

**Livingston County Board for the  
Care and Treatment of Persons with a  
Developmental Disability  
377 Board Meeting Minutes**

**December 19, 2013**

**377 Board Present:** Bob McCarty, Vicki Day and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Ed Legner, Margaret Brunskill, Bob Walter, Laura Leslie and Vicki Day

**Livingston County Board Members:** Jack Vietti Kelly Cochran-Cohlman

**Staff Present:** Carol Flessner, Amy Zick and Janice Golliday

**Guests:** Brian Blossom, Futures Unlimited; Joe Vaughan, Institute for Human Resources; Margee Morrison, ADV/SAS; and Chris Johnson, Mosaic; Oscar Kohlman

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Mary Etta to approve the November 26, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the November, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- Carol reported that the LCCN executive meeting was held last Friday. The Illinois Children's Foundation contacted them last Friday to offer an additional year with an additional \$300,000 to operate. Carol and Joe feel that the Foundation is happy with what LCCN has been doing and what they have accomplished. Vicki feels that the LCCN have set in place a solid referral system.
- Superintendent Bill Cox of the Livingston County Jail commended Carol for the services that IHR is providing at the jail.
- Carol feels the Bureau of Quality Management (BQM) will be coming in January to do their annual survey for the state. Carol would like all the 708/377 board members to fill out an annual evaluation of her job performance. BQM requires an annual job performance evaluation to be on file in the personnel files. Board members may mail them back to President Jack Vietti.

**Old Business:**

- Carol reported on LCCN update. See Carol's report above.

**New Business:**

- The January 708/377 board meeting will be held on **January 30<sup>th</sup>** instead of January 16<sup>th</sup> due to the surgery Carol will be having on January 6<sup>th</sup>. Carol announced that Alisha O'Boyle will be in charge of the office while Carol is out and if anyone has questions they may contact Janice Golliday.

**Agency Comments:****Institute for Human Resources:**

- Joe recently did an analysis of the crisis program for the last year. There were 90 hospitalizations. This number is up from around 65 per year. There were 47 adults and 43 children hospitalized. There is a bigger increase with the adult population. State hospitals do not accept civil patients. They only take criminal patients. IHR depend on the Pavillion, Riverside, and Methodist to hospitalize their clients. Streamwood admits the children. Joe feels the increase in hospitalizations may be due to the poor economy.

**Futures Unlimited:**

- Brian reported that they made a \$3,300 profit from their Breakfast with Santa fund raiser. Brian distributed the CARF report. There were two recommendations and some suggestions. Everything else in the agency has been going well. They have been having several events during the Christmas season. Tomorrow is the Christmas party with the people they serve. Futures will shut down the day training program from December 23-27<sup>th</sup> for the holiday.

**ADV/SAS:**

- Margee reported many different organizations have donated gifts to families that are receiving services through ADV/SAS. It is at this time of year that one remembers the generous hearts of our community.

**Mosaic:**

- Chris is glad to be back at a 377/708 Board meeting. Most dates that the board meetings were held Chris was at some training or meeting and has not been able to attend. Mosaic was just awarded a 4-year accreditation from the Council on Quality Leadership. It was a very positive survey and they gave many suggestions and ideas for improvement.
- Mosaic is at capacity in their CILA homes. There will be four persons moving into a new home soon from an 8-bed home. They will rent the 4-person home. Mosaic does not plan to purchase any more property at this time.
- The First Lutheran Church in Pontiac provided a Christmas party for the Mosaic clients.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta, Secretary