

St. Michael's Lutheran School

Extracurricular

Participation Eligibility

Policy

Updated July 2021

Extracurricular Participation Eligibility Policy: **Revision (7/21/2021)**

Students participating in “extracurricular” activities at St. Michael’s must remain academically eligible throughout their participation in their desired activity. While actively participating, practicing, or performing, a student must remain academically eligible, meeting the minimum requirements of this policy. St. Michael’s encourages students to become active in extracurricular activities including but not limited to sports, non-required (ungraded) music ensembles, and drama/theatre. *Accordingly, students who have accommodation plans (IEP or 504) may be considered for participation. Any exception, if given, to this policy will be in written form and consent from the participant, legal guardian, accommodation team, and school administrator on a case-by-case basis.*

Eligibility Requirements:

ALL students participating in the aforementioned school-based, extra curricular activities must meet the following requirements to remain academically eligible.

1. No student may carry a grade of 2 “D+’s” or 1 “F” during their participation in the extracurricular activity.
2. A student must maintain a GPA of 2.0 or higher at the end Quarters 1, 2, and 3 which is verified/confirmed by the student’s Report Card. Quarter #4 - the student must maintain the eligibility grade requirements.

Eligibility Process:

1. At the beginning of each school year, a 2-week grace period will apply in which reporting of student grades will not happen. Each subsequent quarter (2nd, 3rd, & 4th) will also start with a 2-week grace period. However, grades will still be collected and reported during these times.
2. After the 2-week period ends, students involved in extracurricular activities (non-graded) will be evaluated on a weekly-basis. This report will be generated by the school principal, in cooperation with corresponding teachers, of all eligible students and distributed to all teachers who have students actively involved in the aforementioned activities.
3. Eligibility reports will be submitted to the school Principal by the end of the day (3:30pm) on Mondays. A list of eligible students will be made available to the Athletic Director, coach(es), and appropriate teachers on Tuesdays. Students and parents will be notified in writing by the Principal should they be placed on probation or become ineligible. A letter will be mailed home and a FastDirect message sent accordingly.

4. Students placed on probation will be given 2-weeks to improve their grade above a 2 D+ or 1 F status - regardless of the extra curricular. Should they not attain this successfully, the student will be taken off of the current extra curricular for the remainder of the season or until the next academic quarter for other activities.

Probation Status:

1. A student, under academic probation, must bring their grades above the 2 D+ or 1 F overall status by the end of the two week probationary period.

2. A student athlete may attend practice as scheduled during the 2-week probation process but may not “dress” or sit on the bench with the team during games. Failure to raise grades which meet or exceed the eligibility requirements after this period will result in termination through the end of the season or until the end of the quarter for non-athletic related activities.

3. A student participant in athletic activities may participate in practices during the 2-week probation process but may not “dress”, play, or sit the bench during games. Participation in performances/extra activities in which the group participates during that period will not be allowed. ***Exception if a student is participating in cross country or track, the student may compete in the immediate meet ONLY following them being placed on probation.*** Failure to raise grades which meet or are above the eligibility requirements after the probation period will result in termination of participation until the end of the season (athletics) or next academic quarter (non-athletics).

4. Should a student improve after the 2-week probation, and the activity continues, the student must not fall into probation status again. A second probationary status within the same season or academic quarter will result in immediate termination of participation until the end of the season (athletics) or next academic quarter (non-athletics).

5. Probationary status remains in place for the entire 2-week length regardless of whether or not a student’s grade improves before the period expires. This includes time after a season has ended and must follow the calendar year, by week, sequentially. It is in effect without question. If a season or quarter ends and time remains, the student must finish out the remaining time once on probation.

6. During the probationary period (2 weeks), a student must have either 3 non-test (quizzes are acceptable) grades or 1 test grade entered to FastDirect to be deemed eligible for termination once on probation.

Requests for Appeal:

An appeal of a student placed on academic probation or whose participation has been terminated may be requested no later than end-of-day Thursday (5pm) of the same week the student is terminated. The appeal must be made to the School Administrator and follow the steps below to be valid.

1. No appeal shall be heard on Tuesdays. All appeals must happen on Wednesday or Thursday.
2. A meeting must be arranged and agreed upon with the School Administrator during which the case must be presented calmly, respectfully, and clearly by the parent(s) or legal guardian(s). In some cases, the student in question, may be asked to be present.
3. A case must show either not enough material granted to raise the grade or an objective grading error.
4. A decision regarding eligibility will be made at the close of the meeting and will stand as final.

Reporting Dates (2021/2022):

Reports will be submitted each Monday on the following dates for eligibility by 3:30pm: Lists of eligible students will be made available on Tuesday morning. Letters and FastDirect messages will also go out Tuesday (1-day later if report given on a Tuesday).

September 2021 - 6, 13, 20, 27

October 2021 - 4, 11, 18, 25

November 2021 - 15, 22, 29

December 2021 - 6, 13, 20

January 2022 - 10, 17

February 2022 - 7, 14, 21, 28

March 2022 - 7, 14, 21

April 2022 - 11, 18, 25

May 2022 - 2, 9, 16, 23

NOTICE OF CHILD’S PROBATIONARY STATUS

Dear _____,

In concern for the academic progress of your student due to grades not meeting eligibility requirements, your student has been placed on **probationary participation status**. Probationary status allows the student to continue to participate in his/her sport or extracurricular activity for practices/rehearsals only. However, if grades do not improve after the 2-week probationary period, termination of participation will take place.

Students participating in school-based extracurricular activities will be checked weekly as documented in the policy. As of this date, (_____), your student has been placed on probation. During this period, your student may participate in practices/rehearsals only during the 2-week probation process but may not “dress”, play, or sit the bench during games. Participation in performances/extra activities in which the group participates during that period will not be allowed. ***Exception if a student is participating in cross country or track, the student may compete in the immediate meet ONLY following them being placed on probation.*** Failure to raise grades which meet or are above the eligibility requirements after the probation period will result in termination of participation until the end of the season (athletics) or next academic quarter (non-athletics) activity as according to policy.

Probationary status remains in place for the entire 2-week length regardless of whether or not a student’s grade improves before the period expires. This includes time after a season has ended and must follow the calendar year, by week, sequentially. It is in effect without question. If a season or quarter ends and time remains, the student must finish out the remaining time once on probation. Should a student improve after the 2-week probation, and the activity continues, the student must not fall into probation status again. A second probationary status within the same season or academic quarter will result in immediate termination of participation until the end of the season (athletics) or next academic quarter (non-athletics).

St. Michael’s recognizes and promotes our students’ Christian faith and academics as top priority. An appeal of a student placed on academic probation or whose participation has been terminated may be requested no later than end-of-day Thursday (5pm) of the same week the student is terminated. The appeal must be made to the School Administrator and follow the steps provided in the policy to be valid.

Please sign and return this letter to the office, indicating you have received, discussed, and initiated steps towards improvement with your child.

Thank you for your understanding and cooperation in this matter.

Charles Chaveriat, Principal

ACADEMIC REVIEW LETTER

I, _____, have read and discussed this letter with my child. The following are steps we intend to make towards improving the academics or behavior in question.
(Please use back or separate piece of paper.)

NOTICE OF CHILD'S PARTICIPATION TERMINATION

Dear _____,

St. Michael's recognizes and promotes our students' Christian faith and academics as top priority. In concern for the academic progress of your student, and after further review, it has been determined that your student may no longer participate in his/her current sport season or activity. We strongly encourage him/her to continue improving his/her academics and/or behavior. This letter of termination only includes participation in the current sports season or extracurricular activity, and we hope that future involvement is not consistently affected.

As of this date, (_____), your student's participation in _____ has been terminated. Please return any school property, including uniforms or equipment, to the appropriate office, coach, or instructor. An appeal of a student placed on academic probation or whose participation has been terminated may be requested no later than end-of-day Thursday (5pm) of the same week the student is terminated. The appeal must be made to the School Administrator and follow the steps provided in the policy to be valid.

Thank you for your understanding and cooperation in this matter.

Charles Chaveriat, Principal

ACADEMIC REVIEW LETTER

I, _____, have read and discussed this letter with my child. The following are steps we intend to make towards improving the academics or behavior in question.

(Please use space below or separate piece of paper.)



St. Michael's Lutheran School

Extracurricular Participation Policy Agreement 2021-2022

St. Michael's Lutheran School - Richville (SMR) appreciates your willingness, understanding, and compliance with our expectations for extracurricular participation. In accordance with SMR Board policy, below is an acknowledgement of the policies and procedures that will govern this Extracurricular Participation Policy and with which you are expected to comply.

ACCEPTANCE (Please initial each to indicate you have read and agree to the terms):

- I have **read** the Extracurricular Participation Policy and **agree** to follow the procedures and policies outlined and referenced in it. Initials: _____
- I **understand and agree** to encourage my student(s) to remain academically honest, successful, and to promote healthy study habits and routines to remain eligible. Initials: _____
- I **understand and agree** to follow the set procedures for appeals of any disagreement concerning eligibility of my student(s). Initials: _____
- Finally, I **understand and agree** that I do this of my own, free will and choice and acknowledge that as a parent of St. Michael's Lutheran School (SMR), I do so as a privilege and opportunity to engage students and staff in extracurricular experiences outside of the classroom.
Initials: _____

Thank you again for your help, and we hope you enjoy the activity with our students as they participate in a meaningful, educational experience.

Signature: _____

Date: _____

Name (Please print) _____