

# MINUTES

## PROCEEDINGS OF THE MANTUA TOWNSHIP TRUSTEES

### MINUTES May 16, 2019

John called the meeting to order at 7:30 p.m. We are here to discuss Township business, would everyone please silence your cell phones and pagers. The meeting is recorded and will be on the website soon. If you need any copies of the minutes or any other records, please contact the Fiscal Officer, Betsy Woolf. Present: John Festa, Jason Carlton, Victor Grimm, Board, and Betsy Woolf, Fiscal Officer Several residents. Pete, Zoning Inspector, led the Pledge of Allegiance.

There is one set of minutes to approve from May 02, 2019

**RES 92-19** Jason made motion to accept the minutes May 2, 2019 meeting as corrected and suspend the reading. Second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

#### Correspondence:

Grass Roots  
NOPEC Annual report  
Risk Management Insurance policy  
IRS-March 2018  
Reallocation report

#### Fiscal Officer Report:

2019 Appropriations:	\$1,084,198.04
2019 May Expenditures	\$ 28,264.76
2019 May Receipts	\$ 5,623.05
To Date Checking	\$ 570,060.66
To Date Investments	\$ 484,761.51

**RES 93-19** Jason made the motion to accept the fiscal officer's report second by John. Vote: John, yes; Jason, yes; Vic, yes.

Hiram Mayor Lou Bertrand introduced himself and Lindsey Kwisnek from Portage Play & Learn. She is licensed to operate the pre-school. They recently had to vacate Portage Faith Methodist Church and are now looking for a place to house their school. At present the enrollment is at 70 children but are licensed for 85. Lindsey went over the power point that had a lot of information. They would like to use the Mantua Center School. Jason stated that the Township already has a memorandum of understanding with another group. John said the Township would be interested but there is a lot of work to be done on the building before it can be used.

**Zoning** – Pete read his report, \$909 in permits. He has been working with Brett, Asst. Prosecuting Attorney, on letters to property owners with violations. Pete sent out violations to Pioneer Tr<sup>+</sup>, Lucky Sand & Gravel. They have 30 days to comply. ~~They~~ <sup>Lucky Sand & Gravel</sup> The gravel pit is set up with compost not mulch. Jane Carlton, gave Pete a copy of their EPA permit and they were told to move the piles away from RTE. 82. They complied and were very cooperative. Pete is going to have a meeting with Mark Brugmann on Monday. He is ready to fill out an application. He does have more than two buildings. Jason stated, the biggest thing is it is two separate lots. Mark intends on having beef cattle and fencing on the old gravel place. We have to find out about expansion. They can only expand one time. Jason is concerned about any properties that are non-conforming. This is in a residential area. We need to get a letter of understanding from Mark stating he will not do any further expansion. A copy needs to be sent to Portage County and a copy kept in the Zoning office.

**Fire Board** – Jason reported that the roof over the apparatus bay went out to bid. One bid came back for \$74,000.00, and was accepted.

**Regional Planning** – Vic reported he had a conversation about the elevator with Lisa Reeves and Todd Peets

### **Committee Reports**

Carole Pollard/Chamber – The Restoration 44 Coffee House is open, so far it has been very successful. An area for meetings is coming in the future. The scholarship went to a student from Hiram with a biology major, and then is going to attend Ohio State to become a veterinarian. June 19, the Chamber will host their summer lunch at Bennerville. It is free to members and \$10.00 for non-members. Scholarships has been funded by a golf outing, which no longer ~~exists~~ <sup>exists</sup>

Mantua Restoration – Edie Benner found a book called Our Towns. It talks about small towns that have recovered from one crises or another. Members have divided it into sections to read and will pool their thoughts. Jason asked how much the expenses from the Easter egg hunt were. They were just under \$700.00. There were several donations.

Sue Skrovan – Garden Club – The Club met recently at a home of one of the members, had a cook out, and toured her gardens. They discussed plantings around the buildings, and hanging pots. The South <sup>SIDE OF TOWN</sup> lawn will be cleaned up and planted. Ladies Cemetery Committee met at one of their members, President Terry Resh and discussed the work at the cemetery and the by-laws. The Committee will meet tomorrow at the cemetery to plant the geraniums.

Beautification Committee – Amy Janca stated they met last Tuesday at a member's home and discussed the second draft of the cemetery fees. Jim Aldrich will present this at the next Township meeting. Lots of ground work needs to be done at the cemetery. They put out flags for perpetual care graves. There were many Christmas items on the graves. There was not a notice in the paper for removal. John shared that the landscapers made a mess at the Memorial.

**Trustees/New Business:** John is getting complaints about a trucking company running on Harner Road. The people that live there are asking about a no truck sign. Vic stated it is the driver and her route they are complaining about. Brian is getting new employee Frank Fugman his uniforms and all the safety equipment. Brian sent a notice out to the Trustees about the pricing for the Taylor Woods entrance. This will be discussed at the next meeting.

Jason – Old Frost Rd. - Jason was hoping to get the letter from Mike Collins from the county to be approved and sent. The County will send us the estimates and will give us the formula to print in the paper. The Trustees are just approving it to be advertised. Old Frost Rd. – Last year we did a prime coat and covered with limestone, this year it was recommended that we do a double chip seal. Jason talked with two contractors that we have used in the past and informed them we want to do a double chip seal on Old Frost Road. Our legal counsel stated we had to stay under \$45,000.00 to be able not to put it out for competitive bid in the paper. Jason informed the contractors that the Trustees want a double chip seal. We received a bid back from Asphalt Fabrics with the specs required. Their price is \$44,586.12 for double chip seal using CR82 and slag. H. Luli wanted to patch the holes and bring the stones off the edge of the road to the road, touch it up. H. Luli quoted \$2400.00 for that. He felt more comfortable instead of doing a double chip, to put a prime coat down before he did any of the chip seal work. H. Luli's price for double chipping is \$46,800.00. He was apprehensive on putting a double chip on what we have. He was not sure how it would stick. Asphalt Fabrics price is \$44,586.12 just for just double chip. Vic will be all right with single chip. The Trustees will look over the bids and discuss further.

Vic – Vic had a conversation about the elevator project with Lisa Reeves, Helen Underwood and Mike from Canton elevator. Vic got the figures from James Martin and Lisa Reeves and they match. James Martin would like to put the money in an escrow account. Mike, from the alarm system has maybe ½ day to 1 day's work to finish up. Verbal okay on the letter that meets the requirements. As of yesterday morning, no one has received a letter about the meeting. . John is still working on a letter to discuss the elevator. Vic was contacted by Regional Planning to have the meeting about the elevator in their office. John will write a letter and get it sent out tomorrow. Vic asked that he send one to Lisa Reeves. Vic asked if the Trustees are going to sign the recycling resolution for the County. John discussed the recycling contract with Bill Steiner. He asked him about a one- year contract, but never got back to him. The Trustees have until the 19<sup>th</sup> to sign it. Jason asked

if we could get a three-year deal for the same as a five-year deal he is for it. His concern is if we do not sign the five-year deal then the 3-year deal is going to be more expensive for our residents. Vic will scan the resolution and send it to the Trustees.

John – Shayne will be here on May 26 to discuss the website to all involved.

Old Business – Jason is still working with Spectrum to get internet at the garage. They are adding it on Tuesday between 10:00-12:00.

Vic will talk with Jim Aldrich about the Cemetery fees draft discussed at the last Beautification Committee.

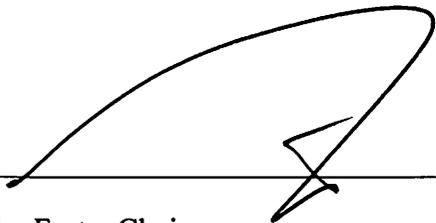
Public Comment: Frank Horack asked about the bonding company of the previous Fiscal Officer to recoup the money. We have looked into it.

Barb Herbold – Asked Vic if there was a problem with the LCA planting the flowers at the flagpole that he took it over. Vic wants to put fresh dirt in there. She does not understand why he is doing it and not the LCA. Vic has done it in years past. She asked what flowers he would be planting. Marigolds, wave petunias and others.

Carole Pollard stated that we should all be voting for the school levy.  
Terry Hronek offered the use of the old roller.

**RES.94-19** John made the motion to pay the bills, second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

**RES 95-19** Motion to adjourn at 10:10 p.m. made by Jason, second by Vic. Vote: John, yes, Jason, yes, Vic, yes.



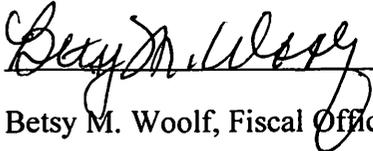
John Festa, Chairman



Victor Grimm



Jason Carlton



Betsy M. Woolf, Fiscal Officer

All formal actions of the Board of Trustees of Mantua Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**Payment Listing**

June 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
76-2019	06/05/2019	06/05/2019	EW	Treasurer, State of Ohio	\$331.35	O
77-2019	06/06/2019	06/05/2019	EW	Internal Revenue Service	\$1,647.33	O
78-2019	06/07/2019	06/10/2019	CH	Public Employees Retirement System	\$3,150.30	O
23849	03/21/2019	03/17/2019	AW	Green's Funeral Services, Inc.	\$1,022.80 *	V
23849	06/07/2019	06/07/2019	AW	Green's Funeral Services, Inc.	-\$1,022.80	V
23990	06/06/2019	06/05/2019	PR	Frank Daniel Fugman	\$763.69	O
23991	06/06/2019	06/05/2019	PR	Brian Anthony Tayerle	\$1,544.98	V
23991	06/06/2019	06/05/2019	PR	Brian Anthony Tayerle	-\$1,544.98	V
23992	06/06/2019	06/05/2019	PR	Daniel R Wysznski	\$1,425.36	V
23992	06/06/2019	06/05/2019	PR	Daniel R Wysznski	-\$1,425.36	V
23993	06/06/2019	06/05/2019	PR	Brian Anthony Tayerle	\$1,503.17	O
23994	06/06/2019	06/05/2019	PR	Daniel R Wysznski	\$1,435.15	O
23995	06/06/2019	06/05/2019	SW	Skipped Warrants 23995 to 23995 Series 2	\$0.00	V
23996	06/06/2019	06/05/2019	AW	Portage County Health Department	\$675.00	O
23997	06/06/2019	06/05/2019	AW	Pipelines Inc	\$2,062.80	O
23998	06/06/2019	06/05/2019	AW	Lowes Companies Inc	\$30.56	O
23999	06/06/2019	06/05/2019	AW	Staples Credit Plan	\$326.52	O
24000	06/06/2019	06/05/2019	AW	WJL Administrative Services, LLC	\$50.00	O
24001	06/06/2019	06/05/2019	AW	Allied Corp	\$371.63	O
24002	06/06/2019	06/05/2019	AW	McMaster-Carr Supply Company	\$33.48	O
24003	06/06/2019	06/05/2019	AW	Record Publishing Company	\$15.35	O
24004	06/06/2019	06/05/2019	AW	Leppo Rents	\$112.00	O
24005	06/06/2019	06/05/2019	AW	Oscar Brugmann Sand & Gravel	\$380.05	O
24006	06/06/2019	06/05/2019	AW	O K Brugmann	\$502.50	O
24007	06/06/2019	06/05/2019	AW	OTARMA	\$9,820.00	O
24008	06/06/2019	06/05/2019	AW	Republic Services	\$7,696.64	O
24009	06/06/2019	06/05/2019	AW	J & B Fleet	\$23.99	O
24010	06/06/2019	06/05/2019	AW	W.W.Williams	\$6.92	O
24011	06/06/2019	06/05/2019	AW	Industrial Landscaping & Services, Inc	\$2,000.00	O
24012	06/06/2019	06/05/2019	AW	Ohio Edison	\$264.42	O
24013	06/06/2019	06/05/2019	AW	Time Warner Cable	\$357.54	O
24014	06/06/2019	06/05/2019	AW	AT&T	\$360.21	O
24015	06/06/2019	06/05/2019	AW	Dominion Energy	\$405.20	O
24016	06/06/2019	06/05/2019	AW	Pete Tosi	\$31.90	O
24017	06/06/2019	06/05/2019	AW	AT&T Mobility	\$43.06	O
24018	06/06/2019	06/05/2019	AW	Deluxe Cleaners	\$146.00	O
24019	06/06/2019	06/05/2019	AW	Urban Growers	\$370.00	O
24020	06/06/2019	06/05/2019	AW	Miller & Company	\$77.00	O
Total Payments:					\$33,970.96	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$33,970.96	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ