**[Your Name]**

**[Your Address]**

**[City, State, ZIP Code]**

**[Your Email]**

**[Your Phone Number]**

**“CLAIM FOR LOSS WAGES (TEMPLATE)”**

**[Date]**

**[Insurance Company Name]**

**[Claims Department Address]**

**[City, State, ZIP Code]**

Claim Number: **[Your Claim Number, if already assigned]**

Date of Accident: **[Date of Accident]**

Dear **[Insurance Company Name]** Claims Department,

I am writing to file a claim for lost wages due to an auto accident that occurred on **[Date of Accident]**, for which I have already filed a general claim with your company. As a result of this accident, I sustained injuries that rendered me unable to fulfill my work duties from **[Start Date of Work Absence]** to **[End Date of Work Absence]**.

To support my claim for lost wages, please find the following documents attached:

Police Report: This report provides official documentation of the accident.

Medical Records: These records detail the injuries I sustained in the accident and the necessary treatments I underwent.

Doctor's Note: Included is a note from **[Doctor's Name]**, my treating physician, indicating the necessary time off work due to the accident-related injuries.

Proof of Income: Attached are documents that establish my regular income, including **[pay stubs, tax returns, etc.]**.

Employer's Verification: You will find a letter from my employer, **[Employer's Name]**, verifying my employment, the dates I was absent due to the accident, my regular working hours, and my rate of pay.

I kindly request that these lost wages be considered under my claim, claim number **[Your Claim Number]**. I believe that all necessary documentation has been provided for your review. However, should you require any additional information or documentation, please do not hesitate to contact me at **[Your Phone Number]** or **[Your Email]**.

To ensure a timely resolution of this matter, I respectfully request a response to this claim within 10 business days of receipt of this letter. I appreciate your prompt attention to this matter and look forward to your swift response.

Thank you for your assistance in processing my claim.

Sincerely,

**[Your Name]**