there. She said if that room were finished, there would be a secure room for township records. She said that in an audit in the past, they were adamant about having a secure place for the records.

Carole said the MaRSI would like to submit a proposal at the next meeting to refurbish the north classroom as a community room. She said the library would love to have some books in there and meetings can be held there. Carole said the Restoration Society would like to take up the carpet, refinish the floors and paint the room. Marvin Windows came out to look at replacing the windows. She said the Restoration Society has acquired the money to do this and it has been hard to get. Carole told the Trustees they would like to have someone come in and see how much it would be to paint the north classroom.

Matt Benner said he thinks they need to go back and get an engineer and an architect in the building to see what needs to be done and how much it would cost. Matt said there has been a lot of things that have come before them in this past year but would like to get the engineer in there. Carole said Doug Fuller is someone to talk to because he was part of getting approval for the elevator.

John Festa said this is going to get to a point where they are no longer there; they do not want to leave it for people in the future. He said that he wants something that the community can be proud of and he does not want it to be piecemealed together. John said that the community should decide how much they want to spend and what they want to do with the building. John said they need to put requests for proposals for many different things and find the one they can use to go in and make the school useful for many years down the road and that fixing one room is not going to do that.

Carole said fixing one room would be a start. She said the concepts from the original proposal could be valid; just the cost needs to be updated.

Carole asked about the NOPEC grant and asked if the township has a profile and she was told yes. John said they decided today to apply for foaming the ceiling at the Annex and the lighting for the Civic Center. She asked if there was a reason why they would not apply for heating at the school; it seems like it would be the biggest need. John said the money that the Township would get from NOPEC would be around \$15,000; he felt not enough to do much with the heating system. Carole asked if there is more money available and Jason said that there is usually around \$13,000-\$15,000 available. Carole said there may be CDBG grant funds available through the County or State Capital funds. It can be done in “stages”.

3. Dave Pollard felt he hears the same stories over and over. Dave explained the heating system and how the ductwork works! Jobs are done in stages; just like houses. You need a furnace by winter.

Dave also commented on the tick problem; they are a big problem this year! A natural predator is the possum.

Dave also commented that AME has a history of being the highest bidder by far! Trustees need to get bids to get the best deal for the Township; not only using local contractors.

There was more discussion about those that start to veer off with their own ideas and plans. John felt the Township should cover the cost for an engineering firm to evaluate the building. Jason spoke about the Trustees responsibilities!

RES 125-21: Motion made by Jason Carlton to pay the bills, seconded by John Festa-**All Ayes**

25299 06/03/2021 PR Cole Benjamin \$596.03 O
25300 06/03/2021 PR Brian Anthony Tayerle \$1,483.57 O
25301 06/03/2021 PR Daniel R Wysznski \$1,393.17 O
25302 06/03/2021 AW Absolute Pest Control \$498.00 O
25303 06/03/2021 AW Aris Company \$84.00 O
25304 06/03/2021 AW AT&T \$51.37 O
25305 06/03/2021 AW Aurora-Mantua-Electric \$2,500.00 O
25306 06/03/2021 AW Doll Lumber \$44.00 O

25307 06/03/2021 AW Giulitto Trucking \$1,077.86 O
25308 06/03/2021 AW Guardian \$595.68 O
25309 06/03/2021 AW Industrial Landscaping & Services, Inc \$3,000.00 O
25310 06/03/2021 AW LBP Leasing \$122.62 O
25311 06/03/2021 AW Miller & Company \$77.00 O
25312 06/03/2021 AW Morton Salt, Inc \$23,181.49 O
25313 06/03/2021 AW Ohio Edison \$234.95 O
25314 06/03/2021 AW Oscar Brugmann Sand & Gravel \$792.63 O
25315 06/03/2021 AW Sunburst Environmental Company \$136.90 O
25316 06/03/2021 AW The Flag Store \$168.22 O
25317 06/03/2021 AW Time Warner Cable \$72.98 O
25318 06/03/2021 AW Time Warner Cable \$127.97 O
25319 06/03/2021 AW Time Warner Cable \$357.93 O
25320 06/03/2021 AW Treasurer, State of Ohio \$136.50 O
25321 06/03/2021 AW WJL Administrative Services, LLC \$25.00 O

Total Payments: \$36,757.87

RES 126-21: Motion made by Jason Carlton to adjourn the meeting, seconded by John Festa-**All**
Ayes

Meeting adjourned at 9:30 p.m.

John Festa, Trustee & Chair

Jason Carlton, Trustee

Matthew Benner, Trustee

Susan J. Skrovan, Fiscal Officer

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of June 17, 2021

John Festa called the meeting to order at 6:46 p.m. following the 2022 Budget workshop. Roll Call: John Festa, Matt Benner, Jason Carlton, Susan J. Skrovan; Fiscal Officer. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present: Mark Hall, Carole Pollard, Theresa Nielsen; BZA Chairman and Frank Horack. John asked that cell phones be silenced. Susan Skrovan led the Pledge of Allegiance.

John Festa said that there is one set of minutes to approve tonight.

RES 127-21: Motion made by Matt Benner to approve the June 3, 2021 meeting minutes as presented and suspend the reading, seconded by Jason Carlton-**All Ayes**

Fiscal Officer's Report

Financials:	Permanent Appropriations:	\$1,004,055.66
	Revenue as of 5/31:	\$ 545,006.65
	Expenditures as of 5/31:	\$ 259,903.07
	Checking Account:	\$ 467,477.79
	Savings Account:	\$ 527,054.85
	Total:	\$ 994,532.64

Correspondence:

Payment Listing Report
Board of Election Letter re: Building not needed for August 3rd
Ohio Department of Commerce re: (3) Boiler Certificates of
Operation for Mantua Center School Building
PC Building Department re: Adjudication of Civic Center
PC Health District re: Inspection of Frost Road open dumping

Matt Benner asked Susan about the Sam's Club account; do we have an account? Is it set up for tax exemption? Susan said we did have an account set up and it should have been set up for tax exemption from the beginning. She does not know whether it has been renewed. Matt said he wants to pick up some additional chairs.

RES 128-21: Motion made by John Festa to accept the Fiscal Officer's report, seconded by Jason Carlton-**All Ayes**

Club & Committee Reports:

Chamber of Commerce – Carole Pollard had no updates at this time.

Mantua Restoration Society, Inc. – Mark Hall informed the Trustees that they are beginning to meet on a regular basis again. They are meeting at the Townhall.

Mantua Center Garden Club – Susan Skrovan reported the Club’s next meeting on June 23rd will be at a member’s home, not at the Townhall. In the summer months members want to meet outside. All the plantings are done; there is more mulching and weeding to do around the buildings/beds.

Theresa Nielsen asked to be on the agenda to address the Trustees regarding the State Capital Grant funds. She has an affidavit that needs to be signed and submitted to the State. She submitted both invoices for the new roofs on the Mantua Center School building and Annex for \$67,965.00 to the State of Ohio for reimbursement. Susan said her UAN system shows the total cost of \$68,265.00. Terrie said she could have added them up wrong; she did submit the actual invoices to the State.

Theresa Nielsen spoke on the next round of State Capital Funds and presented a cost estimate to replace the windows at the school building; \$188,000. She asked the Trustees whether the Township can apply to NOPEC for this energy improvement or look at the heating system? Jason said we normally only get about \$12,000 annually from NOPEC. It is based on our population. John said the Trustees did discuss the heating system; he does not believe it is a good idea to put boilers back in that building. Terrie asked if the Trustees have received estimates for the heating. John said we have not gotten estimates yet but it will be upwards of \$300,000 - \$400,000 for the heating system! Terrie felt that number was excessive. John said the Trustees are in the process of doing an assessment on the school building. John felt the heating system is inefficient and does not cover air conditioning or ventilation. He will not approve a little bit at a time on that building; we are either going to do the whole building or we are not going to do the building. He is not going to leave this project undone for someone else down the road to do; that is his opinion. Terrie said the Township so far has received \$600-700,000 in “free” money that has been garnered by the citizens for the improvements to the building. John said the building is worse now than when it was purchased! Terrie disagrees with John’s comments. John said we will let the experts determine what the building needs.

Trustee Reports – New Business

John Festa:

Township Administrator – Jason asked John at the last meeting to reach out to other townships to find out what they pay an administrator and what his or her duties were. John said he has not done this yet. John then read from the Ohio Revised Code section regarding a Township Administrator. Jason spoke on a Township Administrator; he wants to reach out to other Townships that have already done this with practical experience to get their thoughts, their resolution of duties and rate of pay. Matt Benner felt John should check with Randolph & Franklin Townships, get their job descriptions and then tailor it to fit our township. More discussion followed.

John brought up NOPEC. The Trustees will need a resolution accepting NOPEC's 2021 Energized Community (NEC) grant. John read the resolution.

RES 129-21: Motion made by Jason Carlton to accept the NOPEC Resolution, seconded by Matt Benner-**All Ayes**

John spoke with Delbert Stewart, the contractor who replaced the roofs at the school and Annex. Delbert said do not, under any circumstance, foam the ceiling of the Annex! It will cause condensation between the foam and the insulation for the roof. John would suggest that they finish the heating and air conditioning for the Annex and hallway. John spoke at length about the heating, air conditioning and air purification needed for that building. Matt spoke about Wright Heating regarding the mini splits that were discussed earlier for that building.

Trustees brought up the Mars Electric's quote for lighting the exterior of the Civic Center; it was for materials only from August 10, 2020 for \$2,399.65. Jason said a call needs to be made to Mars Electric to update their quote to include labor costs. Jason said we have an electrician sitting here in the audience, Frank Horack; we could ask him for a quote as well. Matt said will can also call Scotchman Electric and Mike's Electric. Jason will reach out to Mars Electric. Trustees discussed both grants available; the CES & NEC grants through NOPEC and what is required by the deadline.

John said the generator is here and they are working on installation.

John took an inventory of tables and chairs in all Township buildings and presented a spreadsheet.

John informed the Trustees on the BZA hearing for Mr. Studer; he has received a letter from the Portage County Prosecutor's office. He needs to comply with our zoning resolution; his conditional use was denied! Terrie Nielsen, Chairperson for the BZA, said the Township will need to file a cease and desist. He cannot come into compliance with our zoning code in our R-1 District!

RES 130-21: Motion made by John Festa to advise our County Prosecutor to issue a cease & desist order on the property owner for parcel #23-015-00-00-002 owned by Rob Miavitz, Rob & Ted, LLC effective following the release of the Board of Zoning Appeals hearing minutes of June 28, 2021, seconded by Jason Carlton-**All Ayes.**

John said the veteran's memorial needs to enlarge the American Flag from 3x5' to 4x6'; it should always be larger than the POW flag which is a 3x5'. Frank will let them know.

John met with Mark Finamore on Tuesday; he is anxious to help the township with our legal issues.

Jason spoke about the zoning issues we are dealing with right now! He wondered whether Mr. Finamore can assist Brett with our current zoning issues. More discussion of the zoning issues before the prosecutor's office and currently in the court system. Jason felt we are not getting the results we should be getting from the Prosecutor's office for our residents!

Terrie Nielsen asked if the Trustees have sat down with Brett's supervisors; Chris Meduri or Vic Viglucci over your concerns? Jason said we really have not spoken directly to Brett's supervisors, Chris has been copied on all emails. Terrie felt the Township needs to complain so they know what the problem is; the Township should not have to hire outside counsel! More discussion.

Jason Carlton:

2021 Chip-n-Seal – Jason provided the estimate received for the 2021 Chip-n-Seal project. We need the County Engineer to put together a bid book so the Township can send them out for bids.

RES 131-21: Motion made by Jason Carlton to authorize the Portage County Engineer to prepare a bid book for the Mantua Township 2021 Chip-n-Seal Project, seconded by John Festa-**All Ayes**

Jason said he will advertise for bids the 25th of June and the 2nd of July. Bid openings will be July 15th at 7:00 pm at their regular trustee's meeting.

Digitizing Township Records – Jason said 3SG Plus is done digitizing our records. To interface with their program on our website, we need a secure SSL connection. Jason will set up a conference call with GoDaddy and 3SG Plus.

Matt Benner:

Civic Center Adjudication – Matt said this is between Pride Heating and the Portage County Building Department; let them hash this out and go forward.

Wastewater Treatment Plant – Matt said regarding the noise, the neighbor Mr. Robert Moody is not happy! Trustees do not know whether another wall would do it. Trustees in the past have tried to fix it with insulation and a wall. Trustees will continue to look for a solution.

Ticks – Matt said the ticks at the school building yard have been sprayed and our road crew have cut down the brush and small trees.

Trustee Reports-Old Business

John Festa: Nothing

Jason Carlton: Nothing

Matt Benner: regarding the downstairs flooring in the Civic Center; Steve Urban is working on it. He will then move to the Townhall and replace the tile in the kitchen.

Matt reported CT Consultants will write a scope of work for the tie-in to the sewer line. Their quote is \$4,900.00 for their work. Matt guessed the cost to tie in could be \$75,000 for a sewer line and a lift station. We can pursue this; CT would pursue grants which will cover some of their costs as well.

Matt would like to have CT Consultants come out and provide their proposal to the Trustees. CT also has a division that works on restoration work; Rich Iafelice came out and looked at the building. Matt asked Terrie whether the Township could put a levy on the ballot for that building. Terrie Nielsen said normally, not just for one building. Terrie said she will look into the statutes for a property tax levy and/or a bond issue for improvements to the building. A property tax levy could be put on for current expenses and then have part of that levy designated for the building.

John had one more item to bring up; the Portage County Regional Planning Commission letter. They have a new project, a vision plan/comprehensive development plan. They are asking for two representatives from our community. Terrie Nielsen said she would be willing to volunteer.

Public Comments

1. Theresa Nielsen said regarding Rich Gano meeting with Mark Finamore; she would like to be involved as well. John said they already met earlier this week.

Terrie said some grants are available for sewer projects. She was talking with Todd Peetz with Regional Planning on them. Jason said we have technical hours available to use.

2. Frank Horack provided his December 2020 proposal that the Fiscal Officer never received in the mail for his work at the temporary office of the Fiscal Officer for the heating system.

Frank also reported they have a layout area for the bench for Amy Janca at Westlawn. It would be located near the Mausoleum where the other benches are located. He is taking donations.

RES 132-21: Motion made by Matt Benner to authorize Frank Horack to install the bench at Westlawn Cemetery, seconded by John Festa – **All Ayes**

RES 133-21: Motion made by Jason Carlton to pay the bills, seconded by John Festa-**All Ayes**

25291 05/20/2021 AW Marlboro Supply \$1,020.35 * V
25291 06/25/2021 AW Marlboro Supply -\$1,020.35 V
25322 06/16/2021 PR James J Aldrich \$396.71 O
25323 06/16/2021 PR Cole Benjamin \$656.12 O
25324 06/16/2021 PR Matthew Scott Benner \$942.89 O
25325 06/16/2021 PR Jason Philip Carlton \$682.29 O
25326 06/16/2021 PR John Festa \$803.72 O
25327 06/16/2021 PR Richard J. Gano \$602.29 O
25328 06/16/2021 PR Susan Lilley \$527.26 O
25329 06/16/2021 PR Susan J Skrovan \$1,465.69 O
25330 06/16/2021 PR Brian Anthony Tayerle \$1,599.22 O
25331 06/16/2021 PR Daniel R Wysznski \$1,375.67 O
25332 06/17/2021 AW Absolute Pest Control \$1,336.00 V

25332 06/17/2021 AW Absolute Pest Control -\$1,336.00 V
25333 06/17/2021 AW Absolute Pest Control \$1,336.00 O
25334 06/17/2021 AW Brad Cromes Portage County Treasurer \$226.00 O
25335 06/17/2021 AW Copley Ohio Newspapers, Inc. \$33.00 O
25336 06/17/2021 AW Delbert G. Stewart \$1,700.00 O
25337 06/17/2021 AW Deluxe Cleaners \$192.50 O
25338 06/17/2021 AW Dominion Energy \$302.26 O
25339 06/17/2021 AW Harper Well & Pump Inc \$985.90 O
25340 06/17/2021 AW Hartville Hardware & Lumber \$45.59 O
25341 06/17/2021 AW Industrial Connections \$13.90 O
25342 06/17/2021 AW Kelly Supply Co. \$43.80 O
25343 06/17/2021 AW Mantua Auto Parts \$58.18 O
25344 06/17/2021 AW Mantua Hardware Lawn & Garden \$108.62 O
25345 06/17/2021 AW Ohio Edison \$1,199.26 O
25346 06/17/2021 AW VISA \$107.19 O
Total Payments: \$14,383.71

Susan will advertise for a public hearing to approve the 2022 budget at 6:30 PM on 7/1/2021.

RES 134-21: Motion made by Jason Carlton to adjourn the meeting, seconded by Matt Benner-**All**
Ayes

Meeting adjourned at 9:42 p.m.

John Festa, Trustee & Chair

Jason Carlton, Trustee

Matthew Benner, Trustee

Susan J. Skrovan, Fiscal Officer

MANTUA TOWNSHIP TRUSTEES MEETING

Regular Meeting Minutes of July 1, 2021

John Festa called the meeting to order at 7:00 p.m. Roll Call: John Festa, Matt Benner, Jason Carlton, Susan J. Skrovan; Fiscal Officer. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Susan Skrovan. Others present: Mark Hall, Carole Pollard, Theresa Nielsen; BZA Chairman, Stacy Turner with the Weekly Villager, Jan Oros, Dave Pollard, Sandy Karm and Terry Hronek. John asked that cell phones be silenced. Mark Hall led the Pledge of Allegiance.

John Festa said there are no minutes from 6-17-21 to approve tonight.

Fiscal Officer's Report

Financials:	Permanent Appropriations:	\$1,004,055.66
	Checking Account:	\$ 482,597.26
	Savings Account:	<u>\$ 527,317.66</u>
	Total:	\$1,009,914.92

Susan noted the public hearing that was scheduled for tonight on the 2022 Budget was rescheduled for Monday, July 12 at 6:00 pm. The requirement of 10 days public notice could not be met.

Susan fulfilled a public records request to Carole and Dave Pollard, 8 total pages for .40 cents.

Correspondence:

OTARMA Anniversary Papers
MOU for PC Solid Waste District – Bill Steiner needs three copies
US Bankruptcy – Purdue Pharma L.P.
Ohio Division of Liquor Control – Liquor License
Example of a Purchase Requisition Form to send to Trustees

RES 136-21: Motion made by Jason Carlton to pay Southeast Equipment for a replacement window for our mini excavator for \$1,585.00, seconded by Matt Benner-**All Ayes**

Susan wanted to report on the south bed of the Townhall where the Mantua Center Garden Club planted flowers before Memorial Day; the two freestanding planters in the south bed are missing? It looks like they have been stolen! It is very upsetting and disappointing. John said he will file a police report. Susan said they were gone two weeks after Memorial Day.

RES 137-21: Motion made by John Festa to accept the Fiscal Officer's report, seconded by Jason Carlton-**All Ayes**

Zoning Report:

Zoning Inspector, Rich Gano, provided his written report. Thirteen new house permits in the first half of this year!

The Trustees talked about our current zoning fee schedule. Theresa Nielsen as the BZA chairman, has offered to look at other townships and compare fees. Trustees felt that would be great.

Cemetery Report:

No report tonight.

Road Report:

Brian Tayerle, our Road Supervisor, was not present. Jason said he asked Brian to get some quotes on ditching on Mantua Center Road. The water study being conducted through the Chagrin River Watershed Partners felt that any ditching by the township will not impede their study and may actually benefit it.

Zoning Commission Report:

Jan Oros, Board Secretary, reported the Commission met on June 10 for a meeting. Lynn Harvey, Commission chair, has been proof reading the zoning code updates. Their next meeting is July 8 at 7:30 p.m. at the Townhall.

BZA Report:

Theresa Nielsen, BZA chair, reported the BZA Board met Monday and approved the minutes for the Frost Road property. Trustees discussed board attendance and pay. They asked Susan whether they are paid semi-annually or quarterly? Susan said all board members and secretaries are paid semi-annually. Theresa felt there needs to be a procedural policy. She questioned posting BZA minutes on the township website?

Custodian Report:

Susan Lilley was not present.

MaRSI Report-Special Presentation:

Mark Hall, President of MaRSI, wished to offer the Trustees their proposal for the MC School.

Carole Pollard provided a proposed renovation overview.

- Stages come out of the overall plan
- Finish the west room for the Fiscal Officer's office and a records room
- North room remodel for a community/meeting room

Carole passed out their proposal to the Trustees. Mark Hall spoke about their paperwork and a date to start.

Trustee Reports – New Business

John Festa:

New American Rescue Plan – John said HB 168 was signed. The Township will receive two payments, approximately \$503,000 total! Invest in water/sewer/broadband infrastructure and funds must be obligated by December 31, 2024 and spent by December 31, 2026.

Jason spoke about those who really could benefit from these funds! Theresa Nielsen mentioned putting some of those funds aside and reaching out to small businesses who were negatively impacted to receive some funds.

John reported the tile in the basement of the Civic Center is finished. Trustees will consider moving the Sexton and Zoning Inspector to the Civic Center basement.

Township Administrator – John asked if there were any more thoughts about the position? John felt this position could put the agenda together and catch up on phone calls. Matt will reach out to some other townships.

John reported the new generator is in place and ready to start up. Generac will turn it on. John would like to contact FEMA about making the MC School building a shelter.

Jason Carlton:

Digitizing Township Records – Jason reported that our records are coming back on Wednesday. We will tie into their website to search through our website. Everything moving forward will need to be kept separate until it is digitized. A “red” folder to keep separated new documents and send them annually for digitizing.

Jason felt we just need to purchase some trees for Westlawn Cemetery and for the green area.

Chip-n-Seal Project:

Jason reported the bid books are out for the Chip-n-Seal Project; bids will be opened and awarded on July 15th at their regular Trustees’ meeting.

Jason reported on the lighting outside for the Civic Center; Mars Electric has a lighting engineer.

Matt Benner:

Engineering Firm – Matt provided an update on an engineering firm for the building assessment. CT Consultants would be our engineering firm with Rich Iafelice and Bill Gallagher, who happens to work on historic structures.

Civic Center Flooring – Matt said the flooring in the basement is done; the next project is the Townhall kitchen. When we run a new line for water; run a separate line to the front parking lot for a future well. Bore the line through the south wall of the Townhall. 300 feet of waterline pipe from Harper Well Service.

Civic Center Adjudication – Matt said the paperwork has been submitted to Portage County.

Matt Benner said the water sample came back for the school building; not bad, just high in Manganese and iron.

Trustee Reports-Old Business

John Festa: He has submitted a \$27,500.00 request from NOPEC for lighting and auxiliary heating & A/C for the Annex.

Jason Carlton: Nothing

Matt Benner: Nothing

Public Comments

1. Theresa Nielsen provided a status report on the Kukral case. The judge ruled in favor of the Township to cease and desist. The timeframe for him to bring his property into compliance is five years. The fine is \$1.00 per day so the Township should start billing! John said the Township objected to the fines and the timeframe as being insufficient to say the least. John will take Theresa's advice and get that done!
2. Theresa asked whether the new generator will be powering the entire school? John said yes. Theresa would suggest the Trustees look at putting bathrooms in on all floors. She thought the Township could scan our documents to 3SG for digitizing records moving forward. Theresa informed the Trustees that PC Soil & Water Conservation sells trees.
3. Carole Pollard asked about the building assessment. Matt Benner said we would have the engineer come out and evaluate the building. Carole said it has been assessed over and over! Trustees need to talk to Hal Stamm; do not reinvent the wheel! Matt Benner spoke on what he believes should be done; it has to be brought up to code!
4. Mark Hall asked about the website email addresses, Matt Benner's is not on the website. Mark also asked about the list of Board members (Trustees, BZA and Zoning Commission) posted on the bulletin board; it needs to be updated.
5. Mark does not agree with moving the Sexton and Zoning Inspector offices.
6. Jan Oros reported the Historical Society has planned a flea market for July 17. They want to place a sign on the green, is that okay with the Trustees? Yes.
7. Jan wanted to say that everyone needs to make sure the public is listening to the Trustees and that the Trustees are also listening to the public! MaRSI wants to be a part of this process; their hearts and souls are in that MC school building!

8. Dave Pollard said the heating system in the school; the two boilers were not installed to run simultaneously, they run in tandem. The building gets too hot, the controls need to be replaced. John said the boilers are incapacitated, they don't work! Matt said Wright Heating will be out to assess the boiler system. John said he does not agree with just putting boilers back in; we need HVAC!
9. Dave said for the noise at the sewer plant; put up a taller fence and better insulation.
10. Terry Hronek said it is hard to hear in this building; the Civic Center. He asked the Trustees about some tree branches that fell down on his property; he is on a County road on Sheldon. He pays taxes to Mantua Township but gets no services! Jason spoke about Township services, county and state roads.

Matt Benner wanted to speak to everyone. He responded about the heating systems and the short timeframe to use the CARES Act funds! Steps need to be followed.

RES 138-21: Motion made by John Festa to pay the bills, seconded by Jason Carlton-**All Ayes**

55-2021 06/25/2021 EW Public Employees Retirement System \$3,808.32 O
 56-2021 06/25/2021 CH Public Employees Retirement System \$28.53 O
 57-2021 06/25/2021 EW Internal Revenue Service \$1,708.46 O
 58-2021 06/25/2021 EW Ohio Deferred Comp \$300.00 O
 59-2021 06/25/2021 EW Treasurer, State of Ohio \$324.47 O
 25347 06/22/2021 AW The Haylett Corporation \$210.00 O
 25348 06/22/2021 AW Staples Credit Plan \$419.76 O
 25349 06/25/2021 AW Marlboro Supply \$760.35 O
 25350 06/25/2021 AW Urban Construction \$1,200.00 O
 25351 06/25/2021 RW Crestwood Ponytail League Assn. \$180.00 O
 25352 07/01/2021 PR Cole Benjamin \$642.27 O
 25353 07/01/2021 PR Brian Anthony Tayerle \$1,350.12 O
 25354 07/01/2021 PR Daniel R Wyszanski \$1,388.78 O
 25355 07/01/2021 AW Lynn Harvey \$150.00 O
 25356 07/01/2021 AW Nick Ehlert \$120.00 O
 25357 07/01/2021 AW Philip Derthick \$90.00 O
 25358 07/01/2021 AW George Seith \$150.00 O
 25359 07/01/2021 AW David Pollard \$90.00 O
 25360 07/01/2021 AW Mary Ellen Hamlin \$150.00 O
 25361 07/01/2021 AW Jan Oros \$375.00 O
 25362 07/01/2021 AW Theresa Nielsen \$120.00 O
 25363 07/01/2021 AW Randall Alger, DVM \$150.00 O
 25364 07/01/2021 AW Chris Emshoff \$150.00 O
 25365 07/01/2021 AW Sandra Engelhart \$150.00 O
 25366 07/01/2021 AW Susan Lilley \$90.00 O
 25367 07/01/2021 AW Eric Hankinson \$472.00 O

25368 07/01/2021 AW 3SG Plus \$9,944.17 O
25369 07/01/2021 AW 44 Feed & Supply \$105.39 O
25370 07/01/2021 AW Aris Company \$84.00 O
25371 07/01/2021 AW AT&T \$50.85 O
25372 07/01/2021 AW Bica's Lock Shop Corporation \$108.50 O
25373 07/01/2021 AW Biosolutions, LLC \$25.00 O
25374 07/01/2021 AW LBP Leasing \$122.62 O
25375 07/01/2021 AW Mantua Auto Parts \$10.69 O
25376 07/01/2021 AW Marlboro Supply \$367.50 O
25377 07/01/2021 AW Miller & Company \$77.00 O
25378 07/01/2021 AW Ohio Edison \$176.39 O
25379 07/01/2021 AW OTARMA \$11,081.00 O
25380 07/01/2021 AW Rich Gano \$245.98 V
25380 07/01/2021 AW Rich Gano -\$245.98 V
25381 07/01/2021 AW Sherwin Williams \$262.90 O
25382 07/01/2021 AW Steve Zielinski \$74.09 O
25383 07/01/2021 AW Time Warner Cable \$127.97 O
25384 07/01/2021 PR Ashlee Rae Hawkins \$185.07 O
25385 07/01/2021 AW Jason Carlton \$173.34 O
25386 07/01/2021 AW WJL Administrative Services, LLC \$1,882.93 O
25387 07/01/2021 AW John Festa \$245.98 O
25388 07/01/2021 AW Matthew Benner \$263.76 O
Total Payments: \$39,947.21

RES 139-21: Motion made by Jason Carlton to adjourn the meeting, seconded by Matt Benner-**All Ayes**

Meeting adjourned at 9:48 p.m.

John Festa, Trustee & Chair

Jason Carlton, Trustee

Matthew Benner, Trustee

Susan J. Skrovan, Fiscal Officer