**CNC Machinist**

**Reports To:** Machinist Supervisor **Revision Date:** 05/16/2022

**Status:** Hourly **Department:** Machining

**Position Overview:**

The CNC machinist will have a well-developed mechanical aptitude and the ability to correctly use precision measuring instruments.

**Job Functions and Qualifications:**

* Operate machines such as lathes, grinders drilling and milling machines.
* Reviews drawings, instructions, blueprints or samples to ensure accurate production.
* Use measurement and math skill to ensure quality of precision of projects
* Use forklifts/overhead cranes and other lifting/moving devices to maneuver projects
* Selects appropriate machine and settings for a given task.
* Plans proper sequence of tasks to complete the assignment.
* Monitors production, adjusting feed and other settings as necessary.
* Maintains inventory of completed products.
* Checks output for quality assurance and documents or discards defects.
* Identifies need for and performs machine maintenance and minor repairs.
* Maintains a safe and clean workstation.
* Communication with Shop Foreman/Engineers and Project Managers.
* Contributes to team effort by accomplishing related tasks as needed.
* Other tasks as assigned/required.

**Essential Functions:**

* Must be able to work in shop floor environment, able to sit, stand, balance, stoop, kneel, walk and use fingers to feel objects, tools and controls.
* Frequent lifting of up to 40 pounds
* Hours for position are dictated by workload and may require more than a typical 40-hour week.

**Education/Experience:**

* Must be capable of setting up and maintaining machine.
* Previous experience and certifications are preferred
* High school graduate or equivalent

**Compensation:**

* This is a full-time, performance-based position; wages are commensurate with skills and experience.
* Medical, vision, dental, life insurance, short term disability, 401K and profit-sharing plans are available upon completion of 60 days of employment.

Employee Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hire Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_