

MANTUA TOWNSHIP TRUSTEES

MINUTES

March 21, 2019

John called the meeting to order at 7:00 p.m. We are here to discuss Township business, would everyone please silence your cell phones and pagers. If you need any copies of the minutes or any other records, please contact the Fiscal Officer. Present: John Festa, Jason Carlton, Victor Grimm, Board, and Betsy Woolf, Fiscal Officer Several residents. Jim Aldrich led the Pledge. March 7 minutes to approve with corrections.

Jason- under RES 49-19 add regarding zoning and add 19 to Resolution 39.

RES 56-19 Vic made motion to accept the minutes for March 7, 2019 as corrected. Second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Fiscal Officer Report:

2019 Appropriations:	\$1,084,198.04
2019 March Expenditures	\$ 56,433.70
2019 March Receipts	\$ 15,607.86
March Checking	\$ 346,119.35
March Investments	\$ 483,363.07

RES 57-19 Jason made motion to accept the fiscal officers report, second by John. Vote: John, yes; Jason, yes; Vic, yes.

Betsy discussed the Annual Appropriation for 2019. Jason asked if there were any changes from last year. Betsy stated there was \$40,000.00 in contingencies in the General Fund that she took out. Vic assisted Betsy in preparing the appropriations. The loan payments for the Mack Truck, the one- ton truck and the backhoe are appropriated. The appropriations can be amended later if need be.

RES 58-19 Jason made the motion to accept the 2019 Permanent Appropriations as presented, seconded by John. Vote: John, yes; Jason; yes, Vic, yes.

Betsy asked for a resolution for a then & now purchase order for \$4,298.36. Any Now & Then purchase order over \$3,000.00 must have a resolution passed by the Trustees. This resolution is for a payment to the IRS which was duplicated. IRS will not refund it, but,they use it up on any monies owed.

RES 59-19 John made motion for the Then & Now purchase order for \$4298.36, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Hazmat bill and Search and Rescue team bill were discussed. They are paid by the Fire District, the Township, and Shalersville Township by a percentage. Jason proposed to continue with business as usual and pay 50% of the bills.

RES 60-19 Jason made motion to pay a 50% split with the Fire District for the Hazmat and Search and Rescue invoices second by Vic. John, yes; Jason, yes; and Vic, yes. Betsy will call Matt Roosa and determine how to proceed.

Package from OTARMA for Risk Management from Mark Russell. Betsy will fill out.

Cemetery – Jim Aldrich reported on the Cemetery meeting. It was discussed to put weed killer around the perimeter. Would like it done in the Spring and would like to chip & seal the drives. The fee schedule is 5 years old and needs to be discussed and/or updated.

Jason reported the Fire District is on-going with hiring full & part time employees.

Vic attended the Planning Commission meeting. Bluestone wants to combine four lots into one

Carole Pollard- The next Chamber of Commerce meeting will be next week. They move around to different places for their meetings. Would like to meet at the school once the elevator is finished. All agreed.

The Restoration Committee/Easter Egg Hunt will be held on April 20 10-12. There will be a bounce house and face painting, games and food. The committee will have a meeting on the 27th of April at noon with a pot luck later in the day. Guest speaker is Commissioner Vicki Kline.

Sue Skrovan- Mantua Center Garden Club met last night at 6:30. They will meet in April, May and June and again in September, October and November. The Club members would like to take a field trip to Lakeview Cemetery with a guided tour in the Spring and maybe in the Summer. She will keep everyone informed.

Cemetery
Cemetery Beautification Committee- Sandy Karm volunteered to be the head of the funding committee. *Chair*
Members of the cemetery restoration committee met at the East Lawn Cemetery on the 19th. *9-10-09*
Mark Morton a grave restorer, identified stone types and looked at stones that need repaired and gave costs. Next meeting on Tuesday the 16th at the Town Hall.

New Business: John received the application for water study for the Federal Government to look at. It needs to be in by tomorrow. Some changes were made. If the township is awarded, *AV* money has to be certified by June 21.

RES 60-19 John motioned to complete the pre- application for State of Ohio, Ohio Emergency Management Agency written by us, and get it mailed by the deadline, second by Vic. John, yes; Jason, yes; Vic, yes.

The board discussed the lawncare contract and decided to extend a 1 year to Industrial Lawncare. Vic suggested additional work that needs to be done. (Removal of the leaves at both cemeteries, along the fence) *by NORTH PARKWAY Lot*

RES ~~6~~-19 Jason made motion for a 1 year contract extension with Industrial Landscaping, for the 2019 season for same dollar amount, second by Vic. Vote: John, yes; Jason, yes; Vic, yes. Betsy will send a signed copy to Industrial Landscaping.

Bill Steiner from Portage County Recycling will be here at the meeting on April 4th to discuss the recycling contract. John attended the Health District meeting and dinner. Chad Delaney was appointed to the board.

Jason – Brian submitted a list of roads for crack/sealing and will coordinate with Shalersville for assistance. Chip & seal - old Frost Rd. double with 57, Mantua Center, SR 82 and Mennonite - single chip, Pioneer Trail to Aurora, Mantua Center & Loris Patching Loris to end of 44, single chip-Wayne Road east of Rte. 44. The approach on Wayne Rd. at Mantua Center needs to be raised, Brian mentioned to do a project with Auburn Township on Crackel/Harner Rds. Timber Pointe to be considered. Jason will get a list together for next meeting.

Vic – Spring clean-up on May 4 dumpsters this year. C&B will handle scrap. Bill Steiner will take tires.

RES ~~6~~-19 Vic motioned for Republic Services for our Spring cleanup on May 4. The charge is \$598.00 per haul, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Have ordered 750 ton road salt this season. Ordering 100 more ton at \$79.52 a ton.

Old Business: Shane advised John that Brent stated we need to set up a GoDaddy business account with 7 e-mail addresses. The base package has 5. Once it is set up it will be transferred over. Brent has been paying for the e-mails out of his own pocket. He will send an invoice. The dot.gov is set up. Betsy will pay the \$400.00. The last payment for Shane will not go out until everything is done.

Credit Card policy. These items will be added: The transaction limit is for the card is \$4,000.00 and shall be signed in and out with a 14 day limit.

RES-~~6~~-19 John made motion to approve the credit card policy as written, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Spectrum notified Jason about the phone numbers in the Township. Some of the numbers are out of the rate center. Jason would like to keep the 274 exchange.

Air conditioning unit is in and the vent will be installed. Everything will be done by Monday.

A meeting will be arranged with all involved with the elevator including James Martin to move forward.

Public Comments: Sue Skrovan asked about the website. John advised he discussed this with Shane.

Jan Oros – shared concerns on the leveling of the loose stones that gather in the middle of the roads.

Carole Pollard -- commented on that Mark Morton's web-site is very impressive. He is connected with a Geologist and is very knowledgeable.

Dave P. commented on the roads.

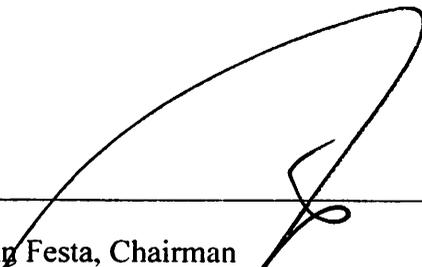
Jason – Risk insurance -Need to make 4 deletions of items we don't have.

RES ~~63~~-19 Motion to accept Risk Insurance for 2019 as corrected, second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

RES ~~64~~-19 John motioned to pay the bills, second by second by Jason. Vote:

Betsy discussed changing the locks on the doors at her office. There have been lights on at night and wants the office to be secure. All keys will go to her for safe keeping. Also, she will getting a safe deposit box at the bank to store the back CD's from the UAN that need to be kept off site.

RES-~~64~~-19 Motion to adjourn at 9:35 p.m. made by John, second by Vic. Vote: John, yes; Jason, yes; Vic, yes.



John Festa, Chairman



Victor Grimm



Jason Carlton



Betsy M. Woolf, Fiscal Officer