

PROCEEDINGS OF THE MANTUA TOWNSHIP TRUSTEES

MINUTES May 2, 2019

John called the meeting to order at 7:30 p.m. We are here to discuss Township business, would everyone please silence your cell phones and pagers. The meeting is being recorded and will be on the website soon. If you need any copies of the minutes or any other records, please contact the Fiscal Officer. Present: John Festa, Jason Carlton, Victor Grimm, Board, and Betsy Woolf, Fiscal Officer Several residents. Vic Grimm led the Pledge of Allegiance.

There is one set of minutes to approve from April 16, 2019

RES 81-19 Jason made motion to accept the minutes April 16, 2019 meeting as corrected and suspend the reading. Second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

Fiscal Officer Report:

2019 Appropriations:	\$1,084,198.04
2019 May Expenditures	\$ 6,187.10
2019 May Receipts	\$ 2,675.05
To Date Checking	\$ 540,300.14
To Date Investments	\$ 484,761.51

Correspondence:

Workshop for Waste Water held at Maplewood if anyone wants to go
Received one application for the Part-time position
Sent indigent policy to Dave Green and Brett Bencze
Sent signed letter to Portage County Engineer asking for assistant with Chip Seal bid books
Betsy had to order a new drum for the printer

Betsy talked about the advance. Vic found other documentation clarifying it. There were two advances. One for \$10,000.00 and the other for \$20,000.00. They will discuss this at a later time. Betsy will place the indigent policy with the resolution in the minute book.

RES 82-19 John made the motion to accept the fiscal officer's report second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

Committee Reports

~~TONIA B~~
~~Gardner~~ Club – Sue Skrovan passed out the minutes that were approved. The ^{COMMISSION DID NOT} committee had a meeting in February and March.

Zoning – Jason discussed upcoming permits with Pete. There has been some paperwork exchange and as soon all has been received, Pete will move forward on the permits.

Cemetery – Jim Aldrich read his report – April 2019 Burial fees were \$300.00, foundations were \$1613.60 with a total of \$1,913.60. Jim has picked up the flags and markers for Memorial Day. Vic passed out a second draft of the new Cemetery fees. A couple of fees have been reduced. This will be discussed at the next regular meeting.

Roads – Jason has been talking with two contractors about Old Frost and double chip seal. One contractor has prices set. The board will not make a decision until other contractor has submitted a bid. Jason was in contact with the other

contractor; he should have something by tomorrow morning. Both contractors are aware of the statutory limitations for spending; Jason should have something back from them by the next meeting

Vic and Brian dealt with flood issues on the east side of Wayne Rd (5056). Vic passed out pictures. The Road Crew has resolved many of the issues.

Jason talked with Mike Collins, from the county. Several municipalities have bid books into the county, and the county wants to release them all at the same time. Jason will know more before the next meeting.

Trustee Reports

New Business- John - One application was received for the part-time position. Saturday is the spring cleanup. John asked if we have any safety nets. Vic if we do not, we should have some left from the Easter Egg Hunt. Did we get any releases for the volunteers? Vic will double check. Everyone is on board with the scrap and tires. Vic talked with Bill Steiner about the tires. He will be here Saturday. Chagrin Water Shed Partners sent information concerning the water study funding and paperwork. A funding resolution for Mantua Township and a copy of a funding resolution for Black Brook Conservancy was included. Chagrin River Water Shed Partners are doing a lot of work for the Township in keeping us informed. Whether they accept the application or not is yet to be determined, but it looks very good. Vic asked if this was the first step. It's to let them know that we are interested. Jason asked where it would make the most sense to pull the money. John asked if Blackbrook is on course with this. Yes. After discussion, it was decided that Betsy would reallocate funds in the General Fund to a newly created fund called Chagrin River Water Shed to cover the funding for the application. Frank Horack asked if the County would help monetarily with the study. Probably not. John suggested that a decision be made today.

RES 83-19 Motion made by Jason to reallocate \$5,375.00 from 1000-130-370-000, \$5,000.00 from 1000-420-370-0000 and \$5,000.00 for a total of \$15,375.00 to a new General Fund account specifically to pay the funding required to complete the proposed project and become eligible for reimbursement, second by John. Vote: John, yes; Jason, yes; Vic, yes.

RES 84-19 Jason read the resolution:

Whereas, the State of Ohio through the Ohio Emergency Management Agency administers Advance Assistance for flood mitigation efforts under the Hazard Mitigation Grant Program and

Whereas, Mantua Township desires Advance Assistance,

Now, Therefore, be it resolved by Mantua Township

That the Mantua Township approves filing this application for Advance Assistance.

That John Festa is hereby authorized and directed to execute and file an application with Ohio Emergency Management Agency and to provide all information and documentation required to become eligible for possible funding assistance.

That Mantua Township does agree to obligate \$15,375 in funding required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of The Advance Assistance program.

REQUIRED CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of resolution Adopted by the Mantua Township Trustees held on the 2nd day in the month of May, 2019, and that I am a duly authorized to execute this certificate.

Betsy Woolf
(Original signature)

Fiscal Officer
(Title)

Motion made by Jason, second by Vic, Vote: John, yes; Jason, yes; Vic, yes. Blackbrook will send a copy of their signed resolution. John will send the application in.

John mentioned interest rates. The Townships savings is at 1.2% and checking is at 1%. Due to the amount we have in each account, we may want to look into a longer-term investment. We should be paid 2.25% for the savings account.

Vic – CUE road salt bid from Cargill is \$71.89 ton, which is lower than last year. We are locked in for 375 ton at an 80-20 purchase. We were paying \$103 last year. ODOT is expected to be the same. American Salt came in at \$103 and is from Egypt. Vic will give Betsy the information. Vic and Betsy will go over the \$30,000 advance, transfer later on.

Vic – Asked Betsy how much part-time help are paid? With a CDL, it is \$15.00 per hour. Part-time wage is \$8.55. Cole, part-time employee, is being paid \$11.00 per hour. Vic said the county pays \$10.00 per hour for seasonal, part-time help or other.

Old Business – John talked with Bill Steiner. Bill asked if he could extend the time. John drafted a letter for the elevator project to all principals and wonders what date would be good. Would like to meet on Thursday the 9th at the town hall at 3:00 p.m. This will be a Special Meeting and will have to be advertised once it is finalized. John checked on prices for the split heating system and the 220 power for the upstairs of the Town Hall. John has seen them for \$1100-\$1600 for a split system, heating and cooling should be sufficient, they are Energy Star. Vic said it would be hard to split them because of the thermostat. Jason reminded everyone about the NOPEC money that can be used. John had a request from the Portage Play & Learn School previously in the United Methodist Church, to move into the school by the 24th. The building is not ready. The web site is ready to go. Brent is out of the picture. There will be a learning session for information only.

Public Comments:

Dave Petit – Thank you for hearing me. I am here on a fact-finding mission. He is having trouble with his neighbor over where he puts his trash can. She claims it is her property. He lives at Peck and Pioneer Trail. Two of the trash companies will not come down there because it is too narrow. Vic gave him the Portage County Engineers phone number to get more information. Jason suggested calling Sunburst Environmental and gave them the number. (330-637-0798)

Sue Skrovan – Gave out the Civic Center reports for the 4th qtr. 2018 and 1st qtr. 2019 shows the activity.

Tracy Lilley thanked everyone for all the help. When are you doing the ditch down Herman Rd.? Brian makes the schedule but could not be here. John will ask him. She asked when are the dead trees coming down. They are hitting the wires. John will talk to Brian. She discussed a ditch that supposed to take the water out. John will look in to it.

Dave Pollard – How is the Blackbrook Conservancy different from Robin Trailer Park? The County has no authority over either of them. The Robin Trailer Park is privately owned. Vic stated that Black Brook is a registered sub-division. That is why we do not want to mix funds. They have to pay their part and we have to pay ours. Dave stated, this is the *CHACO RIVER VALLEY* organization you did not want to belong to. John, but now they are helping.

Carole Pollard - The Easter Egg Hunt was a huge success. People want it next year, but we need sponsorship. We hope to have it again next year. John did not hear ~~on~~ complaint. Dave thanked Jason for the idea. Sue S. stated they had a large wonderful donation of stuffed animals. Carole thanked Vic and the road crew for all they did.

RES 86-19 Jason made the motion to pay the bills, second by John. Vote: John, yes; Jason, yes; Vic, yes.

SPECTRUM

Jason is still working with ~~Time Warner~~. The check for Oscar Brugmann was paid out of the wrong fund. Betsy will void it and re-issue out of the correct fund.

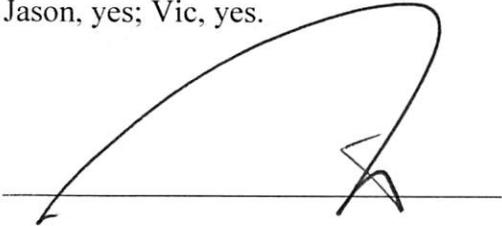
RES 87-19 John made the motion to enter into Executive Session 121.22 to consider employment at 9:30 p.m., second by Jason. Vote: John, yes; Jason, yes; Vic, yes.

RES 88-19 Motion made by John to reconvene in regular session at 9:33 p.m., second by Jason. Vote: John, yes; Jason, yes, Vic, yes.

RES 89-19 Motion made by Jason to hire Frank Fugman for part-time road worker at \$12.00 per hour, second by Vic. Vote: John, yes; Jason, yes; Vic, yes.

RES 90-19 Motion made by Jason to increase Cole Benjamin's rate from \$11.00 to \$12.00 per hour, second by John. Vote: John, yes; Jason, yes; Vic, yes.

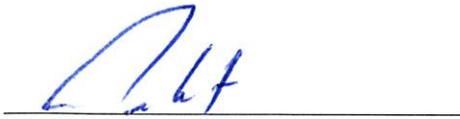
RES 91-19 Motion made by John to adjourn the meeting at 9:37 p.m., second by Jason. Vote: John, yes; Jason, yes; Vic, yes.



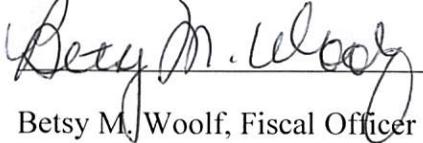
John Festa, Chairman



Victor Grimm



Jason Carlton



Betsy M. Woolf, Fiscal Officer

Payment Listing

May 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
60-2019	05/10/2019	05/10/2019	EW	Treasurer, State of Ohio	\$274.25	O
61-2019	05/13/2019	05/13/2019	CH	Internal Revenue Service	\$2,328.82	O
62-2019	05/14/2019	05/14/2019	CH	Ohio Bureau of Workers Compensation	\$392.84	O
64-2019	05/16/2019	05/16/2019	EW	Ohio Deferred Comp	\$200.00	O
65-2019	05/16/2019	05/16/2019	EW	AFLAC Benefit Services	\$39.40	O
66-2019	05/17/2019	05/17/2019	CH	Guardian	\$617.73	O
67-2019	05/20/2019	05/20/2019	EW	Internal Revenue Service	\$2,027.92	O
68-2019	05/20/2019	05/20/2019	EW	Internal Revenue Service	\$1,963.37	O
69-2019	05/20/2019	05/20/2019	EW	Internal Revenue Service	\$1,433.44	O
70-2019	05/20/2019	05/20/2019	EW	Internal Revenue Service	\$1,338.19	O
23936	05/02/2019	05/02/2019	AW	Time Warner Cable	\$76.19	O
23937	05/02/2019	05/02/2019	AW	WJL Administrative Services, LLC	\$25.00	O
23938	05/02/2019	05/02/2019	AW	Harper Well & Pump Inc	\$41.65	O
23939	05/02/2019	05/02/2019	AW	Asphalt Fabrics	\$500.00	O
23940	05/02/2019	05/02/2019	AW	LBP Leasing	\$115.27	O
23941	05/02/2019	05/02/2019	AW	Oscar Brugmann Sand & Gravel	\$273.05	V
23941	05/13/2019	05/13/2019	AW	Oscar Brugmann Sand & Gravel	-\$273.05	V
23942	05/02/2019	05/02/2019	AW	Industrial Landscaping & Services, Inc	\$2,000.00	O
23943	05/02/2019	05/02/2019	AW	Lowe's Companies Inc	\$215.12	O
23944	05/02/2019	05/02/2019	PR	Brian Anthony Tayerle	\$1,357.50	O
23945	05/02/2019	05/02/2019	PR	Daniel R Wysznski	\$1,326.13	O
23946	05/02/2019	05/02/2019	AW	AT&T	\$257.19	O
23947	05/16/2019	05/16/2019	AW	The Akron Vault Co.	\$350.00	O
23948	05/16/2019	05/16/2019	AW	Oscar Brugmann Sand & Gravel	\$273.05	O
23949	05/16/2019	05/16/2019	AW	Home Depot	\$124.65	O
23950	05/16/2019	05/16/2019	AW	Kimball Midwest	\$67.10	O
23951	05/16/2019	05/16/2019	AW	Doll Lumber	\$38.00	O
23952	05/16/2019	05/16/2019	AW	Deluxe Cleaners	\$182.50	O
23953	05/16/2019	05/16/2019	AW	Frank C. Wiley	\$111.00	V
23953	05/16/2019	05/16/2019	AW	Frank C. Wiley	-\$111.00	V
23954	05/16/2019	05/16/2019	AW	AT&T Mobility	\$43.06	O
23955	05/16/2019	05/16/2019	AW	Miller & Company	\$246.00	O
23956	05/16/2019	05/16/2019	AW	Centerra Co-op	\$791.34	O
23957	05/16/2019	05/16/2019	AW	Municipal Signs & Sales	\$125.00	O
23958	05/16/2019	05/16/2019	AW	E&H Hardware Group	\$8.98	O
23959	05/16/2019	05/16/2019	AW	Jason Carlton	\$24.99	O
23960	05/16/2019	05/16/2019	AW	Haylett's Corner Store & BP	\$190.00	O
23961	05/16/2019	05/16/2019	AW	Mantua Hardware Lawn & Garden	\$88.92	O
23962	05/16/2019	05/16/2019	AW	Record Publishing Company	\$272.65	O
23963	05/16/2019	05/16/2019	AW	Sunburst Environmental Company	\$47.55	O
23964	05/16/2019	05/16/2019	AW	Allied Corp	\$384.09	O
23965	05/16/2019	05/16/2019	AW	Treasurer, State of Ohio	\$100.00	O
23966	05/16/2019	05/16/2019	AW	Dominion Energy	\$650.29	O
23967	05/16/2019	05/16/2019	AW	Weiskopf Industries	\$182.50	O
23968	05/16/2019	05/16/2019	AW	Clearwater Systems	\$78.45	O
23969	05/16/2019	05/16/2019	AW	Aris Company	\$79.00	O

Payment Listing

May 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
23970	05/16/2019	05/16/2019	AW	Pete Tosi	\$14.98	O
23971	05/16/2019	05/16/2019	AW	Mantua Auto Parts	\$218.35	O
23972	05/16/2019	05/16/2019	AW	Pete Tosi	\$83.52	O
23973	05/16/2019	05/16/2019	PR	James J Aldrich	\$396.63	O
23974	05/16/2019	05/16/2019	PR	Jason Philip Carlton	\$681.94	O
23975	05/16/2019	05/16/2019	PR	John Festa	\$907.55	O
23976	05/16/2019	05/16/2019	PR	Frank Daniel Fugman	\$297.95	O
23977	05/16/2019	05/16/2019	PR	Victor William Grimm	\$715.19	O
23978	05/16/2019	05/16/2019	PR	Rhetta E Hall	\$176.32	O
23979	05/16/2019	05/16/2019	PR	Susan J Skrovan	\$344.83	O
23980	05/16/2019	05/16/2019	PR	Brian Anthony Tayerle	\$1,851.61	O
23981	05/16/2019	05/16/2019	PR	Peter Tosi	\$499.87	O
23982	05/16/2019	05/16/2019	PR	Betsy M. Woolf	\$1,363.05	O
23983	05/16/2019	05/16/2019	PR	Daniel R Wysznski	\$1,730.81	O
23984	05/16/2019	05/16/2019	WH	Anthem Blue Cross, Blue Shield OH Group	\$444.18	O
23985	05/16/2019	05/16/2019	AW	Anthem Blue Cross, Blue Shield OH Group	\$4,022.92	O
23986	05/16/2019	05/16/2019	AW	McMaster-Carr Supply Company	\$147.96	O
23987	05/16/2019	05/16/2019	AW	Ohio Edison	\$512.30	O
23988	05/16/2019	05/16/2019	AW	Wiley C. Frank	\$111.00	O
23989	05/16/2019	05/16/2019	AW	VISA	\$485.72	O
Total Payments:					\$35,884.81	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$35,884.81	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.