

**Livingston County Board for the Care  
And Treatment of Persons with a  
Developmental Disability**

**377 Board Meeting Minutes**

**July 18, 2013**

**377 Board Present:** Bob McCarty, Vicki Day and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Ed Legner, Vicki Day, Margaret Brunskill, Steve Tock and Bob Walter

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Carol Flessner, Amy Zick and Janice Golliday

**Guests:** Margee Morrison, ADV/SAS, Brian Blossom, Futures Unlimited; and Joe Vaughan, IHR.

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Mary Etta to approve the May 16, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the June, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- Carol reported Alisha, Chris and herself attended a meeting regarding PUNS and Ligas in Springfield conducted by the DHS Developmentally Disabled Department Director Kevin Casey. Out of 3000 pulls this year DHS are only serving 1500 individuals. The other 1500 pulled were not interested in services, moved out of state or died. There will be another pull in July through September of 500 people. DHS has hired an outside entity to help run the PUNS and she is from Pennsylvania. She was a former colleague of Kevin Casey. They have hired someone from the University of Chicago to run workshops and collect data regarding transition of clients into new living arrangements.
- The ACMHAI meeting held in Oak Park a couple weeks ago has grown. There are several new counties that have become members this year due to problems with their county boards.
- Carol and Amy have been working on the FY14 Budget for the county. They met with the county clerk's office staff regarding the levies. Carol is going to request 3% increase in the levy. A brief discussion was held. Auditors felt that our reserves were reasonable. Vacation & sick time are unfunded liabilities not reflected in the audit for Mental Health. Vacation & sick time is accounted for in the county audit however if a Mental Health employee were to leave it would be the responsibility of the Mental Health Board to pay out the accrued sick and vacation time due to that employee. There was also discussion of having our own audit done so as to include the liabilities that are not shown in the county audit of the Mental Health Department.

**Old Business:**

- Joe reported that the Intensive Mental Health Intervention system seems to be working well. There have been some setbacks. They will continue to screen referrals to enter the program.

People that enter the program have to understand that they have to want to be in the program and also that they have a mental health issue. If they don't accept those two factors then they are ruled out for the program.

- There is one full year of funding left for the LCCN program. There will be an upcoming meeting soon regarding sustainability. Joe feels that they have been successful with changing some of the systems. They have improved. He feels he can sustain the position he hired for the grant. The other things deal with the schools and how much they are willing to pay. Carol reported that many feel the Mental Health Board will pick up the expense of this program once the grant money is gone. That is not the case. The Mental Health Board does not have the resources.
- Carol is proposing the \$500 funding request for the GEM program come out of 708 Board funding instead of 377 Board. The reason being that the 377 Board's balance is low compared to the 708 Board's.

#### **New Business:**

- Carol would like to forward the remaining balance of the FY13 377 board funding to OSF. They will continue to bill for services and have some equipment items they would like to purchase. If they do not bill out the remaining balance by the end of the fiscal year they will reimburse us the difference. It was moved by Mary Etta and seconded by Bob M to approve the remaining FY13 budgeted balance to OSF for the Infant Toddler Enhancement Program. Motion carried.
- The Strategic Planning Survey was in the July packets for review. Carol inquired if the either board had any questions or input. Everyone on both boards agreed that it was fine as presented.

#### **Agency Comments:**

##### **Futures Unlimited:**

- Brian reported that request for funding of the EagleEyes System is their number one choice of items on their list of requested items. Many people would be able to use one EagleEyes system. They would like two, one for each location. Also, the request for a \$1,000 to replace a television that had been stolen is no longer needed as they have received \$750 in donations. Brian would like to see that \$750 go for one changing table or assistance for dental care of clients that cannot afford it. Carol said this funding request will be on the August agenda for approval for the 708 Board.

#### **Institute for Human Resources:**

- Joe reported that Jessica Mullen will start seeing people in the Dwight OSF office in August.

#### **ADV/SAS:**

- There is a free workshop coming up on August 27 and 28<sup>th</sup>. She distributed flyers on the workshop. It is geared for the agencies and family that deal with persons with a disability and how to deal with abuse of these individuals.

#### **Mosaic:**

- Not present.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary