

**Livingston County Board for
The Care and Management of
Persons with a Developmental Disability
377 Board Meeting Minutes**

July 21, 2011

377 Board Present: Bob McCarty, Bob Walter and Vicki Day

708 Board Present: Jack Vietti, Steve Tock, Margaret Brunskill, Vicki Day, Ed Legner and Laura Leslie

Public Health Committee: Mark Runyon and Joe Steichen

Staff Present: Carol Flessner and Janice Golliday

Guests: Chris Johnson, Mosaic; and Jake Walters, Children's Advocacy Center

President Bob M. called the 377 Board meeting to order.

Bob Walter noticed that the incorrect board members were listed on the motions to come out of executive session and to adjourn at the June 377 Board meeting. Revisions will be made to the June minutes and presented at the August meeting.

It was moved by Vicki and seconded by Bob W. to approve the June financial statement. Motion carried.

Executive Director Report:

- Carol reported, on Friday of July 4th weekend there was a storm with much lightening. The lightening took out the Seico alarm system in this building. The cost to fix it was \$3900 and the county sent us the bill to pay. The insurance deductible is \$5000. The 3 agencies agreed to pay for the bill but feel it is unfair as the agencies pay rent and they believe maintenance on the building should be paid by the county. Rent has remained the same since Mental Health has been in the building. Steve asked if a copy of the lease could be brought to the next meeting. Carol will get a copy of the lease for the building.
- Carol reported on the Prairie Central Summer Program being held at the Prairie Central Boys & Girls Club. Carol, Bob W., John Mehlberg and Mandy went on a monitoring visit to the club last week. Bob Walter was impressed with the well-balanced program being offered to the local area kids. Bob reported that the kids seem to be enjoying it, too. The staff seem very dedicated. The social worker was doing an excellent job with a child in counseling session. Also, there is a PHD psychologist working at the club being paid by LCSSU. Nine enrolled from Chatsworth.
- Carol and staff are waiting for the annual DHS Accreditation visit that could happen any day now. DHS does not give any notice as to when they will visit.

- Carol attended a meeting with Matt Knapp, OSF Early Intervention, and Resource Link recently. LCCN and OSF are looking to partner to create The Ages and Stages questionnaire identify children that are developmentally delayed and another program another program called Ages and Stages Social Emotional (SE). The program will be done at OSF offices. Each screening takes up to an hour. Vicki Trainor, OSF, is heading up the program.

Old Business:

- Carol distributed a Livingston County Tax Computation Report for the Board members to review. This will give the board an idea of what they can levy for the new fiscal year.

New Business:

- None.

Agency Comments:

Futures Unlimited:

- Carol reported that the Rathbun Building has been sold and the sale has been closed. The new owners have a 3-year lease with the Encore Shoppe.

Institute for Human Resources:

- Not Present

ADV/SAS:

- Not Present.

Mosaic:

- Chris reported that recently put on a training event for managers/mid-level supervisors. They had a great response and it was received very well.
- Chris reported that there has been no new news on the FY2012 budget. She just knows that they did not receive any cuts but no increases either. Right now the state has paid them for up to May of this year.
- There are a lot of new regulations. All new employees have to go through a strict background check and fingerprinted. All possible new employees must pass all checks before they can even begin training. This can take up to 30 days of more before all background checks have been cleared.
- Presently there are two vacancies. Right now there is a gentleman that has family in Livingston County that may move from the SODC where he currently resides. He is visiting the Mosaic home at this present time.
- Mosaic is actively sending out packets so as to hopefully fill their two vacancies.
- Mosaic has 3 individuals that are currently seeing a DHS crisis team for medical and psychiatric services. One female is responding quite well. This female had as many as 60 incidents of behavioral and property destruction reports in a month. Now she is down to 10 reports a month. This crisis team not only meets with the individuals, they also work with Mosaic and Futures Unlimited staff. Chris feels the crisis team is working to keep these individuals in the CILA homes.
- Next week they will be doing a Quality Assurance self-assessment survey using the Council of Quality & Leadership standards.
- Part of the National Strategic Plan is an electronic timekeeping system. Mosaic of Pontiac will be moving towards this system. It will cut down on paper work of manager's time. This will be a cost savings in the end. By fall of 2012 Pontiac Mosaic go paperless. There are already computer systems in the homes.

- Mosaic knows the Medicaid dollar is only going to go so far, with Medicaid caps and cuts, so Mosaic has partnered with a group called Benevon, a fund raising group. This group will help Mosaic find donors, not just one time donors but donors that would contribute on a regular basis. They will be adding a new position to head up this effort called Community Relations Manager. The ad has been posted for this position. Executive directors such as Chris will be expected to spend 10% of their time towards this effort.

It was moved by Vicki and seconded by Bob W. to go into executive session regarding personnel issues. Motion carried.

No action was taken in executive session.

It was moved by Bob W. and seconded by Vicki to come out of executive session. Motion carried.

It was moved by Vicki and seconded by Bob W. to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary