

**Livingston County Board  
For the Care and Treatment of  
Persons with a Developmental Disability  
377 Board Meeting Minutes**

**April 13, 2017**

**377 Board Present:** Vicki Day and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Ed Legner, Vicki Day, Steve Tock, Mark Donovan, Debbie Studnicki and Rose Smith

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Amy Zick and Janice Golliday

**Guests:** Joe Vaughan, IHR; Susan Bursztnsky, ADV/SAS; Karen Donovan and Gina Bohm, Futures Unlimited

Vice-President Vicki Day called the 377 Board meeting to order.

The 377 Board March 2017 minutes will need to wait for approval until Bob is back to approve.

It was moved by Mary Etta and seconded by Vicki to approve March, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- Chris reported Knox County and Bloomingdale Township passed the 708 Board referendums. Many 708/377/553 Boards are showing an interest in becoming members of ACMHAI.
- Dennis Crowley has left Macon County and is working from his home for UIC Dept. of Nursing.
- Chris has instituted a new incentive program called the "High Five". Agency department heads may nominate an employee for an outstanding job each month. One person will be chosen per month to receive a gift certificate from the Chamber of Commerce.
- Two bills were recently paid with 377 Board funding for a plumbing bill, due to a student attending school unbathed. The student is enrolled in the special needs class. Also, a small portion of a \$600 camp scholarship was paid for a client with no additional funds. These two donations will appear on the next 377 financial statement.
- DHS has allotted the ISC agencies an additional \$60,000 to purchase a new program system that will enable the case workers to save records/reports to the cloud based system. Two new laptops will be needed and training is scheduled in two weeks.
- May is time for employee evaluations. Chris inquired if the board would participate on Survey Monkey to evaluate her job performance. The board seemed to like the idea of Survey Monkey. It is easy to use and is anonymous. Janice will create a survey and email it to board members through Survey Monkey.

**Old Business:**

- None.

**New Business:**

- Chris introduced Gina Bohm from Futures Unlimited. Gina gave a presentation on SeedBalz. The SeedBalz business was purchased by Futures Unlimited in 2014. The business was developed by a woman in California to create jobs for adults with disabilities so they could work and make some money. The job is very “doable” for their work force at Futures. SeedBalz is going strong with several large distributors such as LTD Commodities, Gardener Supply, Plow & Hearth and UNI Solutions. County Market, Lillis, Dave’s Supermarket and Franklin Corner also sell them in their stores locally. Futures Unlimited will have a SeedBalz display for the Red Carpet Corridor event in May. Gina and staff will also be participating in the huge International Garden Show held at Navy Pier in Chicago on August 15-18<sup>th</sup>. Gina gave a brief synopsis of a day on the job and what entails. They produce product all year long. They are starting a new packaging with businesses logos on the front card of the packaging and the planting directions will be on the other side of the packaging card. Gina brought a basket full of SeedBallz packages for everyone to take and try. Karen reported the best news is the SeedBalz business was paid off in January so now it is a profiting business.
- Chris presented the LCSSU request for funding to both the 708/377 Boards. This funding is for the annual Transition Career Fair that would purchase lunch for 100 participants. It was moved by Ed and seconded by Mark to approve \$250 from the 708 Board service development line item for the event. Motion carried. It was moved by Mary Etta and seconded by Vicki to approve \$250 from the 377 Board service development line item for the event. Motion carried.

**Agency Comments:****Institute for Human Resources:**

- Joe reported starting May 1<sup>st</sup> Kim Foster, a counselor, will start working full time, five days a week, at OSF St. James Hospital.

**Futures Unlimited:**

- Karen reported one problem in Illinois is not enough direct care workers. Adam Donze, of Greater Livingston County Economic Development Council, and his task force are planning a CNA fair that is being held today. Futures Unlimited has staff at the event to promote Futures as a place to work.
- The basketball fundraiser between the Knights of Columbus and the Special Olympics team was a success with around \$1,000 raised. Karen reported that the Special Olympics team was victorious as well.
- Production at Caterpillar has picked up. There are 7 or 8 individuals from Futures that go to Cat every day to work.

**ADV/SAS:**

- Susan reported that Erin Broerman, prevention educator, has been in many of the Livingston County schools this past month.
- There has been a decrease in Order of Protection, not sure why, so they are providing information about it and advising people what an Order of Protection.

- Federal grants will be in more abundance this coming year. DHS has not paid ADV/SAS for any services in this fiscal year.
- Two management staff have moved on and two previous staff members wish to come back but she is hesitant to fill the positions at this time with no funding.
- They do plan to hold the ROAR event this year.

**Mosaic**

- Not present.

It was moved by Mark and seconded by Rose to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary