

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

June 18, 2015

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Vicki Day, Steve Tock and Laura Leslie

Livingston County Board Members: Jack Vietti and Joe Steichen

Staff Present: Chris Myers Carol Flessner, Amy Zick and Janice Golliday

Guests: Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Bob M. called the 377 Board meeting to order.

It was moved by Mary Etta and seconded by Vicki to approve the May, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Vicki to approve the June 1st, 377 Executive Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the 377 Board May financial statements. Motion carried.

Executive Director Report:

- Discussion was held regarding the fact the State of Illinois has not approved the FY16 Budget therefore as of July 1st we do not have new DHS or DCFS contracts in place for services rendered in the new fiscal year. Chris reported that many agencies are to ask their boards if they should continue providing services in the chance they may not be paid by the state. The other option would be to close their doors. The state is possibly only going to provide funding for 9 months of the FY16 fiscal year. This means the state will be saving a quarter of everyone's annual contract dollar amounts. Carol reported that the state will have to pay out the remainder of FY15 contract amounts, if not; agencies would have to take it to small claims court before August 1st.
- Chris thanked Bob McCarty for inviting her to speak at the Kiwanis luncheon the other day. It was a good group and there were good questions asked.
- Chris received a nice thank you note from Susan Flessner saying she and the family really appreciated our efforts on the wonderful retirement party for Carol.
- Mandy counted 63 in attendance today at the Mental Health training held at the Law & Justice Center. It was very good attendance with much interaction.
- Carol and Chris attended the ACMHAI quarterly meeting held at Starved Rock the beginning of June. There was good networking. Chris came back with some helpful materials on monitoring funded agencies services.
- Chris suggested board members contact legislators regarding some bills up for vote and go on the Illinois General Assembly website. Log on the dashboard and develop a profile.

Then it is possible to fill out the Witness Slips in favor or against a bill on the floor for vote. One important bill right now is HB229. Chris recommends board members go to the website and suggest that 708 boards be exempt on HB229.

Old Business:

- Carol reported that Mandy's position with LCCN will expire the end of December when the contract expires. Half of her position is funded by LCCN and the other half by the DCFS SOC contract. About two months ago Carol spoke with Michael Shaughnessy and Mark Jontry and asked them if they would be willing to fund half of Mandy's position. They are very interested and they all had a meeting along with Chris last week. Carol stated they were very generous and would also fund the half for administrative salaries. A letter of agreement will need to be drawn and be in place by January 1st. As far as LCCCY taking on the LCCN program, Bill Bertram checked the LCCCY present by-laws and LCCN can be added under LCCCY with a separate cost center. The LCCCY Executive committee have requested Michael Shaughnessy and Carol remain on the LCCCY Michael as the President and Carol as a voting member.
- A financial statement of Carol's retirement party was distributed to the board members for review and they were pleased with the figures. Laura stated that it was very generous of Carol's family to pay for a majority of the cost. Chris reiterated Laura's sentiment. Carol mentioned her children had planned to give Carol a retirement party and felt it was better to combine the Mental Health Board and family and have one party. No board members had any questions regarding the financial statement.
- Chris reported that the Mental Health Training was well attended with judges, lawyers, public defenders, state's attorneys, law enforcement, providers, parents, probation officers, ambulance crews, OSF emergency room staff and firemen. One county board member attended. It concluded with an action plan and where they need to go from here. Judge Bauknecht has a meeting planned for later this summer.

New Business:

- Chris presented the 377 Board with three requests for individuals from Mosaic for financial assistance with some dental procedures. Chris is requesting the 377 Board to allow funding for these dental procedures with the Mosaic line item funding in the FY15 budget since Medicaid does not cover dental. The amount totals \$357. The 377 Board members have no objection to this request. Right now there are two Mosaic individuals that will be going to camp this year which cost \$410.
- The Limited English Proficiency (LEP) Policy is in the board's packets for review. Over 20 some years we have had 3 instances someone has needed assistance with an interpreter. The state is mandating that funded agencies have a policy in place and in the Centralized Repository Vault by July 1 of this year. It was moved by Mary Etta and seconded by Vicki to approve the LEP policy. Motion carried.
- Chris reported that her and Carol attended the ACMHAI quarterly meeting held at Starved Rock the first week in June. ACMHAI honored Carol at the evening meal with flowers and a plaque. The organization is searching to hire a coordinator to oversee the association. Carol mentioned that they offered her the position. It would be a 20 hours a week. Carol turned it down because she is not willing to work that many hours. The next ACMHAI meeting will be held in September.
- The Bureau of Quality Management (BQM) surveyors to survey our case coordination files and policy and procedures. They check personnel files for the proper background checks and trainings. Chris announced that we received a score of 97%. The Correction Plan has been submitted for their approval.

- Joe Steichen, a Livingston County Board member and member of the finance committee, discussed the possible cut backs that would happen in the FY16 Budget. The finance committee is looking at decreasing the funding to all departments back to 2013 amounts. Right now with the unknown state budget it is difficult to prepare for the FY16 budget.

Agency Comments:

Institute for Human Resources:

- Joe reported IHR is scheduled to host a breakfast for the OSF doctors on June 30th at 7 am.. Brad Soderberg, the new administrator at OSF and Joe coordinated the idea of the breakfast meeting. The purpose of the meeting is to discuss referring IHR clients back to their primary physicians for maintaining their prescriptions.

Futures Unlimited:

- Karen has heard enough about the budget but she thinks if the budget is as bad as represented at this time Futures will be closing their doors. She feels the Medicaid money will come through however the state will cease the expedited payments. Chris Myers inquired if on July 1st, Futures Unlimited doors will be open. Karen does not know yet since July 1st is 2 weeks away and no one knows what the state will do with the FY16 budget.
- Karen reported on the flexible day program parents/guardians who met today and talked about alternative developmental disability services other than the traditional day training program. They would like smaller groups and be more in the community. The problem would be the funding is not there to provide this scenario. Futures must follow the guidelines.
- The Brian Blossom Golf Outing will be tomorrow. They will see how the weather is in the morning to decide if it will happen.
- Karen believes the Pantagraph will be featuring an article on the Seedbalz in this Sunday's paper.

ADV/SAS:

- Not present.

Mosaic

- Not present. Chris has a request from Mosaic for \$191 to cover a dental procedure. The 377 Board was in favor of the request and no motion was necessary.

It was moved by Vicki and seconded by Mary Etta to go into executive session for personnel reasons. Motion carried.

It was moved by Mary Etta and seconded by Vicki to come out of executive session. Motion carried.

No was taken in executive session.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary