

**Livingston County Board for the Care and Treatment  
of Persons with a Developmental Disability  
377 Board Meeting Minutes**

**February 15, 2018**

**377 Board Present:** Bob McCarty and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Rose Smith, Steve Tock, Debbie Studnicki, and Mark Donovan

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Amy Zick and Janice Golliday

**Guests:** Joe Vaughan, IHR; and Patty Haberkorn and Lana Brown, Futures Unlimited; Susan Bursztnsky, ADV-SAS; and Meagan DeMoss, OSF

President Bob McCarty called the 377 Board meeting to order.

It was moved by Mary Etta and seconded by Bbo to approve the January 18, 2018, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Bob to approve January, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- The County Strategic Planning meetings have discovered need for increased communication between department heads and county board members.
- The Property committee will meet and Chris and MaLinda have asked for a copy of the Farnworth proposal. Chris and MaLinda will meet with Farnsworth next Friday regarding the maps of the building.
- A Guardian Workshop is scheduled for March 2<sup>nd</sup> to be held at the First Presbyterian Church in Pontiac. The Arc of Illinois is providing the speakers. There are around 30 people signed up to attend.
- "A Night to Shine" dance was held last Friday at The Authentic Church in Pontiac. This is a global event put on by the Tim Tebow Foundation. It was a phenomenal event the church hosted. Everyone had a great time.

**Old Business:**

- None.

**New Business:**

- Chris spoke with Paula Corrigan, OSF, regarding the needs assessment OSF will be distributing. The assessment tool is universal but Chris will recommend some additional questions that are not on the last assessment tool during upcoming meetings. There will be a planning stage and then the assessment tool will be distributed July 2019. Assessments are available to the public in several locations such as food pantries, online, and other locations. Volunteers are available to assist with the assessment if an individual requests it.
- The 708/377 Boards reviewed the Executive Director job description. A few minor changes were recommended and then they will approve at the March meeting.

- The 708/377 Board FY17 Annual Report was reviewed and no one had any changes to the report. Both boards agreed the report was acceptable to present to the full County Board in March.

**Institute for Human Resources:**

- Joe reported he believes they will be fully staffed if the LPN he is in discussions with accepts the position.
- Mike Nolan will replace Maggie Jensen on the IHR board. Maggie recently passed away. Mike will be the second police officer on the IHR Board.
- Joe thinks it will be possible to bill Medicaid for services in the schools. This would put them in position to offer more services. Joe has a person starting next month that he would like to put in the schools. All the details are not "ironed out" yet.

**Futures Unlimited:**

- Patty reported they continue to remain busy.
- They are not fully staffed.
- Recently clients and staff have battled with flu bugs.
- Futures Unlimited is also updating their Strategic Plan.

**ADV/SAS:**

- The staff recently participated in Walk the Walk which is a sexual assault awareness program at Heartland College.
- They have recently restarted the Domestic Violence Support group in Pontiac. The group meets at the ADV/SAS in Pontiac, Susan will find out when and what time they meet.
- Now that they have the FY18 grants approved they now are working FY19 grants.
- Their Board will be updating their Strategic Plan.

**Mosaic**

- Not present.

**OSF:**

- No report.

It was moved by Mary Etta and seconded by Bob to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary