

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes
August 16, 2023 at 4:00 PM**

377 Board Present: Bob McCarty, Vicki Day

377 Board Absent: Chris Johnson

708 Board Present: Jack Vietti, Barb Schlatter, Pam Stone, Ed Legner, Gary Beier

708 Board Absent: Debbie Studnicki

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Meg Gillette and Bethany Carey

Guests: Patty Haberkorn, Futures Unlimited; Joe Vaughn, IHR, Sheriff Ryan Bohm and Susan Bursztynsky, Safe Journeys.

Presentation:

None

The 377 Board meeting was called to order by President Bob McCarty.

It was moved by Vicki Day and seconded by Bob McCarty to move the Agency Comments to the beginning of the meeting. Motion carried.

Agency Comments:

Futures Unlimited:

Farm to Table(aux) Event is scheduled for Thursday August 24th, 2023 tickets are available still and for more information please look at our Facebook page. A HR staff was hired and then backed out. A caseworker relocated and resigned but a new caseworker is starting in a few of weeks. They also netted \$12,000 from the golf outing and once Farm to Table event is over they will be looking into the kitchen project. The Behavioral Health Director position may be filled.

Institute for Human Resources:

IHR is averaging 3 referral a day for outpatient mental health services. They hosted a Victim Impact panel recently and the feedback was good. They try to hold three panels a year.

Safe Journeys: .

The Safe Journey staff are in the process of getting back in the schools for their Prevention work. The Bi-lingual Advocate that they hired is leaving for college. They are assessing the need for this type of service in the community. Safe Journeys received funding to hire an Advocacy Director. The Color Run which was held on June 17th was fantastic with 26 participants. Susan express thanks for the 708 Board donated the Brickstone Griddle.

Guest Comments:

Sheriff Ryan Bohm had no comments.

Agenda:

- It was moved by Bob McCarty, seconded by Vicki Day to approved the June 2023 minutes. Motion carried.
- Due to absence, July 2023 minutes were tabled until next meeting.
- It was moved by Vicki Day, seconded by Bob McCarty to approve the July 2023 check listing. Motion carried.
- It was moved by Bob McCarty, seconded by Vicki Day to approve the July 2023 financial statement. Motion carried.

Executive Director Report:

Chris Myers reported that the 708/377 Board has been doing more and more awareness, education, and anti-stigma events. We had a table at the National Night Out in Dwight on August 1st. It was estimated that there were about 1200 participants. We also were asked by United Way to participate in the Customer Appreciation event held in the parking lot of County Market on August 8th. We passed out pencils and mental health stickers for the adults. September is Recovery Month and the Livingston County ROSC has many activities planned. On Sept. 16th on Block 59 there will be a day full of fun and activities for the whole family. Also, on the other Saturdays, Sept. 2, 9th, and 30th, there will be a booth in each laundromat providing information about ROSC, recovery meetings in the county, and also free laundry tokens. Chris also mentioned that she is scheduling a lunch meeting with the QIDP's from Mosaic and Futures as well as Abbie Vietti from the AIR (Special Recreation) program to have a roundtable discussion. One case manager from Mosaic did reach out to Chris about the usage of recreational and medicinal marijuana by individuals that live in the CILA homes. This will be a topic at another meeting.

Old Business:

- **Changes in Financial Reporting Lines**
For the new fiscal year, Chris and Meg have implemented changes in the financial reporting to be more accurate and to be in the precise line that it should be. The 377 Board will be paying the 708 Board a set percentage of the bills when the bill is paid. Our projected figures are 42% to 708 Board, 47% to 377 Board, and 11% to the Youth Commission. It is documented which bills go into which line items and align with the categories that the County has. The 377 Board will continue to directly pay the Purchase of Service providers and also ACMHAI for their dues to the Association of Community Mental Health Authorities of IL.
- **Budget Approval**
Chris Myers reported that the 2023-24 Budget is based on the same levy amount as the last previous years. Two budget sheets were provided for the board members. One sheet included our proposal of the additional cost of the 50% cost of family health insurance for two employees. This was the County's proposal this year for a two-year trial. We are estimating that two of the four staff will desire to take this additional benefit.

Bob McCarty made the motion and Vicki Day seconded the motion to approve the 2023-24 Budget with the additional healthcare costs.
Motion carried.

New Business:

- **Applications for Executive Director**

Chris Myers reported that she has received four applicants so far and wondered if there were some Board Members that would be interested in sitting in on the interviews. There was one applicant that did not have her college degree yet so it was felt that she wasn't a viable candidate. At the September meeting we will forego the Executive Director report and the Agency Updates so that there is time for the three interviews. Chris will forward the resumes, job description, and interview questions to the Board Members. She also informed the Board that the plan was to have a new Executive Director hired and starting October 16, 2023 with Chris leaving on November 30, 2023. This proposal would allow for six weeks of training and orientation. Vicki Day made the motion and Bob McCarty seconded the motion to have all of the Board Members participate in the interview process.
Motion carried.

Executive Session:

- Vicki Day made the motion to go into Executive Session for fiscal matters. Bob McCarty seconded the motion. Motion carried.
- Bob McCarty made the motion to come out of Executive Session. Vicki Day seconded the motion. Motion carried.

No action taken.

Ajourn

It was moved by Vicki Day and seconded by Bob McCarty to adjourn. Motion carried.

Respectfully submitted,

Chris Johnson, Secretary