

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

August 15, 2013

377 Board Present: Bob McCarty and Vicki Day

708 Board Present: Jack Vietti, Ed Legner, Vicki Day, Margaret Brunskill, Steve Tock, Laura Leslie and Bob Walter

Livingston County Board Members: Jack Vietti and Kelly Cochran Cohlman

Staff Present: Carol Flessner, Amy Zick and Janice Golliday

Guests: Margee Morrison, ADV/SAS, Brian Blossom, Futures Unlimited; and Joe Vaughan, IHR.

President Bob M. called the 377 Board meeting to order.

It was moved by Vicki and seconded by Bob M. to approve the July 18, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Bob M. to approve the July, 377 Board financial statements. Motion carried.

Executive Director Report:

- Carol reported attending the Individual Service Coordinators meeting in Lincoln where Michelle Saddler and Nellie Dalione from DHS in Chicago and Kevin Casey, DHS in Springfield were in attendance as well. It was announced that DHS will not continue with Phase III (Managed Care) in calendar year 2014. Additional funding for Developmental Disability services was approved in the new budget. Expedited payment was discussed. Carol reported that Director Kevin Casey told Carol to call Dan Blair in his office about reinstating our expedited payment status.
- There are three lawsuits against the Murray Developmental Center closing. Carol just finished drafting a letter to the federal judge telling how it is, closing state operated facilities. They are not in touch with reality. They are just hearing stories that state op employees and parents are telling them. ISC staff are harassed by state employees when they go into the facility to create a transition plan for moving the residents to community locations. There is a Plan B, if they do not transition the Murray residents to community settings they will be transitioned to another state operated facility in the state. So eventually, Murray will be closed. Carol and many others feel that the Dwight Fox Center is stable and not at threat to be closed.
- The caseload on PUNS continues to increase. A psychological is conducted to determine IQ. A score of 70 or below qualifies an individual for the PUNS list.

Old Business:

- Carol reported that a draft budget has been submitted to the county.
- Carol and Amy are going to meet with auditors to discuss unfunded liabilities of the Livingston County Mental Health Board.

New Business:

- Carol reported that when the county purchased new furniture for the Law and Justice Center. We had the opportunity to access some of the old office chairs and a desk. We have eight chairs in

the basement that are of no use to the Mental Health office anymore. It was moved by Bob M. and seconded by Vicki to donate the chairs to the Dwight Futures Unlimited Learning Center. Motion carried. After much discussion, it was moved by Vicki and seconded by Bob M. to rescind the motion to donate the chairs and a desk. Motion carried. It was moved by Vicki and seconded by Bob M. to junk the chairs and a desk. Motion carried. Janice distributed a Records and Retention list from the State of Illinois with the guidelines for retaining and removal of files. Janice explained that Carol would like board approval of these guidelines. Carol then mentioned that Amy has concerns with destroying financial records. Amy attended a training last week where she heard horror stories of people destroying files as per the retention/removal policy. Some agencies have had the federal government come in to do audits and documentation is no longer accessible. So they have to pay all the money back. Carol reported the money we receive from the state for programs is federal money that has trickled down to the state. She feels we should retain financial records from the time we started to receive money from the state. No action was taken by the board regarding retention or removal of files.

- Carol reported that next Monday morning at 9:00 am there will be a tour of a potential building that the Mental Health and Public Health Departments could occupy. County Board members, Carol and MaLinda will go as well. Carol invited any of the 708/377 Board members to join her if possible. It is on the west end of North Street. It was the old Lewis Allis, then Sherwin Williams, and then Exact Packaging. The building has been sitting empty for many years now.
- The LCCN Summit will be held on Tuesday, Sept. 10th at the Pontiac Bible Church from 5:30-7pm. Carol, Joe and Mandy will be presenting along with some others. There will be a hot hors d'oeuvres buffet will be served. Over 435 invitations have been sent out.
- There is a case of a 21 year old severely disabled woman. She is in a wheel chair. After Carol gave a history of the dysfunctional family situation, she asked the 708 board to fund an attorney on her behalf at a cost of \$1,000 for guardianship purposes.. After much discussion the request to fund \$1,000 for guardianship by the mother was denied by the 708 Board. No action was taken.
- Carol reported that Tom Blakeman is looking over the Medicaid Match contract with Proviso and will write up his recommendations. Carol will share his report with the board.

Agency Comments:

Futures Unlimited:

- Futures Unlimited is currently repairing the parking lot thanks to the Humiston Trust money that was donated.

Institute for Human Resources:

- Joe reported that Jessica will be starting at the OSF office in Dwight next week. Joe also has a second therapist seeing clients at a church in Dwight as well..

ADV/SAS:

- Erin Broerman is the Livingston County Prevention Therapist and is working in the community. Her office is located on Ladd Street across from the Dairy Queen in Pontiac.
- There is a workshop being held Aug 27th & 28th. There are 90 registered so far.

Mosaic:

- Not present.

It was moved by Vicki and seconded by Bob M. to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary Protem