

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

August 17, 2017

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Vicki Day, Steve Tock, Ed Legner, Rose Smith and Debbie Studnicki

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Amy Zick and Janice Golliday

Guests: Joe Vaughan , IHR; Patty Haberkorn, Futures Unlimited; Susan Bursztynsky, ADV/SAS; and Megan DeMoss, OSF

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Bob to approve the August 17, 2017, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Bob to approve July, 377 Board financial statements. Motion carried.

Executive Director Report:

- Chris reported funding from the 377 Board helped fund glasses from Walmart for two individuals.
- Chris recently attended the graduation of two individuals who participated in the Intensive Drug Probation program. Chris noted it was a very uplifting and emotional event for many involved with the two graduates through the course of the program.
- Jennifer Dailey is the new interim director at Mosaic in Pontiac.
- Last week Chris, Alisha and Jamie each took a day to help with Mosaic clients at the Easter Seals day camp over the course of three days.
- The September ACMHAI fall conference topic will be suicide. All board members and their spouses are welcome to attend. If interested, let Chris know.
- Senate Bill 3, the DuPage Consolidation Bill, passed and included the exemption of 708/377/553 Boards. 708/377/553 Boards, across the state of Illinois cannot be dissolved by the County/Township unless by referendum.

Old Business:

- None.

New Business:

- Jack introduced Susan Bursztynsky of ADV/SAS to give a brief explanation of the program Criminal Justice Advocacy. Susan is filling in for Susan Shiflett who is on medical leave. Police departments and states attorney make referrals to ADV/SAS regarding victims of either domestic violence and or sexual assault who may need assistance. Once a referral has been made the first thing Susan does is call the shelter to see if there are openings there to offer. She can also access the Judici system website to find out what is going with

the courts as far as upcoming court dates, charges filed and if a bond has been set. After these steps Susan contacts the victim. Everything remains confidential with the exceptions of child abuse or elderly abuse and harm to oneself. The goals of the program are to increase and maintain the order of protection, get the victim engaged in the court justice system and increase the safety of the victim.

- There is a conflict with the date of the 708/377 Board September meeting. It is on the same day as the fall ACMHAI conference. Chris is requesting a different date be set for the 708/377 Board meeting. It was moved by Mary Etta and seconded by Vicki to approve the date of Sept. 19 @ 4:00 pm. Motion carried.
- A few weeks ago Amy and Chris did an audit of Futures Unlimited programs and billing. A few questions came up regarding three clients in programs funded by the 377 Board. After brief discussion Chris will seek alternative funding first and other possibilities for these individuals.

Institute for Human Resources:

- Joe reported Beth is finishing up this week then on to her new job at Chestnut Health Systems. Sherri Bowald, will meet with clients two days per week. She will be unable to prescribe meds over the next six weeks until her license is received. Dr. Puga will supervise her closely.

Futures Unlimited:

- Patty reported they have been very busy. The Developmental Training group has been out and about keeping busy. The Advocacy group has been attending fairs and concerts over the summer. Employment Services has been busy with closures and Managed Services remains busy with ongoing contracts. Futures Unlimited sends individuals out to CAT on all three shifts. The state budget is to provide an increase this year but nothing has been received as of yet. Accident/injuries are about the same as last year. The safety team continues to strive to keep those numbers down and all safe.

ADV/SAS:

- No further report.

Mosaic

- Not present.

It was moved by Vicki and seconded by Mary Etta to go into executive session to discuss employment. Motion carried.

It was moved by Mary Etta and seconded by Bob to come out of executive session. Motion carried.

The 708/377 Boards discussed an increase in salary to take effect in December for the Executive Director, Christine Myers. The increase is reflected for her merit and extra duties performed. It was moved by Vicki and seconded by Bob to increase Christine Myers' salary effective December 1, 2017. Motion carried.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary