

How to Make 2023 Indiana Tax Payment, Extension Payments and 2024 Estimated Payments

(You can make a payment by logging into your INTIME account or you can make a payment without creating or logging into your INTIME Account) ***If you do not setup an INTIME Account and make the payment that way it is imperative that you save the email and confirmation code that you used to make your payment if you want to change or adjust the payment that you are make or have previously made.***

**If you do not have a personal INTIME account and want to create one, please see our website for instructions. www.millercpagroup.com then click on the Help and How to and INTIME

Visit <https://intime.dor.in.gov/eservices>

The screenshot shows the INTIME website interface. At the top, there is a dark blue header with the INTIME logo and the text "Indiana Taxpayer Information Management Engine". Below the header is a large image of the Indiana State Capitol building. On the right side of the image, there is a login form with fields for "Username" and "Password", a "Log in" button, and links for "Forgot username or password?", "New to INTIME?", and "Sign Up". Below the image, there are three main sections: "Registration" (with sub-sections for "Create an INTIME logon" and "New tax registration"), "Payments" (with sub-sections for "Make a payment" and "Manage scheduled payment"), and "Where's my refund?" (with a sub-section for "Where's my refund?").

You will see a Screen that Looks like this.

Either login to your INTIME Account or Click make a payment.

To make an extension payment, tax return payment for 2023 or estimated tax payment (2024) click on Non-Bill payments.

Payments

Bill payments

Select this option to pay using Letter ID or Warrant number included on a bill, payment plan letter, estimated payment voucher or other notice.

- > Bank payment (no fee)
- > Credit card (fee)

Non-bill payments

Select this option to make a payment on a tax return or an estimated payment (no associated Letter ID).

- > Bank payment (no fee)
- > Credit card (fee)

Individual extension

Request extension of time to file for individual income tax.

- > Request extension

If you want to pay with a bank account click on Bank Account – No Fees for this.

Options to Select

Select Individual

Enter in Primary Taxpayer Social Security Number. Then select payment type. Estimated Tax Payment (this would be for 2024 Tax Year, unless you are making your final payment for 2023 for the January 15, 2024 payment for 2023.)

(If you are logging in see directions below) – See Step 4 to Continue with the standard instructions for making a payment as they are the same whether logging in or not just be sure to save your confirmation code if you are NOT logged in).

- 1.) Login in with your username and password. You will likely need your code. However, you set it up. It will either go to your phone, email or app you setup the code to go to.
- 2.) The screen will look like this:
- 3.) Click on Make a Payment.

Account

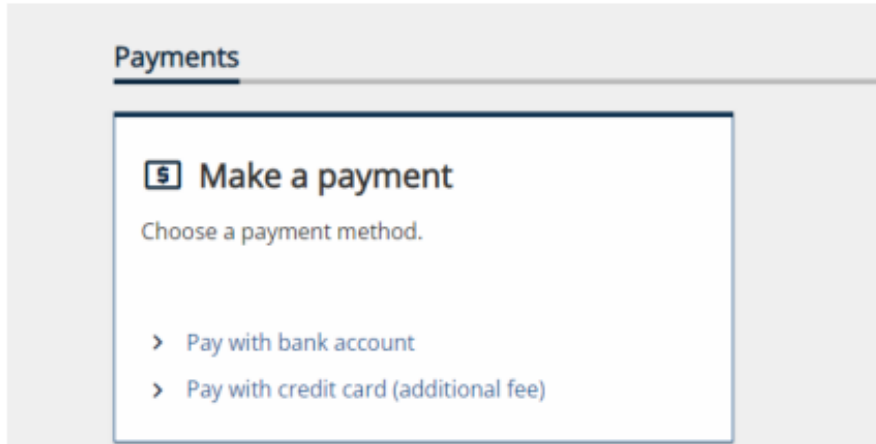
IND- [REDACTED]

Balance

\$0.00

- > Make a payment
- > View all periods
- > Request a return transcript
- > Where's my refund?
- > Individual return filing options

4. After You click Payment you will have the option to enter your banking information.



5. When it asks for the payment type (you can select estimated payment to pay your 2024 estimated tax payment or return payment to pay your 2023 Tax payment). Please note that the due date this year is April 15, 2024. Scheduling it after that will cause interest to accrue. Also DO NOT wait until the due date or the day or two before as the system often gets busy and it won't allow you to make the payment.

A screenshot of a "Payment" form. At the top, there is a progress indicator with a circle and a right arrow, and the word "Payment" below it. The main section is titled "Enter payment information" and is divided into two columns. The left column is titled "Bank account" and contains: "Bank account type" with radio buttons for "Checking" and "Savings"; "Routing number" (Required); "Account number" (Required); "Confirm account number" (Required); and a checkbox "Save this bank account for future use" with "No" and "Yes" buttons. The right column is titled "Payment" and contains: "Payment type" (Required) with a dropdown arrow; "Payment Date" (19-Mar-2022) with a calendar icon; "Amount" (Required); and "Confirm amount" (Required). At the bottom, there are "Cancel", "Previous", and "Next" buttons.

6.) Estimated Payment Schedule:

Estimated Tax Installment	Payment Due Date
First Installment	4-15-2024
Second Installment	6-15-2024
Third Installment	9-15-2024
Fourth Installment	1-15-2025

7.) Extension. For the Extension Information. Click on All Actions. Then you will see on the right hand side towards the bottom individual extension.

The screenshot shows a dashboard with a grid of service tiles. The tiles are arranged in four rows and three columns. The tiles are:

- Where's my refund?**: Request the status of your individual income tax return refund. > Where's my refund?
- Names & addresses**: View or update names and addresses associated to this customer. > Manage names & addresses
- Power of attorney**: Request power of attorney access. > Request POA access
- Manage account access**: Manage access for additional users or manage access that third party preparers have to your account. > Manage access
- Submissions**: Check the status of a previous INTIME return, payment, or submission or view past submissions. > Search submissions
- Tax account registration**: Register or close a location or tax account. > Register a sole proprietor BT-1 > Register an aircraft
- Refund for tax on purchases**: Request a refund for Indiana tax that you have paid on purchases. > Submit refund request
- ST-200 application**: Apply for a sales tax exemption on your purchase of metered utilities or telecommunication services. > Apply for an exemption
- Individual extension**: Request extension of time to file for individual income tax. > Request extension
- How to file individual return**: DOR is unable to accept and process your Indiana individual tax return through INTIME. Send your completed return, including all schedules and wage statements to the address at the bottom of your return. > Instructions for individual return filing

A blue arrow points from the 'Submissions' tile to the 'Individual extension' tile.

8. Click Request Extension.

Extension

Filing Information

Will you be filing a joint tax return for the 2021 tax year? *

Yes No

If filing with spouse, click yes.

9.) After you enter in your spouse information or if you do not have a spouse, this is where you will be prompted to enter in your extension payment information.

Extension

Filing Information **Spouse Information**

Spouse information

Spouse ID type *
Required

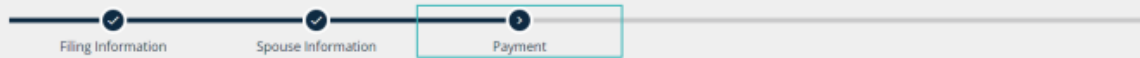
Spouse ID *
Required

Spouse's first name *
Required

Spouse's middle initial

Spouse's last name *
Required

Extension



Payment

i Filing for an extension does not extend the deadline for paying any tax due. If you expect to owe when you file your tax return, you should pay at least 90% of the amount you expect to owe by the original return due date.

Interest is due on all amounts paid after the original return due date.

Penalty will not be due if you:

- Pay at least 90% of your total tax due by 4/18/2022
- File your return by the extended due date
- Pay any remaining tax and interest due when you file your return

Do you want to make a payment now?

Yes No

Cancel

< Previous

Next >