

Divine Grace Wedding & Events

Services and Packages



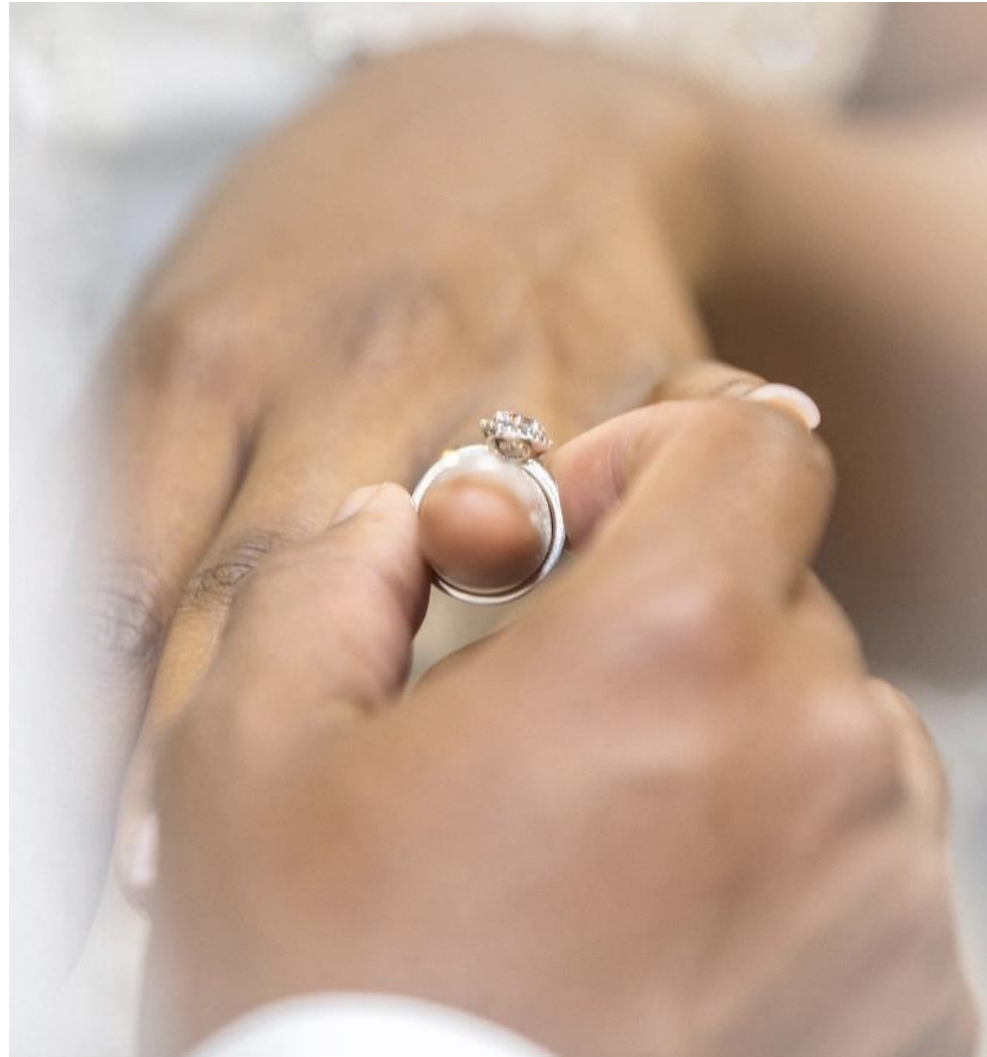
Consultation

Free Consultation

Congratulations on your engagement

What's next??

Let's chat and see how we can be of assistance to you



Peace Of Mind Package

Day Off Wedding Coordinator
Starting at \$1,000

For the couple who has completed their planning/or plan to do so and needs Day Off Wedding Coordinator to execute their vision 4-8 weeks before the wedding.



This package includes (*but not limited to*)

- ❖ Preview the wedding and reception site.
- ❖ Assist with rehearsal direction.
- ❖ Point of contact for all vendors, including handling all final payments and gratuities.
- ❖ Make sure set-up and décor for ceremony and reception is as requested.
- ❖ Assist with the processional line-up
- ❖ Greet guests or instruct ushers on the best way to greet, seat and hand out programs.
- ❖ Keep track of the marriage license, ritual items, and rings.
- ❖ Gathering up and distributing the ceremony items at the ceremony site.

Very Important Bride Package

Full Wedding Coordinator

Starting at \$2,500

For the couple who needs from beginning to end this package is for you.

The V.I.B (*Very Important Bride*) Package includes everything in the

Peace Of Mind Package plus (*but not limited to*) the list below.



- ❖ Unlimited in-person, phone and email planning and communication sessions
- ❖ Venue walk-through to go over details of the wedding day.
- ❖ Complete wedding management and day-of execution for up to 12hrs
- ❖ Assistance with vendor selection of ceremony, reception venue, music, flowers, transportation, photographer etc.
- ❖ Creation and distribution of wedding day itinerary and timeline
- ❖ Wedding Coordination and planning of rehearsal ceremony
- ❖ Purchasing assistance and preparation of favors, wedding décor, place cards, menu cards and programs.
- ❖ Final confirmation with vendors via walk through of timeline and directions to ceremony and venue point of contact the day of your wedding
- ❖ Distribute final payments & gratuities as needed to vendors
- ❖ Retrieve wedding gifts/cards – we will monitor the card box and personally hand it to you at the end of the night.

Stationary Management

Starting at \$200



We specialize in the following
(but not limited to)

- ❖ Announcements
- ❖ Wedding Invitations
- ❖ Wedding Programs
- ❖ Place Cards
- ❖ Thank You Cards
- ❖ Event Programs
- ❖ Menu Cards

Event Planning

Starting at \$600

Having a surprise birthday party, company holiday party or even a “*just because party*”.
Let's us help.

Ask about our services!



Baby Shower, Cooperate Events,
Birthday Parties, Anniversary Events,
Christmas Parties

Working with clients to identify their
needs and ensure customer satisfaction

- Organizing facilities and details such
as
 - ❖ Decor
 - ❖ Catering,
 - ❖ Entertainment,
 - ❖ Transportation
 - ❖ Invitee list
 - ❖ Table seating
- Table linen and center pieces (non-
floral)