



Christ Lutheran Church Christmas Market

November 14th 3-7pm & November 15th 9am-1pm

APPLICATION

Event Information: Christ Lutheran Outdoor Christmas Market is a non-profit fundraiser held in Christ Lutheran Church, 1200 NE 1st Street Faribault, MN 55021. This is our third year. We are asking vendors to donate 25% of their total sales to Christ Lutheran. (We have faith that vendors will be honest). Vendors can have their own check outs or use our check out system which accepts all major credit & debit cards. If you choose this option, you'll need to tag all your items with your name, on a tag with string. (If you are planning on using our check out we request no sticky labels) For more information, visit our [Facebook](#) Christ Lutheran Church or [website: www.clconthehill.com](http://www.clconthehill.com)

Eligibility: Please complete the application below. The event will be open to all art and craft media artists. We reserve the right to ask artists to remove items that are offensive. Decisions are final. Applications will be reviewed on the following:

1. Originality/Uniqueness
2. Craftsmanship

Entry Procedure: The entry deadline is when we're full. Include the following when applying.
Completed Application & completed [State of Minnesota ST-19 form](#) *a photo will be fine

Space and Display Information: Each space is 10'x10'. We will have tents on site (you will be sharing the space).

November 14th, Booths may be set up the day of the event, between 10am – 2:30 PM. Booths should be ready and vehicles/trailers removed from the Market area no later than 2:30PM. November 15th Booths need to be set up & ready to go by 9:00AM.

Teardown must not occur till most of the crowd has left the building on Nov 15th (1:15pm). Please be sure that you take all items out on the last day, we are not able to store items, we have worship services etc. going on the following day. Artists must provide their own display and props. Exhibit space must be left trash free. Artists' booths should always be staffed, we have volunteers that can watch your booth for bathroom breaks, lunch etc. Please just ask. Food will be available to purchase, as well as beverages.

Sales Tax: It is the responsibility of the artists to charge and collect MN state sales tax. A copy of the artist's sales tax permit should be available in your booth. If a seller is not required to have a MN tax ID #, the seller must meet the following requirements as determined by the Minnesota Department of Revenue: 1) The seller participates in only one event per calendar year that lasts no more than three days. 2) The seller makes sales of \$500 or less during the calendar year. 3) The seller provides Christ Lutheran Christmas Market a written statement to indicate that the above (1 & 2) apply, and includes the seller's name, address, and telephone number within the statement. More information can be found on the [MN Revenue website](#).

Insurance & Loss or Damage to Artist's Property: All vendors shall be individually responsible to Christ Lutheran Church for any loss, personal injury, deaths, and/or damage that may occur as a result of vendor negligence or that of its servants, agents, and employers. Artists are responsible for their own liability insurance and protection of their property. Exhibitors shall indemnify and hold harmless Christ Lutheran Church, staff, and volunteers against any/all loss, cost, damages, and other expenses, including attorneys' fees.

Additional Information: Christ Lutheran Church Christmas Market operates rain, snow or shine.. Do not bring pets.
For more information, email: christlutheranonthehill@yahoo.com. Subject line: Christmas market

Thank you for considering coming to Our Christmas Market

Christ Lutheran Church
Christmas Market Vendor Application 2025

Name: _____

Address: _____

Phone: _____

City: _____ State: _____ Zip: _____

E-mail address _____ Website: _____

MN Sales Tax #: (if you have one) _____ Images (circle): Website(christlutheranonthehill@yahoo.com or mailed
1200 NE 1st Street, Faribault MN 55021

Select categories that best describes your art :

<input type="checkbox"/> Drawings/Painting/Wall Art	<input type="checkbox"/> Wood/ Leather	<input type="checkbox"/> Jewelry
<input type="checkbox"/> Mixed Media	<input type="checkbox"/> Sculpture	<input type="checkbox"/> Glass
<input type="checkbox"/> Clay	<input type="checkbox"/> Fiber/Wearable Art	<input type="checkbox"/> Food
<input type="checkbox"/> Photography	<input type="checkbox"/> Soaps/Candles/Lotion	<input type="checkbox"/> Other

Artist's Statement: Provide a description of your artwork, including the creative process, technique, and materials used.

Submission Checklist:

- ☐ Completed Application
- ☐ Completed [State of Minnesota ST-19 form\(if you have one\)](#) *This form must be returned. Do not send your MN Tax Exempt.
- ☐ Mail to: Christ Lutheran Church-Christmas Market
1200 NE 1st Street
Faribault MN 55021
Email: christlutheranonthehill@yahoo.com

I have read the enclosed rules and do hereby agree to abide by them and further, to hold members, agents, officers and board of directors of Christ Lutheran Church free from any and all liability.

Applicant Signature

Date

For Office Use Only:

All Requirements Submitted _____ Need _____